

## VILLAGE BOARD MEETING

MARCH 6, 2002

**CALL TO ORDER:** 7:01 PM

The Pledge of Allegiance was led by Mayor Walker.

### **BOARD MEMBERS PRESENT**

Theodore E. Walker, Mayor  
Theodore E. Rauber, Trustee  
Steven T. Russell, Trustee  
Glenn C. Granger, Trustee  
Timothy M. Peer, Trustee

### **BOARD MEMBERS ABSENT**

### **OTHERS PRESENT**

Alan R. Scheg, Village Administrator  
Pamela J. Cunningham, Village Clerk  
Thomas M. West, Superintendent of Public Works

14 Participation in Government Students

### **APPROVAL OF MINUTES**

Motion was made by Trustee Russell, seconded by Trustee Rauber and carried unanimously that the minutes of the regular meeting held February 6, 2002 be approved as read.

### **PRIVILEGE OF FLOOR**

Nothing requiring Board action.

### **Sewers Committee** - Trustee Rauber, Chairman

1. February Sewer Flow Report.

Trustee Rauber reported the average sewer flows at the wastewater treatment plant for the month of February 2002 was 700 thousand gallons. Trustee Rauber noted there was 1 " of rainfall during the month of February.

2. Water Shed Meeting.

Trustee Rauber stated that on March 14, 2002 there is a joint meeting with the Towns of Ogden, Parma, Greece and Monroe County to discuss the sewer feasibility study recently completed by our engineer MRB/group.

**Planning/Zoning/Building Control** – Trustee Peer, Chairman

A. Planning

1. Re-appointment of Planning Board Member.

**RESOLUTION 82 3/02**

Introduced by Mayor Walker  
Seconded by Trustee Russell

Resolved, that Mayor Walker hereby appoints Carol Nellis-Ewell as member of the Planning Board. Such term is from January 1, 2002 to December 31, 2007.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Steven T. Russell, Trustee	Aye
Glenn C. Granger, Trustee	Aye
Timothy M. Peer, Trustee	Aye
Theodore E. Walker, Mayor	Aye

B. Zoning

1. Re-appointment of Zoning Board Members.

**RESOLUTION 83 3/02**

Introduced by Mayor Walker  
Seconded by Trustee Russell

Resolved, that Mayor Walker hereby appoints Diana Powell-Keery as Chairperson of the Zoning Board and Michael Flavin as member of the Zoning Board. Each term is from April 1, 2002 to March 31, 2007.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Steven T. Russell, Trustee	Aye
Glenn C. Granger, Trustee	Aye
Timothy M. Peer, Trustee	Aye
Theodore E. Walker, Mayor	Aye

C. Building Control

Nothing requiring Board action.

D. Code Review

Nothing requiring Board action.

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E. Architectural Review

Nothing requiring Board action.

**Finance Committee** – Trustee Russell, Chairman

The Board unanimously acknowledges receipt of monthly investment of consolidated Village funds, Insured Municipal Money Market, HSBC, 2.71%. It is down .14% from prior month.

The Board unanimously acknowledges receipt of Sales Tax Distribution: 4<sup>th</sup> Qtr, \$175,019.87. It is up 2.85% from previous year.

**Facilities Committee** – Trustee Russell, Chairman

A. Electric

1. CDB Lighting Project

Trustee Russell informed the board that two bids were received for the Central Business District Light Project. Superintendent Linder is currently reviewing these bids and should have his recommendation by March 25, 2002.

2. Electric Franchise Financial Status.

Trustee Russell gave a summary of the current financial status of the electric franchise.

B. Water

1. Update on Prospect/Maplewood Water Main Project.

Trustee Russell stated that construction on the Prospect/Maplewood Water Project should begin April 1<sup>st</sup> but no later than mid-April.

C. Other ( Drainage, Franchise)

Nothing requiring Board action.

**Public Works Committee** – Trustee Rauber, Chairman

A. Highways/Garage

Nothing requiring Board action.

B. Public Services (Refuse, Recycling, Parks)

Nothing requiring Board action.

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**Public Safety Committee** – Trustee Granger, Chairman

A. Fire Department

1. Consolidation.

Trustee Granger stated that the selection committee has received ten applications for the new Fire District. The committee will be conducting interviews on March 15, 20002. One applicant will be chosen from the Town of Parma and two will be chosen from the Town of Ogden and two from the Village of Spencerport.

Mayor Walker stated that it is the village's goal to have the consolidation take effect June 1, 2002. Which is the end of our fiscal year. Not only do we have the selection of new commissioners but there is also legislation pending that will transfer assets from the towns and village to this new district. We also have to go through a formal resolution to form this new district. There will be a public informational meeting about this in April 2002.

B. Police

Nothing requiring Board action.

**Human Resources Committee** – Trustee Granger, Chairman

Nothing requiring board action.

**Economic Development Committee** – Trustee Peer, Chairman

Nothing requiring board action.

**Village Administrator** –

1. Web site Update.

Administrator Scheg informed the board that he has met with Waylen Bray, owner of Scenic View Web Company, a potential company that could host our web site.

Trustee Russell asked that we look into the company that hosts the Town of Ogden's Web site. This will give us two companies to review.

2. Update on Financial Software replacement process.

Administrator Scheg stated that the office staff after many months of review has made a decision on their choice for financial software. It will most likely be the windows based software provided by EOS. We need to confirm some numbers. A formal resolution will be made soon.

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3. Authorization to attend MEUA Accounting & Finance Workshop.

**RESOLUTION 84 03/02**

Introduced by Mayor Walker  
Seconded by Trustee Rauber

Resolved, that Administrator Scheg and Treasurer Harissis are hereby authorized to attend the MEUA Accounting & Finance two-day Workshop to be held March 12-13, 2002, Syracuse, New York.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Steven T. Russell, Trustee	Aye
Glenn C. Granger, Trustee	Aye
Timothy M. Peer, Trustee	Aye
Theodore E. Walker, Mayor	Aye

**Village Clerk** - Pamela J. Cunningham

1. Senior Bash.

Clerk Cunningham informed the board that she has received a written request for a donation to the 2002 Senior Bash.

Mayor Walker stated that they would address this at next week's workshop meeting.

2. Water Rate Increase Mailing.

Clerk Cunningham addressed the board to correct the confusion regarding the recent water rate increase mailing. "Service Size" refers to the size of the meter in a home or business, not the size of the piping to that home or business.

3. United Way.

Clerk Cunningham shared that it is United Way time again. The potential date for the employee United Way meeting is April 19, 2002 at 8:00 AM. Clerk Cunningham stated that she is planning on having a representative from the village's employee assistance program there to give an update on the programs offered.

4. Executive Session.

Clerk Cunningham asked the board for executive session to discuss a personnel issue.

**Superintendent of Public Works** - Thomas M. West

Superintendent West reported on the following:

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1. Updated the board on the status of the repairs to the Packer.
2. Snow Removal has been busy the last few weeks.
3. Updated the board on Park maintenance being done.

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**Attorney** – Richard J. Olson

Not in attendance.

**Administration Committee** – Mayor Walker, Chairman

1. Authorization to attend Front Desk Superstar Workshop.

**RESOLUTION 85 3/02**

Introduced by Mayor Walker  
Seconded by Trustee Rauber

Resolved, that Margaret Gioia is hereby authorized to attend a Front Desk Superstar Seminar be held April 12, 2002, Rochester, New York. Cost of the workshop is \$199.00.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Steven T. Russell, Trustee	Aye
Glenn c. Granger, Trustee	Aye
Timothy M. Peer, Trustee	Aye
Theodore E. Walker, Mayor	Aye

**Unfinished Business**

Nothing requiring Board action.

**New Business**

Mayor Walker stated that he has the nomination forms for the Spencerport Chamber Youth Hall of Fame if anyone has someone to nominate.

**Bills**

Motion was made by Trustee Rauber, seconded by Trustee Granger and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$71,085.24
Electric Fund	\$28,868.29
Water Fund	\$ 3,420.03
Sewer Fund	\$21,836.13
<b>TOTAL:</b>	<b>\$125,209.69</b>

Voucher Nos. 1111-1247

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Motion was made by Mayor Walker, seconded by Trustee Granger and carried unanimously that the cash disbursements for the General, Electric, Water, Sewer, and Trust Funds, February 2002 be approved as audited.

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### **Adjournment**

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the regular meeting be adjourned at 7:44 P.M. to go into Executive Session to discuss personnel matters.

Motion was made by Trustee Rauber, and seconded by Mayor Walker and carried unanimously that the Executive session be adjourned at 8:10 PM.

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the regular meeting be adjourned at 8:11 P.M