

VILLAGE BOARD MEETING
February 5, 2003

CALL TO ORDER: 7:00 p.m.

The Pledge of Allegiance was led by Mayor Walker.

MOMENT OF SILENCE: Mayor Walker asked for a moment of silence in memory of the seven lost astronauts from this past weekend from the Shuttle Columbia.

BOARD MEMBERS PRESENT

Theodore E. Rauber, Mayor
Theodore E. Rauber, Trustee
Steven T. Russell, Trustee
Glenn C. Granger, Trustee
Timothy M. Peer, Trustee

BOARD MEMBERS ABSENT

OTHERS PRESENT

Alan R. Scheg, Village Administrator
Pamela J. Gilbert, Village Clerk
Thomas M. West, Superintendent of Public Works
John E. Linder, Superintendent of Electric
Richard J. Olson, Village Attorney

Jill Luciano
Ashley Wright
Brandon Willit
Dan Roth
Mike Bacceri
Michelle Denero
Erin Merdola
Chris Godfrey
Rebecca Husted

APPROVAL OF MINUTES

Motion was made by Trustee Granger, seconded by Trustee Russell and carried unanimously that the minutes of the regular meeting held January 8, 2003 be approved.

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the minutes of the meeting held January 22, 2003 be approved.

PRIVILEGE OF FLOOR

Nothing requiring Board action.

Sewers Committee – Trustee Rauber, Chairman

Nothing requiring Board action.

Planning/Zoning/Building Control – Trustee Rauber, Chairman

A. Planning

Trustee Rauber mentioned that Planning Board Member Tom Fairbrother will be resigning at the March 4, 2003 meeting. As a follow-up we will recognize him at our March 5, 2003 meeting.

B. Zoning

Nothing requiring Board action.

C. Building Control

Nothing requiring Board action.

D. Code Review

Trustee Rauber stated that this past month we have issued 8 parking summons for vehicles being parked in our municipal lots or streets overnight.

E. Architectural Review

Nothing requiring Board action.

Finance Committee – Trustee Russell, Chairman

1. Monthly Investment.

The Board unanimously acknowledges receipt of monthly investment of consolidated Village funds, Insured Municipal Money Market, HSBC, 1.74%. It is down .14% from prior month.

2. Resolution – Amend Fee Schedule. Add \$500.00 for new construction at time of C of O.

RESOLUTION 64 2/03

At a regular meeting of the Village Board of the Village of Spencerport held at the Village Hall, 27 West Avenue, Spencerport, New York on February 5, 2003

Introduced by Trustee Russell
Seconded by Trustee Rauber

Resolution Establishing a Parks Fee

Whereas, the Village Board has been approached by the Town of Ogden to consider establishing a one-time “Parks Fee” for newly constructed homes in the Village. The intent being that new construction in the Village would be charged the same as new construction in the Town to help support the Town’s park system, and

Whereas, it is in the best interests of the community at large that local parks be supported by the residents who use them and the “Parks Fee” will help to do so, and

Whereas, this action is an unlisted action under the State Environmental Quality Review Act” and 6NYCRR615.5(C)(16) and not subject to review pursuant to SEQRA;

Now, therefore, be it resolved

Section 1. That the Village Fee Schedule be amended to add a “Parks Fee” for newly constructed homes in the Village. The fee shall be \$500 per unit, payable to the Town of Ogden-Parks Fund, and is due prior to receiving the Certificate of Occupancy.

Section 2. That the” Parks Fee” may be reviewed and adjusted periodically at the discretion of the Village Board.

Section 3. That this resolution shall take effect immediately.

Comments:

Mayor Walker: Our Comprehensive Plan does state that we support the parks in the Town of Ogden since we don't have any in our village.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	abstained
	Timothy M. Peer, Trustee	abstained
	Theodore E. Walker, Mayor	Aye

Facilities Committee – Trustee Russell, Chairman

A. Electric

Trustee Russell asked that Superintendent Linder address the board about the proposed plan to extend the street lights.

Superintendent Linder: The engineering firm of Cooper Lighting looked at our next phase of street lights which would be on Union Street from the railroad underpass to Brockport Road. Administrator Scheg gave me some maps off of our GIS. Those maps were sent to Cooper Lighting and they used those maps to do a computer analysis and overlay the street lights on this map. We would need sixteen lights for the project and possible two spares. I will be addressing this with the board at a later time to see if we should go ahead with this project. There is about a six month turnaround time to get these lights.

B. Water

1. Resolution – Adopt Revised Emergency Response Plan- Village of Spencerport Water Department.

RESOLUTION 65 2/03

Introduced by Trustee Russell
Seconded by Trustee Peer

Resolved that the Village Board hereby adopts the Revised Emergency Response Plan for the Village of Spencerport Water Department as presented to them this 5th day of February, 2003. This resolution revises the original Emergency Response Plan that was adopted December 4, 1990 by Resolution # 65 12/90.

Comments:

Clerk Gilbert: This revision request came from the Monroe County Health Department.

Superintendent West: That is correct. Basically, all this is doing is updating our information.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

C. Other (Drainage, Franchise)

1. Resolution Adoption of SPDES General Permit for MS4

RESOLUTION 66 2/03

Introduced by Trustee Russell
Seconded by Trustee Rauber

Whereas, the Village Board acknowledges receipt of Notice of Intent for MS4's letter from MRB/group, dated January 29, 2003, and

Whereas, MRB/group per the request of the Village reviewed and prepared the State Pollutant Discharge Elimination System (SPDES) General Permit for Storm Water discharge for a Small Municipal Separate Storm Sewer Systems (MS4), and

Now, therefore be it resolved,

Section 1: The Mayor is hereby authorized to sign the Notice of Intent for Coverage Under an SPDES General Permit for Storm Water Discharge from Small Municipal Separate Storm Sewer Systems (MS4) on behalf of the Village.

Section 2: That this resolution shall take effect immediately.

Comments:

Superintendent West: This is a separate MS4 from the Sewer MS4. The EPA is making us do a SPDES Permit for storm water drainage.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Public Works Committee – Trustee Granger, Chairman

A. Highways/Garage

Nothing requiring Board action.

B. Public Services (Refuse, Recycling, Parks)

Nothing requiring Board action.

Public Safety Committee – Trustee Granger, Chairman

A. Fire Department

Nothing requiring Board action.

B. Police

Trustee Granger informed the Board that he and Mayor Walker attended the retirement party for Officer Paul Kaseman's on January 18, 2002.

Human Resources Committee – Trustee Granger, Chairman

Trustee Granger stated that the Employee Relations Committee met on January 28, 2002. The committee met with Superintendent's and Village Administrator. The reason for the meeting was to make sure that everyone is on the same page. A few suggestions that came out of that meeting is to have the committee look at the new employee evaluation form because no one was real happy with them. They also requested to get some new policy manuals made for the Superintendents and one for the lounge at the shop.

Economic Development Committee – Trustee Peer, Chairman

Trustee Peer thanked the Clerk and office staff for all their efforts with the scheduling of this year's concerts. We have a full schedule this year and we have secured the Dady Brother's to perform this year.

Trustee Peer also mentioned that he is still working with Pat Uttaro on the Walking Tour Project. Things are progress well and they are currently working on the design for the plates. This is being done by WeMoCo Machine Shop.

Village Administrator – Al R. Scheg

Administrator Scheg informed the board we are deep in the budget process and requested that those who have not turned in their budget requests sheets need to turn them in.

Village Clerk - Pamela J. Gilbert

1. Software Update.

Clerk Gilbert updated the board on the Financial Software training and implementation schedule. Today we had a representative from EOS here to do a two year history conversion of our accounts payable vendors, electric, and water customers. With that we will be doing our

Clerk Gilbert continues: first parallel billing for the electric the first week of March with our first live billing at the end of March 2003.

2. Office Renovation Update.

Clerk Gilbert stated to the board that construction is on schedule. The drywall work has been completed and they will begin painting later this week.

3. General Village Election, March 18, 2003

RESOLUTION 67 2/03

Introduced by Mayor Walker
Seconded by Trustee Russell

Whereas, Section 15-104, Subsection 3 of the Election Law requires the adoption of a resolution prior to every general Village election designating the items as set forth in this resolution,

Now, Therefore, Be It Resolved:

Section 1: The place of holding the general Village election in the Village of Spencerport, County of Monroe, State of New York, shall be at the Spencerport Fire Hall, 175 Lyell Avenue, Spencerport, New York.

Section 2: The hours of opening and closing the polls shall be the hours from 12:00 Noon until 9:00 PM on the 18th day of March 2003.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

4. Appointment of Election Inspectors

RESOLUTION NO 68 2/03

Introduced by Mayor Walker
Seconded by Trustee Russell

Resolved, that the election inspectors for the Village Election to be held March 18, 2003 be as follows:

Jackie Rypma	Chairperson
Marcia Stromquist	Inspector
Patricia Judd	Inspector
Bonnie Hall	Inspector
Barb Watkins	Alternate

The inspectors are to work as needed to prepare the roll, including but not limited to Election Day. Compensation shall be \$7.00 per hour for each Inspector and \$7.50 per hour for the Chairperson.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Superintendent of Public Works – Thomas M. West

Superintendent West updated the Board on the following:

1. We have used 550 tons of salt to date. We have a 100 ton stored at the town and 100 ton on order and will complete our state contract. American Rock Salt has informed us that they are out of salt but we should be ok if the 200 tons we have left to use.
2. Snow removal has slowed down.
3. Northrup Creek- We will be working with the town and Dave Wohlers to work on the drainage at Rt 531. What the plan is to put in a 24 inch pipe in and raise the weir to where it would be a 10 foot back up on the other side of Rt 531.
4. That he and Paul Robinson attended the Western New York Water Works Conference 5 hour training Class today.

Mayor Walker stated that the Christmas on the Canal Committee would like to thank Nate and Dean for their assistance. They were a great help.

Superintendent of Electric– John E. Linder

Superintendent Linder informed the board on the following:

1. The Electric Department has completed their work on the Inzana Senior Citizen Project.
2. Received verbal approval on the easements for the Thistlewood Project for this spring.
3. Butch Rypma was assigned to do the electrical work on the Village Office Renovation Project. He is on schedule and has done a good job.
4. The Electric Department has completed a two-day Engineering Workshop. This is one of the required annual training needed.

Attorney – Richard J. Olson

Nothing requiring Board action.

Administration Committee – Mayor Walker, Chairman

Nothing requiring Board action.

Unfinished Business

Administrator Scheg mentioned that he is in contact with Jeff Tewksbury from the town regarding the purchasing of the defibrillators.

New Business

Trustee Rauber mentioned that the Trolley House Renovation Committee had a meeting on January 14, 2003. The committee agreed that the two items that they would work on is site and purpose before they approach this board for assistance.

Bills

Motion was made by Trustee Russell, seconded by Trustee Granger and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$41,230.93
Electric Fund	\$44,012.08
Water Fund	\$12,839.26
Sewer Fund	\$25,965.25
Capital Fund	\$0
Trust Fund	\$0
TOTAL:	\$120,047.52
Voucher Nos. 622-711	

Motion was made by Mayor Walker, seconded by Trustee Peer and carried unanimously that the cash disbursements for the General, Electric, Water, Sewer, and Trust Funds, January 2003 be approved as audited.

Adjournment

Motion was made by Mayor Walker, seconded by Trustee Granger and carried unanimously that the regular meeting be adjourned at 7:45 p.m.