

**VILLAGE BOARD MEETING**  
**April 5, 2006**

**CALL TO ORDER:** 7:02 p.m.

The Pledge of Allegiance was led by Mayor Walker.

**BOARD MEMBERS PRESENT**  
**ABSENT**

**BOARD MEMBERS**

Theodore E. Walker, Mayor  
Theodore E. Rauber, Trustee  
Steven T. Russell, Trustee  
Glenn C. Granger, Trustee  
John R. Marello, Trustee

**OTHERS PRESENT**

Linda D. Harissis, Village Treasurer  
Jack E. Linder, Superintendent of Electric  
Richard J. Olson, Village Attorney  
Jacqueline Sullivan, Village Clerk  
Thomas M. West, Superintendent of Public Works  
Roy McMaster, Fiscal Advisors & Marketing, Inc.

Chris Conway  
Steve Curran  
Mark Elliott  
Carl Nellis-Ewell  
Chris Peer  
Jim Powell  
Paul Robinson  
David Spencer  
Rich Vargo

**APPROVAL OF MINUTES**

Motion was made by Trustee Marello, seconded by Trustee Russell and carried that the minutes of the regular meeting held March 1, 2006 be approved as read.

Motion was made by Trustee Russell, seconded by Trustee Marello and carried that the minutes of the meeting held March 15, 2006 be approved as read.

**PUBLIC HEARING**

Mayor Walker opened the Public Hearing on the Proposed 2006/2007 Budget at 7:03 p.m.

At this time Mayor Walker presented the budget.

Mayor Walker stated that the proposed tax rate is \$3.30 per \$1,000 of assessed home value.

Chris Peer asked if village residents are double taxed for public safety items.

Mayor Walker and Roy McMaster commented that the village residents are not double taxed for these services. Both reminded the audience that village residents are taxed at a different rate by the town than town residents to prevent "double dipping".

Chris Peer asked how much of the health care costs is the employees contributing.

Mayor Walker responded that the employees pay 3% of health care costs.

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Discussion ensued regarding the actual figures regarding health care costs.

Chris Peer questioned what health care package is offered to the employees.

Clerk Sullivan responded that Blue Choice Select is offered to the employees.

Chris Peer asked if the village offers a buyout plan for employees that do not receive health care through the village.

Mayor Walker responded yes and that health care costs are reviewed yearly. The Mayor continued that the employees' contribution to health care costs will increase .5% each year until employees pay 5% of the health care costs.

Chris Peer asked if the village has inquired about collaborating with the town to provide health care at a lower cost.

Mayor Walker responded that the Council of Government is exploring different health care options for local governments.

Discussion ensued regarding cost saving measures for health care.

Steve Curren commented that in future budget presentations percent changes between the current year and proposed year would be helpful.

Chris Peer questioned whether the village receives the same amount of state aid at other villages the same size as Spencerport.

Roy McMaster stated that Spencerport receives the same amount as other villages their size and that the funds are very small.

Discussion ensued regarding state aid.

Steve Curran stated his concern about the 23% tax increase. He continued that there are many methods of decreasing costs through total management systems.

Rich Vargo questioned as to whether the road work that was done on Village Walk Circle was over done and if the village entertains second opinions on the road projects.

Tom West responded that the base of that road was in poor condition and that drainage needed to be added.

Mayor Walker stated that the village employs standards to repair roads so that all roads do not have to be torn down to the base.

Steve Curren confirmed that roads being installed in new developments are being built to the village recommended design criteria so that the tax payers will not have to take on the cost of installing or repairing these roads.

Tom West commented that he has reviewed the roads program and has determined roads that could be repaired by village staff in an effort to save costs.

Carol Nellis-Ewell questioned if purchased trucks are part of the roads expense and are the specs of the trucks sent out for bid.

Tom West responded that all trucks are spec-ed and sent to bid.

Carol Nellis-Ewell questioned if the new trucks are energy efficient.

Tom West stated that heavy equipment by design is not energy efficient. Tom continued that the major cost of a new piece of equipment is the emission control system that is required.

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Steve Curran questioned if the village could get into a hybrid program for their equipment.

Tom West responded that he does not know of a hybrid program for heavy equipment. Steve Curran stated that RG&E participates in an alternative fuel program and that their vehicles operate on propane or hydrogen.

Carol Nellis-Ewell questioned if bids were obtained from consultants performing services for the village.

Mayor Walker responded that for engineering, rates are obtained from the village engineering firm but not bids. Mayor Walker continued that other projects such as the East Avenue study were bid out and awarded to the lowest bidder.

David Spencer questioned if the roads program costs will level out over time.

Mayor Walker briefly reviewed the roads program and stated that the village will be spending approximately \$325K for the next 10-15 years to maintain the roads.

David Spencer questioned if there will be a drop in transportation expenses.

Mayor Walker responded that there would be no drop in transportation expenses. Mayor Walker continued that each year funds will be spent on various items that need replacement either roads or equipment.

Steve Curran questioned if the village will be incurring more debt.

Mayor Walker stated that the debt that the village incurs changes every year with the onset of various projects.

Trustee Granger commented that the roads program was stagnate for 10-15 years and now this board is faced with the challenges to maintain and repair the neglected roads.

Discussion ensued regarding overall increases in expenses.

Mayor Walker reviewed the sewer and electric budgets.

Mayor Walker closed the Public Hearing at 8:15 p.m.

Meeting adjourned for Annual Organizational Meeting at 8:20 p.m.

Refer to Annual Organizational Meeting for minutes of that meeting.

Meeting Re-Opened at 8:30 p.m.

### **PRIVILEGE OF FLOOR**

Jim Powell stated that the sidewalk on Martha Street near the rail road tracks is in bad condition.

Mayor Walker confirmed that the village is on notice of this problem

Mr. Powell continued by asking when the village will be installing additional sidewalks. He continued that the village should be asking the road contractors to install sidewalks.

Mr. Powell also stated that "A" frame signs are not being removed at night. Mr. Powell gave specific locations of signs that are not removed nightly.

Mayor Walker stated that the village's code enforcement officer will be informed on these issues.

Discussion ensued regarding signs.

Joan Quigly commented that the village agreed that when the old sidewalks were repaired new sidewalk would be installed.

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Mayor Walker explained that new sidewalks were cut back during the budget process.

Trustee Rauber stated that the Hogan development will have sidewalks installed.

Steve Curren commented that the village as a whole needs to focus on the process of their work to reduce spending. Mr. Curren continued to explain the process of lean manufacturing and how it relates to village operations.

**Sewers Committee** – Trustee Rauber, Chairman

1. March 2005 Sewer Flow Report.

Trustee Rauber reported that he did not have a flow report for March.

Trustee Rauber commented and explained the scope of the WWTP offline project.

The following action was carried.

**RESOLUTION 107 4/2006**

Introduced by: Mayor Walker

Seconded by: Trustee Rauber

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF SPENCERPORT  
LEAD AGENCY DECLARATION**

**MONROE COUNTY REGIONAL SEWAGE PLAN  
PHASE 1 SPENCERPORT PUMP STATION AND FORCE MAIN**

**WHEREAS**, The Village of Spencerport intends to construct a regional duplex sewage pump station and 5.5 miles of 18" diameter force main capable of pumping 3,600 Gallons per Minute (gpm), which will serve the Village of Spencerport and a portion of the Town of Ogden.

This regional pump station will be constructed at the existing Village of Spencerport WWTP site on Village property. The proposed 18" force main will be installed along an existing Monroe County Right of Way (an existing abandoned rail road). This force main will cross Gillett, Manitou, Elmgrove, and Long pond Roads in the Town of Ogden, Greece, and Gates.

Also as part of this project, a portion of the Village collection system will be reconstructed and,

**WHEREAS**, the Village of Spencerport, Board of Trustees has determined that this is a Type 1 Action under the State Environmental Quality Review (SEQR) therefore requiring a coordinated review and,

**WHEREAS**, the Village of Spencerport, Board of Trustees declared its intent to be lead agency for the **Monroe County Regional Sewerage Plan, Phase 1 - Spencerport Pump Station and Force main** project and,

**WHEREAS**, the Board of Trustees of the Village of Spencerport, Monroe County, New York, directed, the Village of Spencerport Clerk to perform a coordinated SEQR reviews and requested a formal response from all Involved Agencies by 4:00 p.m. on Friday, March 17, 2006 and,

**WHEREAS**, there was no objection by any Involved Agency by said date,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Spencerport, Monroe County, New York, as follows:

1. The Village Board hereby declares that it will act as Lead Agency for the purposes of SEQRA review concerning the **Monroe County Regional Sewerage Plan, Phase 1 Spencerport Pump Station and Force main** project and all actions related thereto.

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Vote of Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	John R. Mareello, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

**Planning/Zoning/Building Control** – Trustee Rauber, Chairman

A. Planning

Nothing requiring Board action. Mayor Walker commented that Dan Hogan received preliminary approval for his portion of the development of the Davison Property and final approval on phase 1 of the development.

B. Zoning

Nothing requiring Board action.

C. Building Control

Nothing requiring Board action.

D. Code Review

Nothing requiring Board action.

E. Architectural Review

Nothing requiring Board action.

**Finance Committee** – Trustee Russell, Chairman

The Board unanimously acknowledges receipt of monthly investment of consolidated Village funds, Insured Municipal Money Market, HSBC, 4.10%. It is up .16% from prior month the fund balance is \$2,836,392.

**Facilities Committee** – Trustee Russell, Chairman

A. Electric

Nothing requiring Board action.

B. Other ( Drainage, Franchise)

Nothing requiring Board action. Trustee Russell stated that there is no new information to report regarding the grant.

**Public Works Committee** – Trustee Granger, Chairman

A. Highways/Garage

**RESOLUTION 108 4/2006**

Introduced by: Trustee Granger  
Seconded by: Trustee Mareello

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Whereas, the Village of Spencerport previously established a capital reserve fund known as "General Fund Capital Reserve" on April 3, 1984 pursuant to the provisions of Section 6-c of the General Municipal Law for the purpose of financing the cost of reconstruction or betterment of any Village owned assets and also to finance the cost of construction or acquisition of any buildings, equipment or other items deemed necessary by the Village Board, and

Whereas, the Village Board of Trustees of the Village of Spencerport had authorized the transfer of \$161,600 to the Streets Program Capital Project Account on October 5, 2005 per Resolution # 58 for the purpose of upgrading and reconstruction of streets within the Village of Spencerport. Upon completion of the 2005/2006 phase the remaining unused balance was \$74,978.

NOW THEREFORE BE IT RESOLVED:

That the Village Treasurer be and is hereby directed to remove from the Streets Program Capital Project Account the amount of \$74,978 plus accrued interest to be transferred back to the General Fund Capital Reserve Fund.

Vote of Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	John R. Mareello, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

B. Public Services (Refuse, Recycling, Parks)

Nothing requiring Board action.

**Public Safety Committee** – Trustee Mareello, Chairman

A. Fire Department

Nothing requiring Board action.

B. Police

Nothing requiring Board action.

**Human Resources Committee** – Trustee Granger, Chairman

Nothing requiring Board action.

**Economic Development Committee** – Trustee Granger, Chairman

Nothing requiring Board action. Trustee Granger commented that the Banner Committee is actively pursuing the purchase of banners and American flags for the light poles throughout the village.

**Village Administrator**

Position is currently vacant.

**Village Clerk** – Jacqueline Sullivan

Clerk Sullivan explained the Cyber Security Citizens' Notification Policy that was recommended for adoption by NYCOM. She continued that the policy outlines measures that would need to be taken if sensitive customer data was extracted from the village's computer system. Clerk Sullivan stated that the village does not participate in cyber commerce and that the customers' data is relatively safe.

**RESOLUTION 109 4/2006**

Introduced by: Mayor Walker  
Seconded by: Trustee Rauber

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Resolved, that the Board of Trustees of the Village of Spencerport hereby accepts the below Cyber Security Citizens' Notification Policy as recommended by NYCOM.

Vote of Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	John R. Marelllo, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Resolution to designate J. Linder as designated delegate and proxy for the semi-annual MEUA meeting April 26 & 27, 2006.

**RESOLUTION 110 4/2006**

Introduced by: Mayor Walker  
Seconded by: Trustee Rauber

Resolved, that the Board of Trustees of the Village of Spencerport hereby to designates J. Linder as delegate and proxy for the semi-annual MEUA meeting April 26 & 27, 2006.

Vote of Board:	Theodore E. Rauber, Trustee	Aye
	Steven T. Russell, Trustee	Aye
	Glenn C. Granger, Trustee	Aye
	John R. Marelllo, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Trustee Russell questioned if the PPA agreement would be address at the MEUA meeting.

Discussion ensued regarding the PPA agreement.

Clerk Sullivan commented that the village's collection agency continues to collect outstanding accounts and has currently collected more funds than the previous collection agency.

**Superintendent of Public Works** – Thomas M. West

Superintendent West updated the board on the following:

- Met with Kimmie Romeo and Girl Scout Troop 688 to coordinate them to participate in monitoring the creeks in the village.
- Camera-ing of the sewers continues.
- Top soiling and cleaning up damage done by snow plowing.

**Superintendent of Electric** – John E. Linder

Superintendent Linder updated the board on the following:

- Storage building completed and insulated.
- IEEP will be paying for insulation.
- Will be starting to install lights from canal bridge to Big Ridge Road.
- New bucket truck will be arriving in May.

**Attorney** – Richard J. Olson

Attorney Olson commented that he has received a counter appraisal and will have a summary for a future workshop session

**Administration Committee** – Mayor Walker, Chairman

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Mayor Walker reminded everyone about the United Way Presentation this Friday, April 7, 2006 at 7:15 a.m.

### **Unfinished Business**

Resolution to approve the 2006-2007 "Tentative Budget"

Trustee Granger commented that he agrees that the increase is significant but can support the increase and the items included in it.

Trustee Russell commented that the DPW and Electric department employ many cost saving methods. He continued that more money for sidewalks would be helpful but keeping costs as low as possible is more important.

Mayor Walker commented that the philosophy of the village is to only spend what is needed.

### **RESOLUTION 111 4/2006**

Introduced by: Mayor Walker

Seconded by: Trustee Rauber

Resolved, that the Village Board hereby adopts the "Tentative 2006-2007 General, Sewer, and Electric Fund Budgets" as the Final Budgets for the Village Fiscal year ending May 31, 2007 with a General Fund tax rate of \$3.30 per thousand assessed valuation and a Sewer User Fee of \$270 per unit with the Village.

ROLL CALL VOTE:	Trustee Rauber	Aye
	Trustee Russell	Aye
	Trustee Granger	Aye
	Trustee Marelo	Aye
	Mayor Walker	Aye

### **New Business**

#### **Bills**

Motion was made by Trustee Russell, seconded by Trustee Granger and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$ 41,723.81
Electric Fund	\$ 33,423.48
Sewer Fund	\$ 22,197.91
Trust Fund	\$0
Capital Fund	\$ 21,816.40
<b>TOTAL:</b>	<b>\$119,161.60</b>

Motion was made by Mayor Walker, seconded by Trustee Granger and carried unanimously that the cash disbursements for the General, Electric, Sewer, and Trust Funds, March 2005 be approved as audited.

#### **Adjournment**

Motion was made by Mayor Walker, seconded by Trustee Russell and carried unanimously that the regular meeting be adjourned at 9:20 p.m.