

VILLAGE BOARD MEETING
September 3, 2003

CALL TO ORDER: 7:04 p.m.

The Pledge of Allegiance was led by Mayor Walker.

BOARD MEMBERS PRESENT

Theodore E. Walker, Mayor
Theodore E. Rauber, Trustee
Steven T. Russell, Trustee
Glenn C. Granger, Trustee
Timothy M. Peer, Trustee

BOARD MEMBERS ABSENT

OTHERS PRESENT

Alan R. Scheg, Village Administrator
Pamela J. Gilbert, Village Clerk
Thomas M. West, Superintendent of Public Works
John E. Linder, Superintendent of Electric
Richard J. Olson, Village Attorney

Joan Quigley

APPROVAL OF MINUTES

Motion was made by Mayor Walker, seconded by Trustee Russell and carried that the minutes of the regular meeting held August 6, 2003 be approved as read.

PRIVILEGE OF FLOOR

Joan Quigley: Is the village going to respond to the letter to the editor article regarding the need for a sidewalk to the Park in Ogden.

Mayor Walker: There was talk about putting a crossing at Canal Road near the Martha Street Bridge. But we can look into it.

Sewers Committee – Trustee Rauber, Chairman

1. July & August 2003 Sewer Flow Reports.

Trustee Rauber reported the average sewer flows at the wastewater treatment plant for the month of July 2003 was 671 thousand gallons and August 2003 was 644 thousand gallons. Total rainfall for July 2003 was 2.09 inches and August 2003 was 3.18 inches.

2. Bid Authorization – Slip-lining Brockport Road/Parkhurst Drive Project.

RESOLUTION 31 9/03

At a regular meeting of the Village Board of the Village of Spencerport held at the Village Hall, 27 West Avenue, Spencerport, New York on September 3, 2003

Introduced by Trustee Rauber
Seconded by Trustee Peer

RESOLUTION TO AWARD CONSTRUCTION CONTRACT
FOR
SANITARY SEWER RELINING-SECTIONS OF MAPLEWOOD AVENUE & COLEMAN AVENUE

Whereas, on August 29, 2003 bids were received for the following:

| Sanitary Sewer Relining Project-Sections of Maplewood Avenue and Coleman Avenue | |
|--|-------------|
| Insight Pipe Contracting, LP | \$84,874.00 |
| Randsco Pipeline, Inc. | \$68,630.00 |
| United Survey | \$49,268.00 |

And

Whereas, United Survey. of Cleveland, Ohio submitted the low Bid in the amount of \$49,268.00; and

Whereas, sufficient budgetary appropriations have been made to fund this endeavor;

Now, therefore, be it resolved

Section 1. That the Village Board hereby awards the construction contract for the Sanitary Sewer Relining Project-Sections of Maplewood Avenue and Coleman Avenue to United Survey in the estimated amount of \$49,268.00. This award is contingent upon Village Engineer's review and approval, Village Attorney's approval and receipt of acceptable Bonds and Insurances.

Section 2. That the Mayor or Village Administrator is hereby authorized to sign the Agreement.

Section 3. That this resolution shall take effect immediately.

Vote of the Board: Theodore E. Rauber, Trustee Aye
Steven T. Russell, Trustee Aye
Glenn C. Granger, Trustee Aye
Timothy M. Peer, Trustee Aye
Theodore E. Walker, Mayor Aye

Planning/Zoning/Building Control - Trustee Rauber, Chairman

A. Planning

Trustee Rauber stated that at last nights Planning Board meeting they toured the southeast section of the canal where the potential bathrooms would be located. They discussed how they could clean up the area and even the possibility of closing in the culvert by the East Avenue extension. By doing this we would gain an area to plant shrubs. It was further discussed about the possibility of moving the Architectural Review Board duties to the Planning Board. The Planning Board is very enthusiastic about this. They are interested in moving right on this to make it more streamline. A contractor would be able to come to one meeting and take care of Planning Board and Architectural Review Board issues at the same time. The Planning Board will spend the next two months laying out a structure, process flow. The Planning Board will also be attending the Architectural Review Board meetings for the next few months to see how ARB meetings are done.

B. Zoning

Trustee Rauber informed the board that at the July Zoning Board meeting they tabled a fence variance for a property on Coventry Drive.

C. Building Control

Trustee Rauber stated that the Building Inspector Crooks is tracking the progress of ESL.

D. Code Review

Trustee Rauber informed the board that the Code Review Committee will be meeting September 22, 2003 at 4:00 p.m. We may be asking our new part-time Code Enforcement Officer Kevin Kelly to sit in on these meetings as he is the enforcer of the codes.

Superintendent West: I am very impressed with Kevin. As you will see in the book I have brought. It shows his hours, what he has done each day. Kevin is very pro-active and has put together a whole new set of letters to inform people of our procedures. We have also had some meetings with Jack Crooks and Clerk Gilbert to keep everyone on the same page and up to date. Kevin has also spoken to the judges for the process on citations. Jack Crooks also agrees that Kevin would be a good choice for the code review committee as he will be dealing most directly with the municipal codes. I just want your input on that. Kevin has set up a system of red tagging illegal placement of refuse so we both don't go and address the same issue. I can't tell you how great this is working out.

Joan Quigley: What are you doing about rental property? Who gets notified of violations?

Trustee Granger: Looking at Kevin's report it is the owner.

Superintendent West: Kevin and I speak every morning when he gets in and also before he leaves so I know what he has done. Kevin is interested in being on the code review committee but I want to know what your thoughts are.

Mayor Walker: My position on the code is if he is the right fit then will take a look at it.

Trustee Granger: Do we get any kind of report from Jack on a regular basis?

Trustee Russell: He is supposed to supply us with one quarterly.

Trustee Granger: Have we seen one?

Trustee Rauber: Not yet, I have talked to Jack and asked him to document some things. I am sure he has them documented but hasn't submitted it yet. I can bring it back up to him.

E. Architectural Review

Trustee Rauber stated that at the last ARB meeting they approved a temporary light fixture change for ESL and approved the sign change for the Car Wash.

Trustee Granger: What is the status of the ARB since we had a motion to dissolve it?

Mayor Walker: Right now the Village Board is still the Architectural Review Board. At the last meeting we discussed transitioning it to somebody else or something else. That is why we are looking at the possibility of the Planning Board. How to gear them up and not just throw it at them so they are prepared to take off and run with it.

Trustee Granger: Have we been official told that motion was illegal?

Attorney Olson: The only way you can do that is by a Local Law.

Trustee Rauber: I took it that as long as the majority of this board does not want to be in that business then let's move it to somebody who has the capability. If it is the Planning Board then let's build on their capability so we can then do a local law change to give them the responsibility.

Trustee Granger: What kind of a time line are we looking at?

Trustee Rauber: September and October we do the ground work so that by the first of the year we craft a local law change.

Mayor Walker: The thought was let's find somebody with a passion to do this and not just give it to a board and say you've got to do it. Because if you don't have the passion your not going to participate. We want a group of people that really want to participate to make it work well. As we have identified we still have some work ahead of us to refine it. The main thing is we want to keep it as successful as we can.

Finance Committee – Trustee Russell, Chairman

The Board unanimously acknowledges receipt of monthly investment of consolidated Village funds, Insured Municipal Money Market, HSBC, 1.62%. It is up .08% from prior month.

Facilities Committee – Trustee Russell, Chairman

A. Electric

Superintendent Linder updated the board on the following:

- Engineer drawings have been completed for the Street Light Project from Brockport Road to Rt. 31. Our next step is pricing and potential deliver status.
- Approval needed to submit reimbursement for new windows to the IEEP.
- Off summer hours. It went very well.
- Thistlewood Project is still on going. We have cut in the new circuit.
- Pole Yard has been paved thanks to the DPW.
- Asplundh Tree will begin the tree trimming project around October 1, 2003.
- Meeting was held to extend the Hydro power out to 2025. We are just waiting for the governor's signature.
- Spencerport Chamber of Commerce would like to light the street trees in our Central Business District year round. A meeting was held to discuss the issue and further discussions are still needed.

The Board discussion and granted approval to submit the bill for the window replacement to the IEEP.

B. Other (Drainage, Franchise)

Trustee Rauber asked if anyone has contacted the NYS Canal Corporation in regards to the drainage issue on Canalside Drive.

Superintendent West: I can give you the background on that. Canalside Drive drainage issues for the new section are complete. But we won't know until spring to see what worked and what didn't.

Public Works Committee – Trustee Granger, Chairman

A. Highways/Garage

Nothing requiring Board action.

B. Public Services (Refuse, Recycling, Parks)

Nothing requiring Board action.

Public Safety Committee – Trustee Granger, Chairman

A. Fire Department

Nothing requiring Board action.

B. Police

Trustee Granger stated that he, Mayor Walker, Police Chief Schrank and members of the Police Department met with residents of Mill and Cottage Streets. Their concerns are speeding, late night fires. The suggestion was to form a neighborhood watch committee and Dale Barton will get that organized. They also talked about speeding in the village in general. Chief Schrank said he would look into cameras for us to address our vandalism problem.

Human Resources Committee – Trustee Granger, Chairman

Nothing requiring board action.

Economic Development Committee – Trustee Peer, Chairman

Trustee Peer stated that our new Code Enforcement Officer, Kevin Kelly and Village Administrator Scheg have passed out the survey to the village business owners and merchants. I believe that the intention is to compile the data and comments. Trustee Peer expressed his thanks to Kevin and Al for delivery those surveys.

Trustee Peer stated that this concert series has ended. We had good crowds at each and every one of the concerts. Trustee Peer thanked the DPW and office staff. We had rain one night on the night of the Dady Brothers concert. The crowds are getting bigger each year.

Trustee Peer informed the board that since our last meeting we have found that two more of the Walking Tour displays have been stolen or destroyed. A police report has been filed.

Village Administrator – Al Scheg

Administrator Scheg informed the board on the following:

- Completed the street inventory for the Street Improvement Program. Preliminary Design has been done on seventeen streets. Design to be presented in two weeks at our next work shop.
- Met with Herb Grabb from Monroe County Water Authority regarding outstanding issues. A follow up letter has been sent since that meeting.
- Pre-approved to apply for the grant for the containment Dike at the Substation.

Village Clerk – Pamela J. Gilbert

1. Update on Financial Software Implementation.

Clerk Gilbert informed the board that it does not look good for getting the electric software anytime soon. Awaiting EOS to call to schedule a meeting to discuss outstanding issues. Clerk Gilbert also stated that she will be contacting the two potential vendors for another demo.

Superintendent of Public Works – Thomas M. West

Superintendent West updated the board on the following:

- Thanked Joan Quigley for taking care of the flowers on Main Street.
- Black topping is complete.
- Sewer Line problem at the Village Office. The line will need to be replaced which entails digging up the floor. We will also be fixing the drainage issue downstairs. Clerk Gilbert and Superintendent West will be working out the details and will present their finding as soon as possible.
- Union Street sidewalk and handicap ramp repairs will begin September 22, 2003.
- Sidewalks on Coleman Avenue (up to Barrett) are being held up temporarily due to the need for an easement.
- Out house on the canal will be removed the end of October 2003.
- Tree Survey has been received and reviewed. Westside tree surgeons will soon be starting removal of some dead trees in the village and also pruning other ones in hopes that this will save them from being removed.

Superintendent of Electric – John E. Linder

See Facilities Committee Report.

Attorney – Richard J. Olson

Nothing requiring Board action.

Administration Committee – Mayor Walker, Chairman

1. Parade/Assembly Application: St. John the Evangelist School, Annual School Marathon.

RESOLUTION 32 9/03

Introduced by Mayor Walker
Seconded by Trustee Peer

Resolved, that the application of St. John's School to conduct it's annual Fundraiser Marathon "Walk around the Block" (Clark, West, Church, and Amity) on October 7, 2003, 9:00 a.m. – 11:00 a.m. be hereby approved.

| | | |
|--------------------|-----------------------------|-----|
| Vote of the Board: | Theodore E. Rauber, Trustee | Aye |
| | Steven T. Russell, Trustee | Aye |
| | Glenn C. Granger, Trustee | Aye |
| | Timothy M. Peer, Trustee | Aye |
| | Theodore E. Walker, Mayor | Aye |

Unfinished Business

Trustee Rauber gave a brief status on the Trolley House project.

Discussion ensued amongst the board regarding the Trolley House project.

New Business

Trustee Rauber informed the board that he received a phone call from a village resident about an old fountain that used to be in front of the old fire house on Union Street. Apparently the fountain is in a yard of a village resident who is about to sell the home and was wondering if the village would be interested in retaining a piece of its history. Trustee Rauber has asked Superintendent West to go and investigate it and see if there is a way to secure it and a place to store it for future use.

Bills

Motion was made by Trustee Rauber, seconded by Trustee Russell and carried unanimously that the monthly bills be paid as audited in the following amounts:

| | |
|----------------------|--------------------|
| General Fund | \$44,984.35 |
| Electric Fund | \$21,758.35 |
| Water Fund | \$0 |
| Sewer Fund | \$12,430.30 |
| TOTAL: | \$79,173.00 |
| Voucher Nos. 340-460 | |

Motion was made by Mayor Walker, seconded by Trustee Russell and carried unanimously that the cash disbursements for the General, Electric, Water, Sewer, and Trust Funds, August 2003 be approved as audited.

Adjournment

Motion was made by Mayor Walker, seconded by Trustee Peer and carried unanimously that the regular meeting be adjourned at 8:45 p.m.