

**VILLAGE BOARD MEETING  
February 4, 2004**

**CALL TO ORDER:** 7:06 p.m.

The Pledge of Allegiance was led by Mayor Walker.

Mayor Walker lead a moment of silence in memory of Past President of the Monroe County Legislature, Dennis Pelletier who past away two days ago on February 2, 2004.

**BOARD MEMBERS PRESENT**

Theodore E. Walker, Mayor  
Theodore E. Rauber, Trustee  
Glenn C. Granger, Trustee  
Timothy M. Peer, Trustee

**BOARD MEMBERS ABSENT**

Steven T. Russell, Trustee

**OTHERS PRESENT**

Alan R. Scheg, Village Administrator  
Donna Stassen, Administrative Assistant  
Thomas M. West, Superintendent of Public Works  
Richard J. Olson, Village Attorney

Joan Quigley  
Bill Barlow

19 Participation in Government Students

**APPROVAL OF MINUTES**

Motion was made by Trustee Peer, seconded by Mayor Walker and carried that the minutes of the regular meeting held January 7, 2004 be approved as amended below:

Facilities Committee: B. Other (Drainage, Franchise)

Change:

Trustee Russell acknowledges receipt of the letter from Time Warner Cable regarding their

To read:

Trustee Russell acknowledges receipt of the letter from Time Warner Cable regarding their Programming Affiliate Agreements.

Motion was made by Trustee Granger, seconded by Trustee Rauber and carried that the minutes of the meeting held January 21, 2004 be approved as read.

**PRIVILEGE OF FLOOR**

Nothing requiring Board action.

**Sewers Committee** – Trustee Rauber, Chairman

1. December 2003 & January 2004 Sewer Flow Reports.

Trustee Rauber reported the average sewer flows at the wastewater treatment plant for the month of December 2003 was 1,080 thousand gallons and January 2004 was 894 thousand gallons. Total rainfall for December 2003 was 3 inches and January 2004 was 3.54 inches.

**Planning/Zoning/Building Control** – Trustee Rauber, Chairman

A. Planning

Trustee Rauber stated that Planning Board member Denny Marra attended a training session at Cornell Cooperative Extension. The session was on Local Laws and Code Review. The Planning Board also had a Public Hearing for a sub division on Canalside Drive. The hearing was tabled to allow the Planning Board more time to review last minute maps submitted.

B. Zoning

Nothing requiring Board action.

C. Building Control

Nothing requiring Board action.

D. Code Review

Trustee Rauber stated the Code Review Committee has completed their review on the Sign Law and now submit the draft to the Village Board and Planning Board for their review and comments.

E. Architectural Review

Nothing requiring Board action.

**Finance Committee** – Trustee Russell, Chairman

The Board unanimously acknowledges receipt of monthly investment of consolidated Village funds, Insured Municipal Money Market, HSBC, 1.29%. It is down .03% from prior month.

Mayor Walker stated that one of our Bond Anticipation Notes in the amount of \$200,000 will be renewed on March 1, 2004.

**Facilities Committee** – Trustee Russell, Chairman

A. Electric

Mayor Walker mentioned that our tree trimming is still in progress.

Superintendent West stated that the Bucket Truck is still in Pennsylvania being worked on.

B. Other ( Drainage, Franchise)

Nothing requiring Board action.

**Public Works Committee** – Trustee Granger, Chairman

A. Highways/Garage

Nothing requiring Board action.

B. Public Services (Refuse, Recycling, Parks)

Nothing requiring Board action.

**Public Safety Committee** – Trustee Granger, Chairman

A. Fire Department

Nothing requiring Board action.

B. Police

Nothing requiring Board action.

**Human Resources Committee** – Trustee Granger, Chairman

Trustee Granger stated there is work in progress on the Policy Manual regarding Vacation Time.

**Economic Development Committee** – Trustee Peer, Chairman

Trustee Peer informed the board that we received a letter from the New York State Canal Corporation advising us that they will no longer be running their Annual Canal Cruise Event.

**Village Administrator** – Al Scheg

Administrator Scheg informed the board that he has put out a Request for Proposal for our Street Improvement Program. This is the beginning of our Capital Initiatives. It is for a two year engineer consulting contract. The requests are due back on February 27, 2004 for potential board action at the March 2004 meeting.

**Village Clerk** – Pamela J. Gilbert

Administrative Assistant, Donna Stassen filling in for Village Clerk Gilbert.

1. Update on Financial Software Implementation.

Administrative Assistant Stassen stated that Clerk Gilbert asked that she state we are still moving forward with EOS Software. We are hoping now that we should be doing our first parallel billing at the end of February.

**Superintendent of Public Works** – Thomas M. West

Superintendent West updated the board on the following:

- Pure Waters is installing larger sewer meters to monitor our system.
- Labor portion of our Snow Removal Budget is almost depleted. We have been averaging 100 hours of overtime each week.
- Legal Notice will be going into the paper regarding the sale of our Hydraulic Pusher.
- The Village of Bergen assisted us with snow removal on our sidewalks.
- Village Office drainage/sewer project is underway.

Mayor Walker complimented the Public Works Department for the fine job they have done with keeping up with the snow removal.

**Superintendent of Electric** – John E. Linder

Superintendent Linder is not in attendance. He is attending a training seminar.

**Attorney** – Richard J. Olson

Attorney Olson updated the board on the following:

- A memo from Town of Ogden Attorney Dan Schum. Attorney Olson suggests that the village amends our Local Law regarding issuance of appearance tickets.
- A memo from Law Department of the Corporation Council of New York City. This memo is regarding a proposed amendment to the Civil Practice Law & Rules to not allow Double Dipping and asking us for a letter of support.
- Transfer of Reverse funds. Awaiting a response from the State Comptrollers Office for an advisory opinion.

**Administration Committee** – Mayor Walker, Chairman

1. Resolution – Authorization to Attend Training-Coaching, Mentoring & Team Building Skills Seminar.

**RESOLUTION 58 2/04**

Introduced by Mayor Walker  
Seconded by Trustee Peer

Resolved, that any Department Head is hereby authorized to attend the Coaching, Mentoring & Team Building Skills Seminar be held April 13 & 14, 2004, Rochester, New York. Cost of Seminar is \$395.00.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	Timothy M. Peer, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Mayor Walker stated that the Spencerport Area Chamber of Commerce is seeking nominations for the Spencerport Area Youth Hall of Fame Award.

**Unfinished Business**

Mayor Walker mentioned that on February 19, 2004 we will be meeting with the DOT, Canal Corporation, Spencerport School Transportation, Town of Ogden, and local merchants to identify the work that has to be done on our canal bridge.

**New Business**

Mayor Walker informed the board about a Homeownership Program being offered by the Providence Housing Development Corporation in conjunction with Monroe County.

Mayor Walker stated that the Town of Ogden GIS Grant, which we are a part of, was submitted this month.

Superintendent West stated that we have submitted our request for the Flood Mitigation Grant.

**Bills**

Motion was made by Mayor Walker, seconded by Trustee Peer and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$37,806.06
Electric Fund	\$31,674.89
Water Fund	\$112.80
Sewer Fund	\$14,968.95
Trust Fund	\$0
<b>TOTAL:</b>	<b>\$84,562.70</b>
Voucher Nos. 989-1085	

Motion was made by Mayor Walker, seconded by Trustee Granger and carried unanimously that the cash disbursements for the General, Electric, Water, Sewer, and Trust Funds, January 2004 be approved as audited.

**Adjournment**

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the regular meeting be adjourned at 7:40 p.m.