

**VILLAGE BOARD WORKSHOP MEETING
June 18, 2008**

CALL TO ORDER: 5:00 p.m.

BOARD MEMBERS PRESENT

Theodore Walker, Mayor
Theodore E. Rauber, Trustee
Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
John R. Mareello, Trustee

BOARD MEMBERS ABSENT

Others Present

Kevin Kelly, Code Enforcement Officer
Owen McIntee, Electric Superintendent
Jackie Sullivan, Village Clerk – departed at 7:30 p.m.
Tom West, DPW Superintendent – arrived at 6:30 p.m.
Scott DeHollander, MRB Group

BI/FM/CE – Monthly Report

Mr. Kevin Kelly, Code Enforcement Officer updated the Village Board on the following items:

- Continue to work with CSX for clean up in the area of Pinecrest Drive and potentially installing banners on the bridge;
- Working with business owners regarding A-Frame signs and signs in their windows;
- Wrote an appearance ticket for an unregistered vehicle and a freezer with the door still on, withdrew appearance ticket due to the removal of the vehicle and freezer;
- Continue to extend grass cutting summonses to properties;
- Continue to work with code review committee on updating various codes;
- Attending POD meetings;
- Attempting to work with the Billings property on West Avenue and property next door to the Village Office owners to complete property clean up;
- Attended storm water meeting regarding drainage;

Attorney – Monthly Report

Mayor Walker indicated that Attorney Olson continues to work on various legal items; Cricket Communications, Time Warner Franchise Agreement; Erie View Landing, and the garbage truck.

Insurance – Special Presentation

Brian Baty, VOS Insurance Consultant explained to the Board the potential of offering a high deductible health care plan to the employees in conjunction with a Health Care Savings Account (HSA).

Mr. Baty further explained that the type of coverage for the employees would not change but it would allow the employees more choices in their personal health care. Mr. Baty also indicated that many local municipalities are moving to this type of plan.

Discussion ensued regarding the plan and market trends.

Engineering – Monthly Report

Mr. Scott DeHollander, MRB Group updated the Board on the following items

Pump Station and Force Main Project

- Work is nearing completion and startup is scheduled to take place mid July 2008

Decommissioning the WWTP

- Work continues, half of the pond has been dewater and taken off line;
- DPW Staff continues to fill dewater portion of the pond;
- Drainage of non-essential tanks is taking place;
- Diversion of sewage flows is planned for early next week

Sanitary Sewer Rehabilitation Term Contract

- Bid were received today with positive results, Skanex Pipe Services from Victor, NY is the apparent low bidder. The complete bid package will be reviewed and a formal recommendation for Board approval will be submitted at the July 2nd Village Board Meeting.

Union Street Sanitary Sewer

- Testing was completed at 162 South Union Street and soils were discovered that exceeded the NYSDEC thresholds for content of petroleum products;
- Morgan Management has begun site clean up, 3 underground tanks have been discovered and 2 will be removed, anticipated completion is by June 25th;
- Change orders have been issued to Randsco construction and Kistner Concrete and a preconstruction meeting was conducted with construction anticipated to commence on June 30th.

Planning Board

- Prushia subdivision
- Canal Landing Subdivision (Gollel)
- Erie View Landing Subdivision (Hogan), Mr. DeHollander commented that the pump station start up was successfully completed on July 16th, an agreement was made between Mr. Hogan and Mr. Gollel for the installation of the sidewalks to be completed at the Hogan development when the sidewalks are installed at the Gollel development, the maintenance bond has been posted for the project. At this time the developer has not submitted stamped recorded drawings for the project.
- Collichio three lot Subdivision
- Tim Hortons

Mayor Walker updated the Board that Al Scheg is working on the GTC East Avenue Grant and our Scope of Work has been submitted to GTC for comments. Mayor Walker continued that the Village has received a \$242,000 matching grant for NYS Division of Costal Resources for docks on the south east bank of the canal and continued development of East Avenue. At this time the Village is exploring opportunities to secure the matching funds for the project.

Mayor Walker indicated that department heads have reviewed the Purchasing, Employee Handbook and Workplace Violence policy. Reviews of these items by supervisors with staff will be completed by September 1, 2008.

Mayor Walker indicated that the Town of Ogden Open Space Committee will be having a meeting on June 23rd at 7:00 p.m. and he encouraged all interested parties to attend. The splash pad has been dedicated and opened.

Mayor Walker continued that the Lyell Avenue walk thorough is June 24th starting at 4:00 p.m. Mayor Walker commented that the most significant issue is the potential turning lane at Union Street.

Further discussion ensued regarding the Lyell Avenue project.

Mayor Walker indicated that the Canal Authority has communicated with him that they will not be fixing the concrete wall and that if the Village wanted to fix the wall or make enhancements to it the Canal Authority would work with the Village. Mayor Walker further explained that the Canal Authority indicated that they would not need to do any signification work on the bridge in the near future. However contact should be made with NYS DOT to confirm their work schedule.

Mayor Walker commented on the GASB-45 information received; Inter-municipal agreement has been signed with Monroe County for the used of the Trolley Bed as a trail throughout the Town of Ogden; and news letters regarding the Big Ridge Project are being circulated by the contractor.

Mayor Walker asked Trustee Marelo if the drainage issues on Village Walk have been corrected.

Trustee Marelo commented that the next step would be to invite the residents to speak to the Village Board however at this time the residents are not interested in meeting.

Trustee Rauber commented on the following:

- Offered the Aroua House the use of the Village Office for meetings;
- Kevin Lacata, Village Walk resident expressed interested in participating on the Planning Board. Mr. Lacata would fill the alternate position vacant;
- Met with John Dole and Dick Olson regarding Tim Horton regarding a drive through and a resident's fence on Union Street and Maplewood Avenue, history indicates that a privacy fence in a front yard has never been approved. Further discussion ensued regarding the privacy fence.
- Work continues on the Comprehensive Plan updates; the strategy for this project has been delegated to Craig Byham with the assistance of Al Scheg. At this time it is uncertain as to whether RFP's will be requested.

Linda Harissis, Treasurer commented that she has moved a portion of the Village's funds into 60 and 30 day CDs to gain additional interest revenue.

Superintendent McIntee noted only minor outages from the resent rain storms. Superintendent McIntee further updated the Board on various Village electric projects. Superintendent informed the Board of incentives available through the IEEP.

Discussion ensued regarding recycling the trees on Lyell Avenue.

Superintendent West commented that the House Hold Hazardous Waste drop off is this Saturday in Hamlin. Work has started on Prospect Street, slurry sealing is nearly complete, bids for recycling truck were received yesterday, only one bidder submitted and repair work is being done on the old garbage truck.

The following official action took place:

RESOLUTION NO 9 6/2008

Introduced by: Mayor Walker

Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees, based on recommendation from Scott DeHollander, MRB Group, hereby approves Letter of Credit Release #6 for Canal Landing Subdivision in the amount of \$96,287.25.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

RESOLUTION NO 10 6/2008

Introduced by: Mayor Walker

Seconded by: Trustee Nellis-Ewell

Resolved, that the Village of Spencerport Board of Trustees, based on recommendation from Scott DeHollander, MRB Group, hereby approves Letter of Credit Release #7 for Canal Landing Subdivision in the amount of \$53,959.50.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

RESOLUTION NO 11 6/2008

Introduced by: Mayor Walker

Seconded by: Trustee Hopson

Resolved, that the Village of Spencerport Board of Trustees hereby authorizes superintendents Owen McIntee and Tom West to sign warranty agreements, in association with the items to be dedicated to the Village of Spencerport for the Erie View Landing Subdivision.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

RESOLUTION NO 12 6/2008

Introduced by: Mayor Walker

Seconded by: Trustee Hopson

Resolved, that the Village of Spencerport Board of Trustees hereby authorizes the attached year end budget transfers.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye

Charles R. Hopson, Trustee	Aye
John R. Marello, Trustee	Aye
Theodore E. Walker, Mayor	Aye

RESOLUTION 13 6/2008

Introduced by: Mayor Walker

Seconded by: Trustee Nellis-Ewell

Resolved, that the Village of Spencerport Board of Trustees hereby authorizes Mayor Theodore Walker to sign the Spencerport Depot and Canal Museum lease agreement for the Trolley Depot building.

Vote of the Board:	Theodore E. Rauber, Trustee	Abstain
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Aye
	Theodore E. Walker, Mayor	Aye

Adjournment

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the meeting be adjourned at 8:45 p.m.