

**VILLAGE BOARD MEETING**  
**May 7, 2003**

**CALL TO ORDER:** 7:03 PM

The Pledge of Allegiance was led by Mayor Walker.

**BOARD MEMBERS PRESENT**

Theodore E. Walker, Mayor  
Theodore E. Rauber, Trustee  
Steven T. Russell, Trustee  
Glenn C. Granger, Trustee  
Timothy M. Peer, Trustee

**BOARD MEMBERS ABSENT**

**OTHERS PRESENT**

Alan R. Scheg, Village Administrator  
Donna Stassen, Administrative Assistant  
Thomas M. West, Superintendent of Public Works  
John E. Linder, Superintendent of Electric  
Richard J. Olson, Village Attorney

Joan Quigley  
Nancy Lewthwaite, Park Ridge Youth Outreach

**APPROVAL OF MINUTES**

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the minutes of the regular meeting held April 16, 2003 be approved as read.

**PRIVILEGE OF FLOOR**

Nancy Lewthwaite – Park Ridge Youth Outreach.

Nancy Lewthwaite – Thank you very much for having me here tonight. Spencerport has been long support of Park Ridge Youth Outreach Program. I would like to share some of the things that we have been doing in the schools and the community over the past year. I have some brochures that I will pass out after I am done. Park Ridge Youth Outreach provides free and confidential counseling to young people ages ten to twenty-one year old and their families. Services include short term individual counseling, family counseling, crisis intervention, support groups and consultations. We also will frequently refer to appropriate agencies for long term or more intensive treatment when necessary. We also provide educationally programs and work shops. We work with young people and families experiencing all types of difficulties ranging from adolescent issues to series issues such as depression, suicidal ideation, abuse, and violence. Often these issues have an impact on the child's behavior at school with their academic performance and social interaction. So being directly in the schools as we are is a very effective way for the counselors to link up with the people who see them every day and work together as part of the counseling team. In Spencerport we have two counselors, one in the high school and one in the middle school. When students are out on summer vacation or just vacations we also continue to work with the kids. That is done out of the Ogden Community Center. We are a community program not just a school program so we available to other people who may attend schools other than Spencerport. We have an active community advisory board. In 2002 we provided services to 1,050 young people of that 376 are involved in ongoing weekly or bi-weekly counseling sessions and over half of those had parents involved at some level. About a third of these individuals came to us in crises

Nancy Lewthwaite continues: situations. Most of the kids are referred to us through the schools guidance department. Some referrals may come from parents. Age wise 68% were in the 10 to 15 years old age group. We have had 71 youths participate in ten support groups over the past year. We also provided twenty educational workshops. That really covers what we have done this past year and it is also included in these brochures. I would like to close with a note an appreciation for your on going support with this program.

Mayor Walker: I don't have a question just a comment. Through the school they received a grant for similar work.

Nancy Lewthwaite: I believe it is called the Support Center. We have linked up with them and referred some individuals to them. They have also connected some people to us.

Mayor Walker: Thank you for the update and we appreciate your efforts.

Joan Quigley: Thanked the village for planting the new tree near the Martha Street Bridge.

**Sewers Committee** – Trustee Rauber, Chairman

Trustee Rauber acknowledge receipt of the Intermunicipal Agreement with Monroe County to farther investigate feasibility of connecting the WWTP to the MCPW System.

Trustee Rauber informed the board that we are experiencing some computer problems at the WWTP with the cost to fix the problem is in the range of \$4,000.00.

Superintendent West: These are the transfer pumps and we can't get parts for them anymore. We have four pumps, two pumps are running and the other two need to be switched. If those other two pumps go down we could have problems. So we need to get the other two fixed.

**Planning/Zoning/Building Control** – Trustee Rauber, Chairman

A. Planning

1. Appointment of Planning Board Alternate.

**RESOLUTION 91 5/03**

Introduced by Trustee Rauber  
Seconded by Trustee Peer

Resolved, that Mayor Walker hereby appoints Jackie Sullivan as an Alternate Member of the Planning Board for a term expiring March 31, 2008.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Trustee Rauber informed the board that the Planning Board will be looking into further Canal Development. Development will be on the south side of the Canal with a possibility for a footbridge/dockage having electric, water and possible restroom and shower facilities.

Trustee Rauber stated that he received a call from the manager of Village Plaza. She stated that they are looking to changing the entrance to the plaza and has asked the Planning Board to review conceptual plans. The Planning Board has agreed to help and would ask from some assistance from the Architectural Review Board.

B. Zoning

Trustee Rauber informed the board that at the last Zoning Board meeting they approved two fences and a front deck addition.

Trustee Rauber stated that he is planning on having a joint picnic between the Planning and Zoning Boards sometime in the near future.

C. Building Control

Nothing requiring Board action.

D. Code Review

Nothing requiring Board action.

E. Architectural Review

Mayor Walker stated that the new business that just went in the old Post Office on Union Street has left.

**Finance Committee** – Trustee Russell, Chairman

The Board unanimously acknowledges receipt of monthly investment of consolidated Village funds, Insured Municipal Money Market, HSBC, 1.70%. It is up .03% from prior month.

Trustee Russell acknowledges receipt of the Sales Tax Revenue share for the 1<sup>st</sup> QTR 2003 in the amount of \$171,646.81. This is down slightly from last year.

Trustee Russell stated that on May 30, 2003 we will be renewing our \$280,000 Consolidated BAN.

**Facilities Committee** – Trustee Russell, Chairman

A. Electric

Trustee Russell asked Superintendent to comment on the WATT BUSTER program.

Superintendent Linder: To date that 40% of the bulbs have been picked up. We will need to make a decision soon as to whether we order the second batch of bulbs.

B. Water

Trustee Russell stated that the Lease Agreement with Monroe County Water Authority has been finalized and that effective May 15, 2003. The village will be turning over operation and maintenance as of that date. On May 30, 2003 we should have all our financials in order and our debt paid off.

C. Other ( Drainage, Franchise)

At this time the Village Board and Superintendent West discussed the drainage issues on Ballard Avenue and Northrup Creek at Rt. 531.

**Public Works Committee** – Trustee Granger, Chairman

A. Highways/Garage

Nothing requiring Board action.

B. Public Services (Refuse, Recycling, Parks)

Nothing requiring Board action.

**Public Safety Committee** – Trustee Granger, Chairman

A. Fire Department

Mayor Walker mentioned that the Spencerport Fireman's Annual Carnival will be June 11-14, 2003 with the Parade on June 12, 2003 at 7 p.m.

B. Police

Nothing requiring Board action.

**Human Resources Committee** – Trustee Granger, Chairman

Trustee Granger stated that the Employee Human Resource Committee is in a state of limbo right now as not interested at the last general meeting of employees. So the committee exists on paper but right now is not meeting.

Superintendent West: The last time the committee met we discussed the annual reviews. It was asked that we put together a different review so that the employee has a better understanding of where they are at and what they need to work on. That is about 95% completed.

**Economic Development Committee** – Trustee Peer, Chairman

Trustee Peer stated that on April 29, 2003 Margaret DelPlato from the Genesee Finger Lakes Regional Planning Council presented a draft of the Main Street Transportation Tools. We reviewed the draft and made some revisions and anticipate the final version soon.

Trustee Peer gave a brief update on the Walking Tour. They anticipate having all the exhibits up on June 16, 2003.

Trustee Peer also mentioned a brochure that Patty Uttaro is working on. This brochure includes the Village of Spencerport and Town of Ogden. Patty is looking for a 50% contribution from the Village to pay for the brochure.

**Village Administrator** – Al Scheg

Nothing requiring Board action.

**Village Clerk** – Donna Stassen, Administrative Assistant

Administrative Assistant Stassen informed the board that the office staff is in the process of moving back to our new offices.

Trustee Peer thanked Donna for all her hard work and the great job she has done with all the chaos with the office moving and in Pam's absence with her dad passing away. Nice Job!

Mayor Walker: The office does look very nice and we appreciate the endurance of the entire staff went through since the first of January 2003.

**Superintendent of Public Works** – Thomas M. West

Superintendent West updated the board on the following:

1. The Boy Scouts planted a tree at the Martha Street Park and they will be cleaning up the area by the canal bank in the back of the Village Plaza. They will put in a rock garden.
2. The ice storm has put us back a few weeks with patching our pot holes.
3. On May 15, 2003 will be meeting with Monroe County Water Authority to hand over all our items pertaining to the water to them.
4. The sign at Amity Street and Union Street is up.

**Superintendent of Electric** – John E. Linder

Superintendent Linder updated the board on the following:

1. Purchased two deliberators, one will be placed on the bucket truck and the other will be placed in the shop area near the Superintendents offices.
2. Meeting with representatives from Bernabi School to get the hi-voltage plan underway on May 8, 2003.
3. On Monday, May 12, 2003 we will begin excavation on the Thistlewood Project.
4. In the process of freeing up yard space for the upcoming DPW construction.
5. Lang Associates is still looking at our Phase III Main Street Lighting Project.

Mayor Walker: The Monroe County Legislature is going to be recognizing Spencerport Municipal Electric with a plaque of appreciation for their efforts during the 2003 Ice Storm. Superintendent Linder has been asked to attend their meeting on Tuesday, May 9, 2003 to receive this plaque.

**Attorney** – Richard J. Olson

Attorney Olson updated the board on the following:

1. Sent a draft of an Intermunicipal Agreement with the Town of Ogden in regards to the Park Land fees to the town's attorney Dan Schum for his review.
2. Reviewed an Intermunicipal Agreement with Town of Ogden in regards to sharing equipment and it looks fine.
3. At the request of Administrator Scheg has drafted a letter to EOS in regards to their deficiencies with our software. This letter needs further information and review by Administrator Scheg prior to it being sent.

**Administration Committee** – Mayor Walker, Chairman

1. Authorization to attend NYCOM 2003 Annual Meeting.

**RESOLUTION 92 5/03**

Introduced by Mayor Walker  
Seconded by Trustee Russell

Resolved, that the Village Administrator and any interested Village Board Member is hereby authorized to attend the NYCOM 2003 Annual Conference, Hudson Valley Resort, New York, June 1-4, 2003.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn c. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

2. Authorization of Village Office Summer Hours.

**RESOLUTION 93 5/03**

Introduced by Mayor Walker  
Seconded by Trustee Peer

Resolved that the Board of Trustees for the Village of Spencerport hereby authorizes summer hours for the Village Office. Such hours will be as follows:

- staff working hours 7:30 AM to 4:00 PM;
- office hours 9:00 AM to 4:00 PM

The summer hours will begin Memorial Day (May 26, 2003) thru September 5, 2003 (Labor Day week ending).

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn c. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

**Unfinished Business**

Nothing requiring Board Action.

**New Business**

1. Letter of Thanks for Assistance.

Mayor Walker read two letters of thanks to the Spencerport Municipal Electric for their assistance during the 2003 Ice Storm. One letter was from the Fairport Municipal Commission and Rochester Gas & Electric.

2. Canal Trek.

Mayor Walker announced that the Canal Trek will be coming through our area on July 22, 2003.

3. Proclamation – “National Public Works Week”.

**RESOLUTION 94 5/03**

Introduced by Mayor Walker  
Seconded by Trustee Rauber

**Proclamation  
National Public Works Week  
May 18 through 24, 2003**

**Whereas**, public works services provided in our community are an integral part of our citizen’s everyday lives; and

**Whereas**, the support of an understanding and informed citizenry is vital to the efficient operation of public works system and programs such as water, sewers, streets and highways, public buildings and solid waste collection; and

**Whereas**, the health, safety and comfort of this community greatly depends on these facilities and services; and

**Whereas**, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials and crews.

**Now, therefore, be it proclaimed** that the Village of Spencerport recognizes the contributions made by its public works officials and crews; and further be it proclaimed that the week of May 18 through 24 is hereby designated as “National Public Works Week” in the Village of Spencerport.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn c. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

**Bills**

Motion was made by Mayor Walker, seconded by Trustee Granger and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$36,926.07
Electric Fund	\$23,930.98
Water Fund	\$11,803.09
Sewer Fund	\$49,006.58
<b>TOTAL:</b>	<b>\$121,666.72</b>
Voucher Nos.918-1027	

Motion was made by Mayor Walker, seconded by Trustee Russell and carried unanimously that the cash disbursements for the General, Electric, Water, Sewer, and Trust Funds, April 2003 be approved as audited.

**Adjournment**

Motion was made by Mayor Walker, seconded by Trustee Granger and carried unanimously that the regular meeting be adjourned at 8:28 p.m.