

**VILLAGE BOARD MEETING**  
**August 3, 2005**

**CALL TO ORDER:** 7:00 p.m.

The Pledge of Allegiance was led by Mayor Walker.

**BOARD MEMBERS PRESENT**

Theodore E. Walker, Mayor  
Theodore E. Rauber, Trustee  
Glenn C. Granger, Trustee  
Steven T. Russell, Trustee  
John R. Marello, Trustee

**BOARD MEMBERS ABSENT**

**OTHERS PRESENT**

Jacqueline Sullivan, Village Clerk  
Thomas M. West, Superintendent of Public Works  
Richard Olson, Village Attorney  
John E. Linder, Superintendent of Electric

Nancy Henneman, 230 Lyell Avenue  
Jim Powell  
Joan Quigley, 151 Maplewood Avenue

**APPROVAL OF MINUTES**

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried that the minutes of the regular meeting held July 13, 2005 be approved as read.

Motion was made by Mayor Walker, seconded by Trustee Marello and carried that the minutes of the workshop meeting held July 20, 2005 be approved as read.

**PRIVILEGE OF FLOOR**

Jim Powell questioned why the signs for the Hairport , Tootys, and Buckman's Car Wash located in Village Woods plaza, have been out along the road for so long and the status of the sidewalk replacement project.

Trustee Rauber commented that a new sign law had been passed and addressed temporary signs. Trustee Rauber further explained the new sign law.

Discussion ensued regarding signs.

Mayor Walker commented that sidewalk repairs have been completed and reassessment of continued sidewalk replacement is being done at this time.

Joan Quigley commented on the veterans' tax exemption for the Village Taxes. Mrs. Quigley questioned as to whether the Village Board could look into raising the exemption amount.

Mayor Walker responded that the Board of Trustees would look into the policy.

Joan continued by discussing the condition of the planter boxes along Union Street, the trees at the Carter Gazebo, the weeds along the sidewalks, and boat traffic.

Nancy Henneman questioned if the Village could place cigarette receptacles along Union Street.

Discussion ensued regarding the train bridge.

Village Board Meeting  
August 3, 2005

Nancy Henneman stated the grates around the trees along Union Street are broken and could be a safety concern.

Tom West commented that the DPW department is in the process of fixing the grates.

Discussion ensued regarding the residents adopting a planter. Tom West instructed Joan Quigley and Nancy Henneman that if they wanted to adopt planters to let him know.

**Sewers Committee** – Trustee Rauber, Chairman

Trustee Rauber stated that 2.24 inches of precipitation had been reported by the Waste Water Treatment Plant, the average flow was .559 and this is normal.

1. Resolution to advertise to accept bids for the roof replacement of the WWTP Roof

**RESOLUTION 34 8/2005**

Introduced by: Trustee Rauber

Seconded by: Trustee Marello

Resolved, that the Village Board hereby authorizes the Village Clerk to advertise a legal notice accepting bids for the replacement of the WWTP Roof.

Trustee Rauber explained the scope of the project.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Steve T. Russell, Trustee	Aye
Glenn C. Granger, Trustee	Aye
John R. Marello, Trustee	Aye
Theodore E. Walker, Mayor	Aye

2. Resolution to accept Phase C of the Village Sanitary Sewer I and I Study per MRB group project #198062

**RESOLUTION 35 8/2005**

Introduced by: Trustee Rauber

Seconded by: Trustee Russell

Resolved, that the Village Board hereby accepts Phase C of the Village Sanitary Sewer I and I Study per MRB group project #198062.

Trustee Rauber explained the scope of the project. He continued that this project is necessary to determine where ground water is penetrating the sanitary sewers. Trustee Rauber stated that an informational meeting will be Tuesday, August 9, 2005 at 7:00 pm at the Village Office.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Steve T. Russell, Trustee	Aye
Glenn C. Granger, Trustee	Aye
John R. Marello, Trustee	Aye
Theodore E. Walker, Mayor	Aye

Trustee Granger stated that he had discussions with residents of North Union Street regarding the possibility of them being tied into the sewer system.

Trustee Rauber stated that these issues are being reviewed.

Discussion ensued regarding sewers.

Village Board Meeting  
August 3, 2005

**Planning/Zoning/Building Control** – Trustee Rauber, Chairman

A. Planning

Trustee Rauber stated that one family has purchased the former Davison homestead. The planning board voted at this month's meeting to sub-divide the property to make the former homestead one parcel.

Trustee Rauber continued that the developer is currently working on conceptual plans for the remainder of the property to present to the planning board at September's meeting.

1. Resolution – Accept bid for East Avenue Study from EDR

**RESOLUTION 36 8/2005**

Introduced by: Trustee Rauber

Seconded by: Trustee Russell

**RESOLUTION AUTHORIZING PROFESSIONAL DESIGN SERVICES  
FOR THE  
SOUTHSIDE WATERFRONT REDEVELOPMENT CONCEPT PLAN**

**WHEREAS**, the Village of Spencerport on June 15, 2005 released a “**Request for Proposals**” which solicited professional design services for the **SOUTHSIDE WATERFRONT REDEVELOPMENT CONCEPT PLAN** project; and

**WHEREAS**, on July 22, 2005, proposals were received from the following professional design firms:

- **Bergmann Associates, Inc.**
- **Dufresne-Henry/Barkstrom and LaCroix design team**
- **Environmental Design and Research (EDR, P.C.)**

**And WHEREAS**, a Steering Committee comprising various project stakeholders reviewed the proposals with respect to selection criteria outlined in the “**Request for Proposals**”, and

**WHEREAS**, the Steering Committee has determined that the “**Proposal for Professional Services**” submitted by **EDR, P.C.** best demonstrates project understanding while meeting expectations for technical approach, scope of work, form and quantity of deliverables, and schedule as outlined in the “**Request for Proposals**”, and

**WHEREAS**, the Steering Committee has recommended to the Village of Spencerport Board of Trustees that **EDR, P.C.** be retained to provide professional design services for the **SOUTHSIDE WATERFRONT REDEVELOPMENT CONCEPT PLAN** project.

**NOW, THEREFORE, BE IS RESOLVED**

**SECTION 1:** That **EDR, P.C.** is hereby designated design consultant for the **SOUTHSIDE WATERFRONT REDEVELOPMENT CONCEPT PLAN** project.

**SECTION 2:** That on behalf of the Village, the project's director, Alan Scheg, is authorized to inform **EDR, P.C.** of their selection as the project's professional design consultant, prepare necessary contracts, and perform follow-on activities with the project's underwriting agency, New York State Department of State, Division of Coastal Resources.

**SECTION 3:** That Mayor Walker is hereby authorized to sign contract for **EDR, P.C.**'s services on behalf of the Village.

**SECTION 3:** That **EDR, P.C.** shall complete all work detailed in the “**Request for Proposals**” and **EDR, P.C.**'s “**Proposal for Professional Services**” by February 28, 2006 for the not-to-exceed fee of \$17,000.00.

Vote of the Board:

**SECTION 4:** That this resolution becomes immediately effective.

Trustee Rauber explained that the Village of Spencerport received a grant from the Department Of State Costal Waterways Department for \$17,000 to complete a study regarding the expansion of East Avenue to connect with Lyell Avenue.

Trustee Rauber further explained that EDR had completed the previous Canal Waterfront Development Plan. Trustee Rauber continued that the purpose of this project is to have a plan to use in the effort to fund this future project.

Trustee Granger commented that he was under the impression that the \$17,000 was already spent on the hiring of a consultant.

Mayor Walker explained that the \$17,000 for the study is in addition to the \$17,000 spent on the consultant.

Trustee Rauber explained that the total cost of the project is \$39,000. \$17,000 of the project is paid for by the grant, \$17,000 will be paid by the Village of Spencerport and \$5,000 will be paid by a donation from Genesee Transportation Council.

Trustee Russell made a correction in the wording of the contract and questioned the flexibility of the contract.

Mayor Walker stated that the contract allows the Board to have control of the direction of the project.

Theodore E. Rauber, Trustee	Aye
Steve T. Russell, Trustee	Aye
Glenn C. Granger, Trustee	Aye
John R. Marello, Trustee	Aye
Theodore E. Walker, Mayor	Aye

B. Zoning

Nothing requiring board action

C. Building Control

Nothing requiring board action

D. Code Review

E. Architectural Review

Trustee Rauber stated that temporary sign permits had been approved for the new financial services company on Union Street and M&T Bank in the Village Plaza.

**Finance Committee** – Trustee Russell, Chairman

1. The board unanimously acknowledged the receipt of monthly-consolidated investment; HSBC Insured Municipal Money Market 2.89% (up .11).

**Facilities Committee** – Trustee Russell, Chairman

A. Electric

1. Resolution – Advertising accepting bids for the Municipal Electric Storage Building.

**RESOLUTION 37 8/2005**

Village Board Meeting  
August 3, 2005

Introduced by: Trustee Russell  
Seconded by: Trustee Marelo

Resolved, that the Village Board hereby authorizes the Village Clerk to advertise a legal notice accepting bids for the Municipal Electric Storage Building.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	John R. Marelo, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

2. Resolution – Awarding R.J. Lang Sales Inc., the Phase IV Lighting Project in the amount of \$71,622.

**RESOLUTION 38 8/2005**

Introduced by: Trustee Russell  
Seconded by: Trustee Granger

Resolved, that the Village Board Hereby award RJ Lang Sales Inc., the Phase IV Lighting Project in the amount of \$71,622.

Mayor Walker noted that this was the only bid that was received by the Village of Spencerport and meets all of the required criteria.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	John R. Marelo, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

3. Resolution – Authorizing John E. Linder to attend the MEUA Conference.

**RESOLUTION 39 8/2005**

Introduced by: Trustee Russell  
Seconded by: Trustee Granger

Resolved, that the Village Board hereby authorizes John E. Linder to attend the MEUA Conference September 13-16, 2005.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	John R. Marelo, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

4. Resolution – Authorizing John E. Linder as a delegate at the MEUA Conference on behalf of the Village of Spencerport Board of Trustees.

**RESOLUTION 40 8/2005**

Introduced by: Trustee Russell  
Seconded by: Trustee Granger

Village Board Meeting  
August 3, 2005

Resolved, that John E. Linder be and is hereby designated as the accredited delegate of the Village of Spencerport, New York.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger	Aye
	John R. Mareello, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

5. Resolution – Advertise to accept bids for the Bucket Truck for the Village of Spencerport Municipal Electric Department.

**RESOLUTION 41 8/2005**

Introduced by: Trustee Russell

Seconded by: Trustee Granger

Resolved, that the Village Clerk is authorized to advertise to accept bids for the Bucket Truck for the Village of Spencerport Municipal Electric Department.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	John R. Mareello, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

- B. Other ( Drainage, Franchise)

Nothing requiring Board action.

**Public Works Committee** – Trustee Granger, Chairman

- A. Highways/Garage

1. Resolution to adopt Standard Village Development Regulations

**RESOLUTION 8/2005**

Introduced: Trustee Granger

Seconded: Trustee Russell

Resolved, that the Village Board hereby agrees to adopt Standard Village Development Regulations per MRB Group's proposal.

Trustee Rauber stated that he had reviewed the scope and regulations of the plan presented by MRB.

Further discussion ensued regarding the uses of the new policy.

At this time the Board of Trustees tabled their decision on this resolution until further discussions with MRB Group take place.

- B. Public Services (Refuse, Recycling, Parks)

Nothing requiring Board action.

Trustee Granger commented on the enormous amount of work that is being completed throughout the Village. He continued that residents continue to request an additional bulk pick-up date during the summer.

**Public Safety Committee** – Trustee Marelo, Chairman

A. Fire Department

Nothing requiring Board action.

B. Police

Nothing requiring Board action.

Trustee Marelo commented that Canal Days went well with no incidents.

**Human Resources Committee** – Trustee Granger, Chairman

Trustee Granger stated that the Health Insurance Committee met July 26, 2005 to discuss future health care plans. The committee is continuing to explore health care options but needs communication from the Board regarding a direction that would benefit both the Board and the employees.

**Economic Development Committee** – Trustee Granger, Chairman

Trustee Granger stated that the merchants were responsive about granting reward dollars to be used as employee recognition for their businesses.

Trustee Granger commented that residents and merchants approached him a Canal Days and stated that they are please with the Village of Spencerport's employees.

Trustee Granger asked if the Board can take action regarding the closing of the hardware store and help to avoid any other stores closing.

Mayor Walker commented that the Board can look into helping the merchants.

Trustee Granger commented that a four hour meeting with the human resources consultant is too long.

Discussion ensued regarding the validity of the meeting.

**Village Administrator** – Position is currently vacant.

**Village Clerk** – Jacqueline Sullivan

1. Resolution – Authorizing Linda Harissis and Jacqueline Sullivan to attend the annual NYCOM Conference.

**RESOLUTION 42 8/2005**

Introduced by: Mayor Walker

Seconded by: Trustee Granger

Resolved, that the Village Board hereby authorizes Linda Harissis and Jacqueline Sullivan to attend the NYCOM Conference September 19-23, 2005.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	John R. Marelo, Trustee	Aye
	Glenn C. Granger, Trustee	Aye

Theodore E. Walker, Mayor

Aye

Jackie Sullivan updated the Board on the new electric software and the upgrades to the financial software.

**Superintendent of Public Works** – Thomas M. West

Tom West updated the Board on the status of the Village Road projects. The Coleman Avenue project is nearing completion.

Tom continued that he has received positive comments regarding our parks. However the docking law continues to be a challenge regarding the allotted time boats are allowed to dock.

Tom stated that he will be attending a meeting at SUNY Brockport to discuss flooding of Northrup and Salmon Creeks.

Nancy Henneman questioned if the Northrup Creek culvert could be cleaned.

Tom West responded that culverts are continually cleaned.

**Superintendent of Electric** – John E. Linder

Nothing requiring Board action.

Jack Linder commented that the substation transformer is ready to be installed and notices will be in August electric bills and printed in the Suburban News announcing a Village wide shutdown scheduled for September 11<sup>th</sup> with a rain date of September 18<sup>th</sup>. He continued that replacement parts were purchased from Mayville, NY for our system, new cables will be installed this month and an article will be submitted to the Suburban News regarding the hybrid vehicle.

**Attorney** – Richard J. Olson

Mr. Olson stated that the joint use agreement with Frontier Communications is moving forward, a resolution regarding the fire district issue will be ready for the August workshop meeting.

Mr. Olson explained that it is necessary to complete two appraisals and one map to aid in the easements necessary for water to the Trolley Depot in the amount of \$1,500.

**RESOLUTION 43 8/2005**

Introduced by: Trustee Rauber

Seconded by: Trustee Granger

Resolved, that the Board hereby authorizes the completion of two appraisals and one map not to exceed \$1,500 to aide in the easements necessary for water to the Trolley Depot.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	John R. Mareello, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

**Administration Committee** – Mayor Walker, Chairman

Nothing requiring board action



Village Board Meeting  
August 3, 2005

**Unfinished Business**

Nothing requiring Board action.

Trustee Rauber commented on the status of the Trolley Depot grant.

**New Business**

Mayor Walker stated that the NYS Canal Conference is September 11-13, 2005 in Rochester.

**Bills**

Motion was made by Trustee Rauber, seconded by Trustee Mareello and carried unanimously that the monthly bills be paid.

General Fund	\$65,880.57
Electric Fund	\$35,661.46
Sewer Fund	\$28,845.60
Trust Fund	\$0
Capital Fund	<u>\$216,691.50</u>
<b>TOTAL:</b>	<b>\$347,079.13</b>

Motion was made by Mayor Walker, seconded by Trustee Granger and carried unanimously to post the audit for July 2005

**Adjournment**

Motion was made by Mayor Walker, seconded by Trustee Granger and carried unanimously that the regular meeting be adjourned 8:30 p.m.