

**ARB Meeting Minutes  
September 1, 2015**

**Present**

Chairman Byham  
Joseph Slominski  
Liz Venezky  
William Ewsuk

**Absent**

William Rutter

**Others Present**

Donna Stassen, Secretary  
Carol Nellis Ewell, Village Board Liaison

Stephanie Sharpe  
Joan Quigley

**ARB Application**

Port Trading Company  
86 S Union Street  
Signage

Stephanie Sharpe owner of Port Trading Company stated that when the store opened she choose to only use a sidewalk a-frame sign for the business. Customers would come to look for her store and still see the Jewell Design signs and drive by so she has decided to invest in a sign on the building to help customers find her store.

Chairman Byham: Will you still use the sandwich sign?

Stephanie Sharpe: yes

At this time the board offered the following Certificate of Appropriateness:

This is to certify that the Architectural Review Board on September 1, 2015 granted a Certificate of Appropriateness to Stephanie Sharpe owner of Port Trading Company for wall signage to be located at 86 S Union Street, Spencerport NY 14559.

Such Certificate of Appropriateness was approved based on the following:

1. Sign constructed of 1/8 "aluminum composite board with the factory finish ivory color.
2. Lettering and border will be high performance forest green vinyl.
3. Sign measurements are 21" x 84".
4. Size and color of sign to match all other existing signage on the building.
5. Signage will not be lit.
6. Signage shall be installed in a safe and secure manor with the building owner's permission.

7. Signage shall be in good condition as determined by the VOS ARB.
8. After installation the applicant shall submit a photograph of the completed alteration/signage to the Village Clerk for filing.

Ayes: Byham, Slominski, Venezky, Ewsuk

Nays: none

### **Approval of Minutes**

Motion made by William Ewsuk seconded by Liz Venezky and carried unanimously to approve the June 2, 2015 minutes as written.

### **Adjournment**

Motion made by Craig Byham seconded by Liz Venezky and carried unanimously to adjourn the meeting at 7:15 pm.