

**VILLAGE BOARD MEETING
March 5, 2003**

CALL TO ORDER: 7:00 p.m.

The Pledge of Allegiance was led by Mayor Walker.

BOARD MEMBERS PRESENT

Theodore E. Rauber, Mayor
Theodore E. Rauber, Trustee
Steven T. Russell, Trustee
Glenn C. Granger, Trustee
Timothy M. Peer, Trustee

BOARD MEMBERS ABSENT

OTHERS PRESENT

Alan R. Scheg, Village Administrator
Thomas M. West, Superintendent of Public Works
John E. Linder, Superintendent of Electric
Richard J. Olson, Village Attorney

Joan Quigley
Nick Triassi
Chris Dixon

APPROVAL OF MINUTES

Motion was made by Trustee Rauber, seconded by Trustee Russell and carried unanimously that the minutes of the regular meeting held February 5, 2003 be approved.

PRIVILEGE OF FLOOR

Joan Quigley: This is my first year home in eleven years during the winter but have any of you walked across the bridge on Union Street and hit the steel plates and slid. Could anyone suggest that they use different paint or put sand down?

Mayor Walker: We can give them a call.

Sewers Committee – Trustee Rauber, Chairman

1. January 2003 Sewer Flow Report.

Trustee Rauber reported the average sewer flows at the wastewater treatment plant for the month of January 2003 was 932 thousand gallons.

2. Resolution – Award of Bid – Sewer Line Color Television Inspection System.

Bid Opening: February 27, 2003. Sewer Line Color Television Inspection System.

The following bids were received:

Cyncon Equipment	\$28,500.00
Pow –R-Mole Sales & Services	\$32,848.00 (or 8 month Demo \$29,620.80)
Foster's Equipment Inc.	\$32,185.00
CUES Inc.	\$32,200.00

RESOLUTION NO 69 3/03

Introduced by Trustee Rauber
Seconded by Trustee Peer

Resolved, that the Village Board hereby awards the bid for the Sewer Line Color Television Inspection System to the lowest bidder meeting all specifications, Foster's Equipment, Inc., in the amount of \$32,185.00.

Discussion:

Trustee Rauber: Cyncon Equipment lost out our lowest bidder because they failed to meet some of our specifications. Superintendent West could you please just a list the top two or three.

Superintendent West: The confusion was that when Cyncon gave us our bid they put yes for everything. But that was incorrect, I called the salesperson up and the salesperson said they didn't know anything about the camera so they put yes for everything and worry about it later. The salesperson stated that he would fax me over the corrected bid specs. It is not even close to what we bid out. That also goes for Pow-R-Mole they were not even close to what we bid out. The Village's of Brockport and Hilton are in agreement with Fosters.

Trustee Peer: Was this the pricing you expected?

Superintendent West: Yes. While we are on this our portion of the camera is \$ 10,728.00 we budgeted \$16,000.00 for the camera. Our portion of the trailer is \$ 1,559.00 and the generator is \$ 600.00. There will be some upgrade work done to the trailer at an approximate cost of \$600.00. So our total cost will be \$ 13,487.00.

Trustee Rauber: This is a joint venture between Brockport, Hilton, and Spencerport.

Trustee Russell: Did you mention that the non-conformance lower bidder was documented?

Attorney Olson: A piece of paper that describes why they weren't selected.

Superintendent West: Yes, what they do is in the bid they mark yes or no. If it is no they state what they have.

Trustee Russell: I was looking for more of documentation then a telephone call to the salesperson.

Superintendent West: What happens is after tonight Clerk Gilbert will write a letter to all the bidders who did not get the bid.

Trustee Russell: The letter will state the reason why they didn't get the bid.

Superintendent West: Yes, because they didn't meet the specs.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Planning/Zoning/Building Control – Trustee Rauber, Chairman

A. Planning

1. Resolution – Appointment of Planning Board Members.

RESOLUTION 70 3/03

Introduced by Trustee Rauber
Seconded by Trustee Peer

Resolved, that Mayor Walker hereby appoints Robert Garlick as Chairperson of the Planning Board and Denny Marra as a member of the Planning Board. Each term is from April 1, 2003 to March 31, 2008.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

B. Zoning

1. Resolution – Appointment of Zoning Board Member.

RESOLUTION 71 3/03

Introduced by Trustee Rauber
Seconded by Trustee Russell

Resolved, that Mayor Walker hereby appoints George Fellows as member of the Zoning Board. Such term is from April 1, 2003 to March 31, 2008.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

C. Building Control

Nothing requiring Board action.

D. Code Review

Trustee Rauber stated that the committee will resume meeting April 7, 2003. The committee will pick up where they left off with signage.

E. Architectural Review

Trustee Rauber stated that at the February 19, 2003 meeting ARB approved the following:

1. Signage for CDL Printing.
2. Signage for DeMond's Decorating.

Trustee Rauber further stated that the ARB declined the signage for Online Auction Company. But they did grant them a 30 day temporary sign approval while we resolve the issues with their permanent sign. Mr. Schleede will be back in front to the ARB on the 19th of March, 2003.

Finance Committee – Trustee Russell, Chairman

1. Monthly Investment.

The Board unanimously acknowledges receipt of monthly investment of consolidated Village funds, Insured Municipal Money Market, HSBC, 1.76%. It is up .02% from prior month.

2. 4th Qtr 2002 Sales Tax.

The Board unanimously acknowledges receipt of Sales Tax Distribution: 4th Qtr, \$166,942.63. This is down from previous year.

Facilities Committee – Trustee Russell, Chairman

A. Electric

Trustee Russell stated that he is in receipt of a memo from Superintendent Linder. This memo is in regards to Lamont Awards & Apparel questioning our billing practices.

Superintendent Linder: I stopped by the business and he didn't wish to pursue the issue.

Trustee Russell: Good letter, good documentation.

B. Water

Trustee Russell just a note that there has been a couple of meetings with Monroe County Water Authority. There has been a good write up about a potential lease agreement between Monroe County Water Authority and the Village.

C. Other (Drainage, Franchise)

Trustee Russell stated that Superintendent West is doing some great work with the Town of Ogden specific to the Northrup Creek Flood Plan. Superintendent West has submitted a work plan and has made a proposal in regards to temporary fixes to the creek up to Rt. 531.

Trustee Russell stated that in addition to the above mentioned we are in receipt of a proposal from MRB/group dated 1/31/03 dealing with our drainage issues.

Public Works Committee – Trustee Granger, Chairman

A. Highways/Garage

1. Resolution – Intermunicipal Agreement for Sewer Inspection System.

RESOLUTION 72 3/03

Introduced by Trustee Granger
Seconded by Trustee Rauber

Resolved, that the Village Board of the Village of Spencerport by this Resolution hereby approves an Intermunicipal agreement between the Village's of Brockport, Hilton, and Spencerport. Such agreement pertains to the purchase and ownership of a trailer mounted, sewer video inspection system, to be shared equally by the Public Works Departments of the above Villages. Cost sharing of this system is described in Annex F of Agreement. (Copy of Intermunicipal Agreement is attached).

This RESOLUTION is effective immediately.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

B. Public Services (Refuse, Recycling, Parks)

Nothing requiring Board action.

Public Safety Committee – Trustee Granger, Chairman

A. Fire Department

Trustee Granger stated that Spencerport is now part of a county wide Emergency Task Force. This is separate for the arrangement that we have with the town for EMS Services.

B. Police

Nothing requiring Board action.

Human Resources Committee – Trustee Granger, Chairman

Trustee Granger stated that the Employee Relations Committee continues to review that evaluation sheets. The new policy books have been distributed to all department heads and one for the DPW Break room. The next meeting will be March 11, 2003.

Mayor Walker state the at the last Mayor's Association Meeting evaluations were mentioned and that the Village of Churchville uses the Town of Pittsford's evaluation form. They will be sending us a copy for your review.

Economic Development Committee – Trustee Peer, Chairman

Trustee Peer stated that he received an e-mail from Patty Uttaro regarding the Historical Walking Tour. Patty received word from the NYS Humanities Council that they approved the grant that Patty applied for in the sum of \$2,500 for the walking tour project. This is a matching grant.

Village Administrator – Al R. Scheg

Administrator Scheg mentioned that we are knee deep in our budget preparation.

Village Clerk - Pamela J. Gilbert

Administrator Scheg informed the board that the office renovation project is about a month to six weeks before it will be completed. Administrator Scheg thanked the electric department for their work in cleaning up that wire mess in the ceiling.

Administrator Scheg stated that the financial software implementation project is still progressing but a very slow pace.

Superintendent of Public Works – Thomas M. West

Superintendent West updated the Board on the following:

1. Refuse truck will be undergoing some repair work to the wire harness that connects to the computer for the scale system. The cost for this repair will be \$1,200.
2. Truck #5 broke down during the last snowstorm. The computer and transmission went on it. The cost for this repair will be \$3,400.

Superintendent West requested executive session to discuss a personnel matter.

Administrator Scheg mentioned that we should have the grant money for the Sewer Study sometime next week. We should be getting \$6,000 from Monroe County.

Trustee Rauber complimented the DPW on snow removal on Union Street. Great job.

Superintendent of Electric- John E. Linder

Superintendent Linder informed the board on the following:

1. Bernabi School has announced that they will expedite our recommendation to rebuild their Hi-Voltage System. July will be the target date to work on this.
2. The IEEP Program will go forward in April and give back to the community. This involves giving each electric meter two, 75 Watt Hi-Efficiency bulbs. We will notify the community via a message on their electric bills and also with an article in the Suburban News. The cost of each bulb is \$3.33 with a total cost of around \$17,000. Ritchie's Family Hardware has agreed to distribute these bulbs. This is a win-win situation with a potential that 2600 customers will come into Ritchie's store.

3. The electric department currently had the opportunity to demo on two occasions a thermo vision camera. The IEEP said that if we were to purchase our own camera that they would recognize it as a viable project.

Trustee Russell: I have one question. Mark Cordero provided us with a Demand Forecast in power consumption. Are we getting updates on his forecast, actual versus what was projected?

Superintendent Linder: No I have not.

Trustee Russell: Could we check on the status of that just to see how we are tracking in the market.

Attorney - Richard J. Olson

Attorney Olson updated that board on the status of the Park's Fee. In order to have this you need to have an Intermunicipal Agreement which he and Dan Schum are working on.

Attorney Olson stated that there is a deed coming for us to sign for the Firehouse Station 1. The only issue is reserving an area for a water easement. We also need to have a resolution authorizing the Mayor to sign the papers.

RESOLUTION 73 3/03

Introduced by Trustee Granger

Seconded by Trustee Peer

Resolved, that the Mayor is hereby authorized to sign (in conjunction with the transfer of the Fire Department) the deed for the property located 175 Lyell Avenue to the Spencerport Fire District.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Administration Committee - Mayor Walker, Chairman

1. Parades/Assembly - Spencerport Kiddie Parade - June 11, 2003
Spencerport Grand Parade - June 12, 2003

RESOLUTION NO 74 3/03

Introduced by Mayor Walker

Seconded by Trustee Peer

Resolved that the Village Board hereby approves the applications of the Spencerport Volunteer Fire Department to conduct their Annual Parade and Kiddie Parade on June 11th and June 12th respectively at 7:00 P.M. on the route so delineated on the application.

Vote of the Board: Theodore E. Rauber, Trustee Aye
Steven T. Russell, Trustee Aye
Glenn C. Granger, Trustee Aye
Timothy M. Peer, Trustee Aye
Theodore E. Walker, Mayor Aye

Unfinished Business

Mayor Walker mentioned the nice article the Evelyn Dow put in the Suburban News about Dr. McKinney in celebrating 60 years in business.

New Business

Mayor Walker mentioned the upcoming Village Election on March 18, 2003 from noon to 9 p.m.

Mayor Walker mentioned a new sidewalk law that was recently passed. The new law states that anyone who steps off either side of the sidewalk into the road; traffic is supposed to stop and give the pedestrian the right of way.

Bills

Motion was made by Trustee Granger, seconded by Trustee Russell and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$32,328.67
Electric Fund	\$18,680.44
Water Fund	\$3,798.73
Sewer Fund	\$15,549.13
Capital Fund	\$0
Trust Fund	\$0
TOTAL:	\$70,356.97
Voucher Nos.712-798	

Motion was made by Mayor Walker, seconded by Trustee Peer and carried unanimously that the cash disbursements for the General, Electric, Water, Sewer, and Trust Funds, February 2003 be approved as audited.

Adjournment

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the regular meeting be adjourned 8:00 p.m. to go into Executive Session to discuss a personnel matter.

Motion was made by Mayor Walker, and seconded by Trustee Rauber and carried unanimously that the Executive session be adjourned at 8:30 p.m.

Motion was made by Mayor Walker, seconded by Trustee Peer and carried unanimously that the regular meeting be adjourned 8:31 p.m.

