

VILLAGE BOARD MEETING

May 1, 2002

CALL TO ORDER: 7:00 PM

The Pledge of Allegiance was led by Deputy Mayor Rauber.

BOARD MEMBERS PRESENT

Theodore E. Rauber, Deputy Mayor
Steven T. Russell, Trustee
Glenn C. Granger, Trustee
Timothy M. Peer, Trustee

BOARD MEMBERS ABSENT

Theodore E. Walker, Mayor

OTHERS PRESENT

Alan R. Scheg, Village Administrator
Pamela J. Cunningham, Village Clerk
John E. Linder, Superintendent of Electric
Richard J. Olson, Village Attorney

Wayne Johnson, Low Bridge Charters
Joan Quigley

APPROVAL OF MINUTES

Motion was made by Deputy Mayor Rauber, seconded by Trustee Russell and carried unanimously that the minutes of the regular meeting held April 3, 2002 be approved as read.

Motion was made by Deputy Mayor Rauber, seconded by Trustee Peer and carried unanimously that the minutes of the Annual Organization Meeting held April 3, 2002 be approved as read.

Motion was made by Deputy Mayor Rauber, seconded by Trustee Peer and carried unanimously that the minutes of the meeting held April 17, 2002 be approved as read.

PRIVILEGE OF FLOOR

Wayne Johnson - Low Bridge Charters

Wayne Johnson - I live in the Town of Ogden on Thistlewood Lane. I have an exciting opportunity that I would like to share with the village. I had the opportunity to attend a Village Board meeting a few months ago where you shared the Comprehensive Plan for the Village. That helped spark my idea of what I wanted to do. I believe that there were seven points in the vision. What I am looking will address at least three. My idea is to have a high standard boat-charter business. I have formed a business called Low Bridge Charters and purchased a bare-boat. The boat is rented on a weekly basis, sleeps six. Basically, the targeted rents would be a couple, two couples or a small family. The galley is set up like a motor home with a stove, sink, bunk beds. This boat is of European style. Which is very important to me. I didn't want a houseboat I wanted to add more quality to the canal. The bi-line I am using is "European style bare-boat charters on the historic Erie Canal". The hirer is the captain of the boat. I am not a licensed captain but we do a formal orientation to qualify the hirer. The boat would leave Spencerport about 2 P.M. on a Saturday and return the boat at 9 A.M. the following Saturday. Hopefully the boat won't be there very often. I spoke with the NYS Canal Corporation and they

are willing to designated a spot for me on the north East Side corner of the Union Street Canal Bridge.

To summarize I think this is a win, win situation. It is not a huge thing but it would bring a new family to the village each week. It certainly fits the Canal Town Theme and I would like to see it visible.

Deputy Mayor Rauber: What are the parking arrangements for people who will be using the boat?

Wayne Johnson: There are a couple of possibilities. One is parking the hirer's vehicle at my house in the garage. Second is park the other one or two vehicle on the other side of the canal (northwest parking lot).

Deputy Mayor Rauber: The parking committee has discussed this issue and we thought that designated a certain area in the parking lot behind Stuey's for overnight parking.

Attorney Olson: We talked about having a couple for overnight or having a permit process.

Joan Quigley: You could even ask the Auxiliary Police to watch the vehicles.

Wayne Johnson: What I would like to do is rent if out at least for half of this season (August, September, and October).

Superintendent Linder: What is your shore power requirements?

Wayne Johnson: 30 amps.

Attorney Olson: Diesel engine?

Wayne Johnson: Yes and the water tank is over a hundred gallons.

Joan Quigley: Would you have the people unload from the parking lot and carry all their stuff to the boat. That is a very long way. Is there any place they can park closer just to unload?

Trustee Russell: Maybe the paved ramp behind the pavilion.

Attorney Olson: You could even use carts to load the stuff on. That is what we use when we go down to the docks.

Trustee Russell: You said a weekly rental?

Wayne Johnson: Yes but if someone wanted it for two they could do that as well.

Attorney Olson: What is the cost for a weekly rental?

Wayne Johnson: \$2,300.

Deputy Mayor Rauber: I was speaking with Wayne earlier and stated that if he had the boat ready for Canal Days that he would have a captive audience.

Wayne Johnson: What I need from this board is just to have a letter of your support sent to the NYS Canal Corporation.

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Deputy Mayor Rauber: I will see that the Village Clerk handles that for you.

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Sewers Committee – Trustee Rauber, Chairman

Administrator Scheg informed that board that he received today MRB/groups proposal for the Brockport Road Sewer Project.

Planning/Zoning/Building Control – Trustee Rauber, Chairman

A. Planning

Deputy Mayor Rauber informed the board that on May 7, 2002 the Planning Board will be having a public hearing for a Photo Studio at 41 West Avenue.

B. Zoning

Nothing requiring board action.

C. Building Control

Deputy Mayor Rauber stated that over the next few months an ad hoc committee would be meeting to review the fee structure.

D. Code Review

Nothing requiring Board action.

E. Architectural Review

Deputy Mayor Rauber stated that on April 17, 2002 they met with John Marelo to discuss the outstanding issues with the Abbott's business.

Finance Committee – Trustee Russell, Chairman

The Board unanimously acknowledges receipt of monthly investment of consolidated Village funds, Insured Municipal Money Market, HSBC, 2.50%. It is down .21% from prior month.

Trustee Russell acknowledged the upcoming renewal of \$1,315,000 Bond Anticipation Notes, 2002. The sale dated is set for May 13, 2002 with receipts due May 30, 2002.

Facilities Committee – Trustee Russell, Chairman

A. Electric

Superintendent Linder updated the board on the states of the CBD Street Lighting Project. The bid was awarded to R.J. Lang and the shaft fixtures are at the mill being made and should be here in about six weeks. As soon as they arrive can start the replacement of the poles. We are planning on placing our spare pole on the south west side of Union Street just passed the rail road underpass. This will show everyone what the lights will look like if we decide to take the streetlights all the way to Brockport Road.

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Trustee Russell stated that the Moratorium Committee met for the first time earlier tonight. A preliminary process was mapped out at that meeting for the Village Attorney to analyze.

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B. Water

1. Resolution authorizing Engineering Services Proposal/contract, MRB/group for design and bid phase activities for the Trimmer/West Avenue Connection Project.

RESOLUTION 102 5/02

Introduced by: Trustee Russell

Seconded by: Trustee Peer

**RESOLUTION AUTHORIZING DESIGN AND BID PHASE ACTIVITIES
TRIMMER ROAD/WEST AVENUE WATER IMPROVEMENT PROJECT**

Whereas, the Village Board recognizes the need to address low water pressure, fire flow capability, and operation and maintenance costs at various locations in the water franchise; and

Whereas, the Village previously commissioned MRB/group, Engineers to review overall system performance and make recommendations for upgrading the system to improve low water pressures, improve fire flows, and reduced operations and maintenance costs under Phase 2 Water Study; and

Whereas, MRB/group has detailed capital improvement project alternatives in the Phase 2 Water Study which directly address the previously noted concerns of the Village Board; and

Whereas, the Village Board has reviewed said alternatives and has selected Alternative No. 3, entitled "Trimmer/West Avenue Connection" as a project which closely addresses the Village's previously stated needs; and

Whereas, MRB/group has furnished the "ENGINEERING SERVICES PROPOSAL/CONTRACT, MRB Project No. 198046, dated and signed April 30, 2002 by David W. Clarke, PE for design, phase 1 environmental investigations, and bid phase services for the hourly, not-to-exceed fee of \$38,000; and

Whereas, it is the intent of the Village to construct this project over the next few years; and

Whereas, the Village has appropriated funds for designing this project under previous actions of the Village Board;

Now, therefore, be it resolved:

Section 1: That the Mayor is hereby authorized to sign the so stated "ENGINEERING SERVICES PROPOSAL/CONTRACT" for the not-to-exceed fee of \$38,000 for design and bid phase activities.

Section 2: That Preliminary and Advance final designs, including environmental assessment investigations shall be complete by September 1, 2002.

Section 3: That Contract Document and Bid Phase activity are at the discretion of the Village Board pending the outcome of preliminary and advance final design recommendations.

Section 4: That this resolution shall take effect immediately.

Vote of the Board:	Theodore E. Rauber, Deputy Mayor	Aye
	Steven T. Russell, Trustee	Aye
	Timothy M. Peer, Trustee	Aye

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2. Resolution authorizing contract change order to Randsco Pipeline, Inc. for not-to-exceed amount of \$25, 000 for N. Union Street Water Main Repairs.

RESOLUTION 103 5/02

Introduced by Trustee Russell
Seconded by Trustee Peer

RESOLUTION AUTHORIZING CHANGE ORDER FOR VALVE REPLACEMENTS ON NORTH UNION STREET

Whereas, the Village Board recognizes the need to continually address Water Franchise operation and maintenance issues; and

Whereas, it has been determined that there are several valves on North Union Street that leak or can no longer be maintained. In the event of a water main break, isolation of the effected area could not be assured- severely impacting the ability to provide reliable and safe service to customers; and

Whereas, it has been determined that because of numerous, recent water main breaks in the area that it is imperative that this work be done immediately, constituting an emergency situation; and

Whereas, the Village's engineer, MRB/group prepared plans and details to install new, and replace existing valves, hydrants, and water services to help isolate the North Union Street area and

Whereas, the following informal bids were received to construct the aforementioned work:

G.T. Booth, Inc.	\$29,320.00 (unit price contract)
Randsco Pipeline, Inc.	\$24,100.00 (unit price contract)

and **Whereas**, MRB/group has reviewed the quotes and recommends the Village award the work to Randsco Pipeline, Inc. in the amount of \$24,100.00; and

Whereas, this is an unclassified action, not requiring environmental review.

Now, therefore, be it resolved:

Section 1: That Randsco Pipeline, Inc. is hereby awarded the contract to complete all work described above, for the not-to-exceed amount of \$24,100.

Section 2: That work begins immediately and is completed by June 15, 2002.

Section 3: That this resolution shall take effect immediately.

Vote of the Board:	Theodore E. Rauber, Deputy Mayor	Aye
	Steven T. Russell, Trustee	Aye
	Timothy M. Peer, Trustee	Aye

C. Other (Drainage, Franchise)

Nothing requiring Board action.
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Public Works Committee – Trustee Granger, Chairman

A. Highways/Garage

Deputy Mayor Rauber updated the board on the following:

1. This year's sidewalk project has started on Lyell Avenue, Amity Street.
2. Ballard Avenue Extension Project has been started. The sewer line installation is complete and the water line installation should be completed within the next few weeks.

Administrator Scheg informed the board that the Maplewood Avenue/Prospect Street is going well. The water line has been installed and passed the pressure and biological testing. Starting tomorrow they plan on starting the individual water service connections with the anticipation of completing this within a week.

B. Public Services (Refuse, Recycling, Parks)

Nothing requiring Board action.

Public Safety Committee – Trustee Granger, Chairman

A. Fire Department

1. Consolidation.

Nothing requiring board action.

B. Police

Nothing requiring Board action.

Human Resources Committee – Trustee Granger, Chairman

Administrator Scheg stated that he received today from Bob Farrell the job descriptions and compensation review recommendations. The board should receive their copies tomorrow.

Economic Development Committee – Trustee Peer, Chairman

Trustee Peer informed the board about the Chamber of Commerce marketing proposal. The Gazebo Concerts will be starting soon with the concerts again during the months of June, July, and August.

Trustee Peer stated that he and Village Administrator Scheg will be attending the NYCOM "Main Street" conference on May 20-22, 2002, West Point, New York.

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Village Administrator -

1. Web site Update.

Administrator Scheg informed the board that we should have a web site demo sometime next week from Secnicview.

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2. Update on GIS.

Administrator Scheg stated that last Friday Bergman Associates put on the Monroe County server our GIS information. With that we have a polite public access to certain information giving people the opportunity to create their own map off of our data set. That web address is www.mappingmonroe.org. As soon as he have our web site up you will have a direct link.

Village Clerk - Pamela J. Cunningham

1. Office Renovation.

Clerk Cunningham gave the board copies of the Tentative Construction Documents for the Village Office Renovation. Clerk Cunningham then asked the board to review them and let her know by next week if they would like to see any changes.

2. Read-In.

Clerk Cunningham reminded the board that the "Read-In" program is May 19, 2002 from 1 PM to 4 PM at the Clyde Carter Memorial Gazebo sponsored by the Ogden Farmers Library. This is part of a month long celebration of "Get Caught Reading".

3. 2002-2003 Water/Refuse Re-levies.

RESOLUTION 104 5/02

Introduced by Deputy Mayor Rauber

Seconded by Trustee Peer

Resolved, that unpaid water accounts in the amount of \$ 23,250.65 be, and are hereby certified by the Board of Trustees and,

Further Resolved, that such amounts hereby constitute a lien on the subject property and shall be releived on June, 2002 Village tax bill.

Vote of the Board:	Theodore E. Rauber, Deputy Mayor	Aye
	Steven T. Russell, Trustee	Aye
	Timothy M. Peer, Trustee	Aye

Copy Attached.

RESOLUTION 105 5/02

Introduced by Deputy Mayor Rauber

Seconded by Trustee Peer

Resolved, that unpaid refuse accounts in the amount of \$ 42.14 be, and are hereby certified by the Board of Trustees and,

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Further Resolved, that such amounts hereby constitute a lien on the subject property and shall be relieved on June, 2002 Village tax bill.

087.130-6-4 Pauline Falco 109 Lyell Avenue \$42.14

Vote of the Board: Theodore E. Rauber, Deputy Mayor Aye
Steven T. Russell, Trustee Aye
Timothy M. Peer, Trustee Aye

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3. 2002-2003 Tax Levy.

RESOLUTION NO 106 5/02

Introduced by Deputy Mayor Rauber
Seconded by Trustee Russell

A resolution levying the total taxes and other charges extended and levied against each parcel of real property shown on the roll prepared and verified by the assessor for the 2002/2003 fiscal year.

RESOLVED, that there be levied and assessed against the real property of the Village of Spencerport the following sums for Village government and other charges for the fiscal year 2002/2003 with a tax rate of \$1.57 per thousand assessed valuation – General Fund tax levy and \$165.00 per unit – Sewer User Fee.

TAX RATE CALCULATION

<u>General Fund Tax Levy X \$ 1000</u>	<u>\$233,751.14</u>
Assessed Valuation	148,886,076
General Fund Tax Levy	\$233,751.14
Prior Years' Taxes	\$472.61
Delinquent Water	\$23,250.65
Delinquent Refuse	\$42.14
Recycling User Fee	\$42,900.00
GENERAL FUND TOTAL LEVY:	\$300,416.54
<u>1714.40 Sewer Units X \$165.00</u>	<u>\$282,876.00</u>
Sewer User Fee Levy	\$282,876.00
Prior Years' Taxes	\$300.66
Sewer User Fee (Churches)	\$250.00
SEWER FUND TOTAL LEVY:	\$283,422.66
TOTAL LEVY:	\$583,843.20

Vote of the Board: Theodore E. Rauber, Deputy Mayor Aye
Steven T. Russell, Trustee Aye
Timothy M. Peer, Trustee Aye

5. Authorization of Village Office Summer Hours.

RESOLUTION 107 5/02

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Introduced by Deputy Mayor Rauber
Seconded by Trustee Russell

Resolved that the Board of Trustees for the Village of Spencerport hereby authorizes summer hours for the Village Office. Such hours will be as follows:

- staff working hours 7:30 AM to 4:00 PM;
- office hours 9:00 AM to 4:00 PM

The summer hours will begin Memorial Day (May 27, 2002) thru September 6, 2002 (Labor Day week ending).

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Vote of the Board:	Theodore E. Rauber, Deputy Mayor	Aye
	Steven T. Russell, Trustee	Aye
	Timothy M. Peer, Trustee	Aye

Clerk Cunningham gave an updated on the Village Treasurer, Linda Harissis who is out on medical-leave. Clerk Cunningham also gave a brief report on the Ogden-Spencerport Youth Summit held April 27, 2002 at the Spencerport Schools.

Superintendent of Public Works - Thomas M. West

Not in attendance.

Attorney - Richard J. Olson

Nothing requiring Board action

Administration Committee - Mayor Walker, Chairman

1. Parade Application: Spencerport Fire Department
Kiddie Parade, June 12, 2002
Fireman's Parade, June 13, 2002

RESOLUTION NO 108 5/02

Introduced by Deputy Mayor Rauber
Seconded by Trustee Russell

Resolved that the Village Board hereby approves the applications of the Spencerport Volunteer Fire Department to conduct their Annual Parade and Kiddie Parade on June 12th and June 13th respectively at 7:00 P.M. on the route so delineated on the application.

Vote of the Board:	Theodore E. Rauber, Deputy Mayor	Aye
	Steven T. Russell, Trustee	Aye
	Timothy M. Peer, Trustee	Aye

2. Parade Application: American Legion Post 330
Memorial Day Parade, May 27, 2002

RESOLUTION NO 109 5/02

Introduced by Deputy Mayor Rauber
Seconded by Trustee Peer

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Resolved that the Village Board hereby approves the application of the American Legion Post 330 to conduct their Annual Memorial Day Parade on May 27, 2002 at 9:00 A.M. on the route so delineated on the application.

Vote of the Board:	Theodore E. Rauber, Deputy Mayor	Aye
	Steven T. Russell, Trustee	Aye
	Timothy M. Peer, Trustee	Aye

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Unfinished Business

Nothing requiring Board action.

New Business

Deputy Mayor Rauber read a letter to the Board from the Spencerport Volunteer Fire Department inviting them including spouses to review the parade from the reviewing stand.

Superintendent Linder spoke to the board about the potential of getting a FAA Generator for the DPW at no cost to the village. The only cost would be the labor to pick up this generator and setting it up at the DPW.

Trustee Russell stated that on May 5, 2002 he would be attending an Eagle Scout ceremony for Richard Calabrese.

Bills

Motion was made by Trustee Russell, seconded by Trustee Peer and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$56,003.99
Electric Fund	\$14,581.82
Water Fund	\$48,925.24
Sewer Fund	\$16,308.49
Trust Fund	\$208.37
TOTAL:	\$136,027.91
Voucher Nos. 1367-1477	

Motion was made by Deputy Mayor Rauber, seconded by Trustee Peer and carried unanimously that the cash disbursements for the General, Electric, Water, Sewer, and Trust Funds, April 2002 be approved as audited.

Adjournment

Motion was made by Deputy Mayor Rauber, seconded by Trustee Peer and carried unanimously that the regular meeting be adjourned at 8:23 P.M.