

**VILLAGE BOARD MEETING
November 5, 2003**

CALL TO ORDER: 7:02 p.m.

The Pledge of Allegiance was led by Mayor Walker.

BOARD MEMBERS PRESENT

Theodore E. Walker, Mayor
Theodore E. Rauber, Trustee
Steven T. Russell, Trustee
Glenn C. Granger, Trustee
Timothy M. Peer, Trustee

BOARD MEMBERS ABSENT

OTHERS PRESENT

Alan R. Scheg, Village Administrator
Pamela J. Gilbert, Village Clerk
Thomas M. West, Superintendent of Public Works
John E. Linder, Superintendent of Electric
Richard J. Olson, Village Attorney

Joan Quigley
3 Participation in Government Students

APPROVAL OF MINUTES

Motion was made by Mayor Walker, seconded by Trustee Russell and carried that the minutes of the regular meeting held October 1, 2003 be approved as read.

PRIVILEGE OF FLOOR

Joan Quigley - Are both bridges going to be closed at the same time?

Mayor Walker: Possibly, it is being worked on.

Joan Quigley: Also you have discussed putting light over at the gazebo. Have you determined what you are going to do?

Mayor Walker: I think we have a pretty good idea.

Joan Quigley: I just thought the swags would look nice.

Mayor Walker: Jackie Lobene is the decorator in that area. But we will pass this idea on to her.

Sewers Committee - Trustee Rauber, Chairman

Trustee Rauber stated that we have just tonight received the Trunk Sewer Feasibility Study from MRB/group; will need to review it before any recommendations can be made.

Planning/Zoning/Building Control - Trustee Rauber, Chairman

A. Planning

Trustee Rauber stated that at the Planning Board is still reviewing of the application process for ARB. Their intention is to sit in on the November and December ARB meetings as observers. Then at the January and February meeting they would like to be participants. So we are looking at potential Local Law change around March 2004. They also reviewed a conceptual plan for a home on Prospect Street.

B. Zoning

Trustee Rauber stated that at the last Zoning Board meeting they approved a variance for a front porch on Coolidge Avenue.

C. Building Control

Report on file in the clerk's office.

D. Code Review

Trustee Rauber stated that the Code Review Committee has completed the rough draft of a new local law that pertains to Sidewalk Café's. They are also nearing completion on a rough draft for a camper/trailer law. The intent of the committee is to assemble a group of changes and then submit them to the Village Board for review and comments.

E. Architectural Review

Nothing requiring Board action.

Finance Committee – Trustee Russell, Chairman

The Board unanimously acknowledges receipt of monthly investment of consolidated Village funds, Insured Municipal Money Market, HSBC, 1.33%. It is down .05% from prior month.

Trustee Russell mentioned that the Sewer Debt Exclusion on the November Ballot passed with last night's voting. This is an incentive for local governments to re-invest in their sewer infrastructure facilities.

Facilities Committee – Trustee Russell, Chairman

A. Electric

1. Award of Bid – Pole Trailer

Bid Opening: October 17, 2003. Pole Trailer.

The following bids were received:

Sauber Manufacturing \$12,428.00

RESOLUTION NO 37 11/03

Introduced by Trustee Russell

Seconded by Trustee Rauber

Resolved, that the Village Board hereby awards the bid for the Pole Trailer to the sole bidder meeting all specifications, Sauber Manufacturing, in the amount of \$\$12,428.00.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Trustee Russell: Superintendent Linder is away at MEUA meeting therefore unable to be here tonight. He did however leave me a report to read. Report attached.

B. Other (Drainage, Franchise)

Nothing requiring Board action.

Public Works Committee – Trustee Granger, Chairman

A. Highways/Garage

Nothing requiring Board action.

B. Public Services (Refuse, Recycling, Parks)

Nothing requiring Board action.

Public Safety Committee – Trustee Granger, Chairman

A. Fire Department

Trustee Granger stated that the Spencerport Fire Department's new pumper has arrived and should be in service soon.

B. Police

Trustee Granger informed the board that the Disaster Plan Committee met last Thursday, October 30, 2003. A table top exercise is scheduled for December 6, 2003.

Human Resources Committee – Trustee Granger, Chairman

Nothing requiring board action.

Economic Development Committee – Trustee Peer, Chairman

Trustee Peer updated the board on the following:

- The joint project with the Chamber; the lighting of the trees in the Central Business District for the Christmas season.
- Walking Tour displays have been removed and stored until next year. Thank you to the DPW for all their help.
- Franchise owner of the Subway is looking to have a ribbon cutting ceremony soon. He would like the Mayor to do the honors. Will keep the board apprised as to the date and time.

Mayor Walker: ESL is having their ribbon cutting ceremony next Wednesday, November 12, 2003 at 11:30 a.m. Also the Village Family Restaurant is having a grand opening on Monday, November 10, 2003 at 4 p.m.

Village Administrator – Al Scheg

Administrator Scheg stated that the grant money requested at the State level for the East Avenue Extension Study is still pending. We will also apply to the Genesee Transportation Council again this Friday, November 7, 2003.

Village Clerk – Pamela J. Gilbert

1. Update on Financial Software Implementation.

Clerk Gilbert stated that we are moving in the right direction. EOS is currently preparing a parallel billing and will let me know where they have the problems. I hope to be sitting down with them soon to discuss those problems. We hope to have something to work with for next month. If however, EOS does not come through we did look at three other vendors that are potentials for us to use.

2. Resolution- Surrender of Village Taxes to County for collection.

RESOLUTION 38 11/03

Introduced by Mayor Walker

Seconded by Trustee Peer

Resolved, that the Village Board of Trustees hereby certifies that 2003/2004 Village Tax Surrender in the amount of \$ 22,255.35.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

3. Resolution- Occupational Health & Rehabilitation Inc. Agreement.

RESOLUTION 39 11/03

Introduced by Mayor Walker

Seconded by Trustee Russell

Resolved, that Mayor Walker is hereby authorized to sign the agreement between the Village of Spencerport and Occupational Health & Rehabilitation Inc. for the Employee Assistance Program. This Agreement will take effect on January 1, 2004 and will automatically renew each year; unless either party decides to discontinue the service and provides thirty (30) days written notice.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Superintendent of Public Works – Thomas M. West

Superintendent West updated the board on the following:

- Sewer Relining Project is complete. We are just waiting for the video before we issue payment. The project went very smoothly and in half the time.
- Sidewalk project on Coleman Avenue is complete. Next week the trees will be planted.
- Christmas tree at the gazebo has been replaced. The tree was donated by Joe Reinschmit.
- We have had a lot of vandalism along the canal facilities.
- Office sewer and drainage work is on hold awaiting a possible grant.

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- Two phone lines at shop are currently not working. Alarm Company will be out to investigate.

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- Kevin Kelly will be working until end of December 2003 to wrap up pending issues. Kevin will also be attending a free Code Enforcement Class in December. Kevin has been doing a great job.
- Office flag pole is up thanks to the efforts of Paul Robinson for all the prep work. Al will be installing the brick around the flag pole.
- Paving, sidewalks, and curbing is done for this year.

Mayor Walker gave a brief summary of the Storm Water event held at the gazebo on October 25, 2003.

Superintendent West gave an update on the NYCOM's Public Work's conference that he attended.

Superintendent West requested Executive Session to discuss some personnel issues

Superintendent of Electric – John E. Linder

Superintendent Linder not in attendance.

Attorney – Richard J. Olson

Nothing requiring Board action.

Administration Committee – Mayor Walker, Chairman

Mayor Walker informed the board that Clerk Gilbert will be attending a press conference tomorrow in Buffalo that NYCOM is holding. The press conference is in regards to NYS Retirement's rising pension costs.

Mayor Walker read a letter from Patty Uttaro about this past summers Story Time held at the gazebo. Patty thanked the village for the use of the gazebo.

Unfinished Business

Nothing requiring Board action.

New Business

Trustee Rauber requested Executive Session to discuss a personnel issue.

Mayor Walker: I just want to comment on the Union Street Canal Bridge. We were all very much surprised on Monday when they put signs up stating that the bridge would be closing. There has been a flurry of activities that are going to resolve this issue. We are hoping to get this closing changed to a different date. An article will be in the Suburban News this coming week about this issue.

Bills

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Motion was made by Trustee Russell, seconded by Trustee Granger and carried unanimously that the monthly bills be paid as audited in the following amounts:

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General Fund	\$41,242.94
Electric Fund	\$18,697.70
Water Fund	\$555.68
Sewer Fund	\$16,900.26
Trust Fund	\$0
TOTAL:	\$77,396.58
Voucher Nos. 579 - 742	

Motion was made by Mayor Walker, seconded by Trustee Russell and carried unanimously that the cash disbursements for the General, Electric, Water, Sewer, and Trust Funds, October 2003 be approved as audited.

Adjournment

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the regular meeting be adjourned to Executive Session at 8:08 p.m.

Motion was made by Mayor Walker, seconded by Trustee Granger and carried unanimously that Executive Session be adjourned to the regular meeting at 9:15 p.m.

Motion was made by Mayor Walker, seconded by Trustee Russell and carried unanimously that the regular meeting be adjourned at 9:17 p.m.