

VILLAGE BOARD WORKSHOP MEETING
June 20, 2007

CALL TO ORDER: 5:30 p.m.

BOARD MEMBERS PRESENT

Theodore Walker, Mayor
Theodore E. Rauber, Trustee
Carol J. Nellis-Ewell, Trustee

John R. Marello, Trustee

BOARD MEMBERS ABSENT

Charles R. Hopson, Trustee

Others Present

Jack Crooks, Building Inspector
Kevin Kelly, Code Enforcement Officer
Ken Olson
Tom West, DPW Superintendent
Carl Ayers, 3339 Spencerport Road

BI/FM/CE – Monthly Report

Kevin Kelly, Code Enforcement Officer updated the Village Board on the following items:

Billings' property located on West Avenue has had the roof replaced; windows will be replaced and house will be painted during the month of July.

Presented 6 appearance tickets for various residents who have unregistered vehicles.

Notification was mailed to 11 residents regarding their inflatable pools that were in their yards in 2006, reminding them of the village codes regarding those pools.

Spoke to Mr. Powell regarding A Frame signs. Mr. Powell is now satisfied with the enforcement of the A Frame sign code.

Village Board may want to consider an ordinance prohibiting parking across the sidewalks.

Fire safety inspections continue; met with Dan Hogan 409 S. Union Street property has a fair amount of issues. Letter along with inspection has been sent to his attention and the tenant of the property.

Jack Crooks commented that all inflatable pools will be taken off the market until they can comply with NYS Regulations.

Jack Crooks, Building Inspector updated the Village Board on the following items:

Progress continues on Page Appliance and Kravetz drainage issues, meeting are scheduled for 6/21/07 @ 1:00 p.m.

Gollel project has fire flows of 1150 GPM and Village is waiting confirmation from MCWA.

Dr. Fallone will be requesting placement on the July 2007 planning board meeting, Village is awaiting information and cost of piping for the creek.

Spencerport Fire Department is pursuing installing a building at the carnival grounds for storage and possible museum. Request has been made to move the building off the property line.

Approval will be forthcoming for the Hogan Project phase 2.

Home occupation request has been made by a resident on Morningside Drive for a laser printing business in his basement. Inspection of property indicates that he will not have customers at his home.

Meeting with Tom Friedo regarding the installation of a radio tower on new firehouse. At this time the FCC will only authorize a 75'; 60' tower and 15' width. More information is necessary to determine if tower would be able to be installed at the new firehouse. Discussion ensued regarding tower.

Mayor Walker questioned the work being done on the tower at the DPW.

Mr. Crooks commented that it is make ready work for the co-location of Cricket Communications

Mayor Walker informed Mr. Crooks that Cricket Communications has not completed a letter of credit or other various requirements regarding the co-location. Mayor Walker continued that Mr. Crooks needs to investigate these issues further.

Mr. Crooks commented that Tom West contacted him regarding the Hogan Development.

Mr. West stated that work was started on phase 2 without any approvals. Mr. West stated that due to the fact that the work benefited the Village he allowed them to continue and inspected the job. Mr. West informed the developers that work outside of the inspected project were to cease.

Mayor Walker commented that the electric department has been installing power lines to deliver electricity to Mr. Hogan's home and the rest of the development.

Mayor Walker commented that he and Mr. West had met with Unvericht's. Mr. West explained the entire project to the Unvericht's and they are satisfied.

Mayor Walker commented that the new sewer line on Spencerport Road, across from the high school, has been installed and notices have been sent to the residents informing them that they can make application to the Village of Spencerport to tap into the sewer system.

Discussion ensued regarding property on Morningside Drive.

Mayor Walker commented that work continues on the Ogden Parma TL RD property and power supply.

Mayor Walker stated that there will only be one meeting during the month of July. July 11, 2007. The next meeting will be August 1, 2007.

Tom West presented information to the Board regarding the possibility of retaining Mr. Mark Elliott after the WWTP decommissioning. Mr. West informed the board that tonight's presentation is to exchange information, but Mr. West would like resolution by September 2007.

Mr. Elliott's transition to the DPW would take place around January 2009. Mr. Elliott's position would be a DPW Laborer, his assignment would be the sewer system infrastructure. Tom West informed the Board that with the addition of Mr. Mark Elliott the DPW could then become more proactive with the infrastructure of the sewer system employing preventative maintenance measures such as cleaning the sewer lines instead of reacting to failure issues. Mr. Elliott will also

be able to identify areas that need repair or tree roots to be removed etc via televising of system. Mr. Elliott will also be required to participate in snow removal and other duties as required.

Mr. West indicated that there is possible potential to rent out the remaining buildings at the WWTP to businesses for possibly \$1000 per month.

Mr. West continued by reviewing the budget impact this position would have. Mr. West stated that 20% of Mr. Elliott's salary and benefits would be charged to the general fund and 80% charged to the sewer fund. Mr. West indicated that the cost to sewer rate payers would be approximately \$41.05 per unit.

Mayor Walker asked what constitutes a unit.

Mr. West indicated that upon speaking to financial/budget consultant Roy McMasters a unit was determined.

Mayor Walker indicated that the Village has 3000 sewer units.

Mr. West indicated that the impact to the general fund would be approximately \$.10 per thousand dollars of assessed value.

Discussion ensued regarding the uses of the WWTP facility. Mr. West also mentioned that Mr. Elliott's position could be used by other municipalities for sewer work via an inter-municipal agreement.

Trustee Nellis-Ewell questioned that if the Village is doing a good job on the sewer system currently, why would justify the cost of Mark Elliott.

Mr. West responded that the Village is proactive with repairs but not prevention or maintenance.

Mayor Walker clarified that Mr. Elliott will still continue to be in the sewer department.

Trustee Nellis-Ewell stated that she feels that it would be difficult to explain retaining an employee at an additional cost to the residents. Trustee Nellis-Ewell questioned the length of time it takes to decommission the WWTP.

Mr. West commented that January 2009 was the latest that the plant would be decommissioned.

Trustee Nellis-Ewell questioned if there is someone in the DPW department that would aspire to this position thus not increasing the staff.

Mr. West responded that the current staff does know the details of the sewer system. However the DPW cannot afford to dedicate 80% of a person's time to the sewer system.

Discussion ensued regarding the overall staffing of the DPW.

Mayor Walker indicated that board will be kept up to date as the process of decommissioning takes place.

Trustee Nellis-Ewell questioned if the WWTP site could be sold.

Mr. West indicated that it would be looked into.

Jeff Kosmala from MRB updated the board on the following items:

Pump station and force main project

Work continues; all easements have been received except for Morgan Management thus gravity work in plaza has been postponed. Gravity work in the Bauer's Cove area will start in July. Request for proposal for Cottage Street sanitary sewer replacement. Gas main is conflicting with project. Work is being done for relocation.

East Avenue study

Intersection analysis has started, traffic counts are underway; contact with CSX for potential ROW's; meetings continue with Village, MRB, Morgan and Fallone.

148 S. Union Street, commercial development

Village, applicant and MRB continue to work on the plan review process.

Issues regarding parking, traffic flow, drainage and potential property acquisition., future improvements to East Avenue are being evaluated; appraisal of existing parking lot parcel has been completed; Applicant is currently pursuing the purchase of this lot to meet parking requirements; a draft agreement of purchase with cost and responsibility for offsite storm sewer and parking lot construction has been prepared by the applicant and is under review by Village of Spencerport.

Sanitary Sewer relining project

Skandex pipe services are working on the project and due to be one July 9, 2007.

Trolley building

Walk thru has been done and as built drawings have been completed

Davison property

Construction of Erie View Landing and the Evergreen Street improvements have resumed with minor site work, full construction to begin mid-July.

Canal Landing Subdivision new application was submitted to planning board, which provides alternate water supply point. Planning board granted conditional final subdivision approval contingent on acquiring approvals from Monroe County Health Department and MCWA.

Sanitary Sewer I & I study

Report 1 of 2 have been submitted for Village use

Correction of deficiencies observed during smoke testing is recommended

Individual recommendations for each smoke sighting were included.

Village has completed the remaining video tape inspection and submitted to MRB on 2/21/07

MRB to review video and publish repair recommendation report and condition/recommendation mapping

Discussion ensued regarding inactive projects.

Trustee Rauber presented a strategy to locate a building on 148 S. Union Street. Concept discussions regarding this building have taken place at previous Planning Board meetings. The following items are concerns or opportunities for the Village of Spencerport:

Parking (tenant), possible drive through, building height, cosmetics of the area, Northrup creek, traffic through put.

VOS must determine consideration of sale of parking lot property. If VOS considers selling the property to the developer the following items should be addressed:

- Developer to obtain bids for culvert system installation
- Village engineer to recommend to VOS best culvert system
- Should tax payers fund part of improvements to the area.
- Village Board to determine property value after enhancements vs. appraised value.
- Potential revenue to VOS via sewer fees and taxes could off set initial investment over time.

Tom West questioned how the Village Board will justify spending village funds on private development.

Trustee Rauber stated that this project would enhance overall village parking based on a study done in 1999.

Jeff Kosmala confirmed that the project would also support the facts that the current culvert pipe is undersized and would enhance/improve the area.

Discussion ensued regarding the timeline of the project and a path forward.

Action item for this project are that Jeff Kosmala will make a recommendation to the Village Board as to which culver system would best work for the area. Village Board will then determine based on Jeff Kosmala's recommendation the best course for the Village of Spencerport.

Carl Ayers addressed the board on his interest of the Village waterfront and expressed the needs of the Village of Spencerport in regards to the waterfront.

Trustee Rauber stated the function of the Trolley Depot, Canal Museum and Visitor's center.

Mayor Walker and Trustee Rauber commented that the Village of Spencerport will be pursuing more grants for the waterfront.

Mr. Ayers offered his assistance with any projects regarding the waterfront.

Mayor Walker commented that the department heads have reviewed the Village of Spencerport Purchasing Policy and no changes are recommended at this time.

Discussion ensued regarding various items.

Next meeting will be July 11, 2007. August meetings will be 8/1 and 8/15.

Adjournment

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the meeting be adjourned at 8:30 p.m.