

**VILLAGE BOARD WORKSHOP MEETING  
September 17, 2008**

**CALL TO ORDER:** 5:15 p.m.

**BOARD MEMBERS PRESENT**

Theodore Walker, Mayor  
Theodore E. Rauber, Trustee

Charles R. Hopson, Trustee

**BOARD MEMBERS ABSENT**

Carol J. Nellis-Ewell, Trustee

John R. Marelllo, Trustee

**Others Present**

Scott DeHollander, MRB Group  
Kevin Kelly, Code Enforcement Officer  
Richard Olson, Esq. – Village Attorney  
Tom West, DPW Superintendent

**Attorney – Monthly Report**

Attorney Richard Olson updated the Village Board on the following items:

- Time Warner Franchise Agreement – nothing is wrong with the franchise agreement however there is a need for the joint pole agreement to tie with the franchise agreement. Superintendent McIntee will be working with Attorney Olson for clarification.
- Work continues regarding garbage truck scale issues with Cyncon.

**RESOLUTION NO 50 9/2008**

At a Village Board Meeting at the Village Hall, September 17, 2008

Introduced by: Mayor Walker  
Seconded by: Trustee Rauber

**INTRODUCTORY LOCAL LAW #8-2008  
VILLAGE OF SPENCERPORT, MONROE COUNTY**

**A LOCAL LAW TO ESTABLISH STOP SIGNS ON GLEN CAIRN COURT, AMITY  
STREET AND EVERGREEN STREET IN THE VILLAGE OF SPENCERPORT**

**WHEREAS**, the Village Board has before it a proposed Local Law to install stop signs on Glen Cairn Court, Amity Street, Evergreen Street and Ballard Avenue; and

**WHEREAS**, in order to make said change, the Village Board of the Village of Spencerport is required to hold and conduct a public hearing thereon;

**NOW, THEREFORE, BE IT RESOLVED:**

**SECTION 1.** That the Village Board of the Village of Spencerport shall hold and conduct a Public Hearing on the 1<sup>st</sup> day of October, 2008, at 7:00 p.m. at the Village Hall, 27 West Avenue, Village of Spencerport, New York, 14559 to consider to the attached Local Law; at which Public Hearing all interested persons will be heard concerning the subject matter thereof.

**SECTION 2.** That the Village Clerk shall cause due notice of such public hearing to be published as required by law.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Absent
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

Trustee Rauber questioned if there are any means for the Village to obtain ownership of the CSX Bridge or CSX making improvements to the existing bridge.

Trustee Rauber requested Mr. Kelly to request additional information from CSX regarding leasing.

Discussion ensued regarding the bridge.

Trustee Rauber explained that Fairfield Cemetery approached him as to potential space for an extension of their cemetery. Trustee Rauber advised them to take a look at the WWTP prperty.

### **BI/FM/CE – Monthly Report**

Mr. Kevin Kelly, Code Enforcement Officer updated the Village Board on the following items:

- Relocation of the satellite dish on 13 Kirkgate Drive will be relocated by Dish TV to the south side of the house.
- Discussions have taken place with the dog warden regarding cat ordinances and that residents are required to control their animals.
- Met with Jack Crooks and Mr. Crooks indicated that the infrastructure on Evergreen Street is almost complete.
- Issues with bulk garbage on Nichols Street have been addressed with the issuance of appearance tickets.
- Discussion ensued regarding the condition of the Billings property on West Avenue.
- Restaurant at the corner of Nichols Street and Union Street is closed.

Discussion ensued regarding the change in the signage in the Village Plaza from the approved plan.

### **Engineering – Monthly Report**

Mr. Scott DeHollander, MRB Group updated the Board on the following items

#### **Pump Station and Force Main Project**

- Work is nearing completion and startup has taken place and all flows are being sent to the pump station.
- FM-Gen portion of the project is complete and the over/under is approximately \$30,000 under budget.
- Project as a whole is approximately \$400 over the bid amount but \$500 under the budget amount. This figure exclusive of owner upgrades and boring costs.
- PS-Gen is in final stages and punch list items are being addressed.
- Official transition to Monroe County will be taking place upon completion of the performance test.
- High flow pump 2 had a defect and the manufacturer will be correcting the problem.
- Restoration of the gravity section of the project along Union Street is taking place.

#### Decommissioning the WWTP

- Complete from the regulatory perspective and additional site work is being completed by the Village's DPW staff.

#### Sanitary Sewer Rehabilitation Term Contract

- MRB Term Contract to work in conjunction with the sanitary sewer rehab term contract. The focus of the MRB contract will be preparing shop drawings, contract documents and payment requests from the contractor each year.
- In addition the Term Contract will also include GIS Map updates.

#### Planning Board

- Prushia subdivision – final configuration is in process for presentation to the Prushia's attorney. This will be a 2 lot subdivision with one new house.
- Canal Landing Subdivision (Gollet) – binder paving is taking place and the approach to Evergreen from West Avenue is acceptable.
- Erie View Landing Subdivision (Hogan), Mr. DeHollander has recommendation is that dedication of the Glenn Carin Court take place. At this time the developer has submitted stamped recorded drawings for the project.
- Collichio three lot Subdivision – trees have been removed and erosion control has been done and construction continues on the spec house.
- Tim Hortons – being presented to the Zoning Board on September 18<sup>th</sup> and the application will be presented to the Planning Board.

#### Pump Station Construction Management Contract

- Mr. DeHollander explained to the Board that an initial construction management contract was signed in the amount of \$1.2 million. Throughout the course project significant changes have been made through a scope change process including design of Cottage Street sewer, additional design survey to meet the requirements of the FM-Gen contract, Manitou Road site survey, Bauer's Cove sewer changes, Elmgrove Road crossing regarding gas main location, Long Pond Road crossing design work for gas main location, canal gravity sewer bore, Village Plaza gravity sewer redesign, revised bid for clearing and grubbing, and pump vibration issues. At this time the \$1.2 million point has been reached and several significant tasks need to be completed including the PS closeout for Monroe County to take ownership of the pump station, Union Street gravity work closeout, the canal bore including design and inspection services and possible additional decommissioning work. The adjustment to construction management contract will be approximately \$168,000.

Mayor Walker reviewed the East Avenue Steering Committee meeting on September 8<sup>th</sup> and how the entire project will be completed. From that meeting the consultant selection committee was identified and as this project unfolds the Steering Committee will be involved lending input and ideas.

Discussion ensued regarding the extension of East Avenue and the logistics of the project as a whole.

The following official action took place:

#### **RESOLUTION NO 51 9/2008**

Introduced by: Mayor Walker

Seconded by: Trustee Hopson

Resolved, that the Village of Spencerport Board of Trustees hereby approves the Spencerport Central Schools annual Homecoming Parade Saturday, September 27, 2008 starting at 12:45 p.m. The parade route will begin at Fireman's Field, travel south on Rt. 259, east on Lyell Avenue to school campus.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Absent
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

**RESOLUTION NO 52 9/2008**

Introduced by: Mayor Walker  
Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees hereby approves Owen McIntee, Mike Meyers, Gary Penders and Norb Sauter to attend the MEUA Engineering Conference October 8<sup>th</sup> and 9<sup>th</sup>, 2008 in Syracuse, NY. Cost not to exceed \$800.00.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Absent
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

**RESOLUTION NO 53 9/2008**

Introduced by: Mayor Walker  
Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees hereby approves the attached term contract dated September 16, 2008 submitted by MRB Group for engineering services associated with the sewer relining term contract.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Absent
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

**RESOLUTION NO 54 9/2008**

Introduced by: Mayor Walker  
Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees hereby approves the upgrades to the Harris Computer System's inventory module in the amount of \$300.00.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Absent
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

**RESOLUTION NO 55 9/2008**

Introduced by: Mayor Walker  
Seconded by: Trustee Hopson

Resolved, that the Village of Spencerport Board of Trustees hereby awards the replacement roofing and gutters for the Electric Building and Mechanics Garage bid to Westside Developers in the amount of \$13,977 plus the cost of plywood and fascia board. This resolution is contingent upon village attorney's approval.

Bids were received from Westside Developers, 1266 Hilton Parma Corners Rd, Hilton, NY and Savage and Son LLC, 676 Pullman Ave, Rochester, NY.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Absent
	Charles R. Hopson, Trustee	Aye
	John R. Mareello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

**RESOLUTION NO 56 9/2008**

Introduced by: Mayor Walker  
Seconded by: Trustee Hopson

Resolved, that the Village of Spencerport Board of Trustees hereby approves Letter of Credit Release Estimate Number 11 for the Canal Landing Sub-Division in the amount of \$53,625.60 thereby leaving \$186,771.57 to finish the project.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Absent
	Charles R. Hopson, Trustee	Aye
	John R. Mareello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

**RESOLUTION NO 57 9/2008**

Introduced by: Mayor Walker  
Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees hereby approves Letter of Credit Release Estimate Number 12 for the Canal Landing Sub-Division in the amount of \$30,200.47 thereby leaving \$156,571.10 to finish the project.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Absent
	Charles R. Hopson, Trustee	Aye
	John R. Mareello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

**RESOLUTION NO 58 9/2008**

Introduced by: Mayor Walker  
Seconded by: Trustee Hopson

Resolved, that the Village of Spencerport Board of Trustees hereby approves based on the recommendation of MRB Group the dedication of Glenn Carin Court to the Village of Spencerport under the following conditions: The maintenance bond start date be revised to reflect the date that all of the conditions associated with this resolution are met, reimbursement to the Village for the purchase of street signs and that the developer will pay the cost of recording fees associated

with the filing of the road dedication and other documents to provide clear title to the satisfaction of the Village Attorney.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Absent
	Charles R. Hopson, Trustee	Aye
	John R. Mareello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

**RESOLUTION NO 59 9/2008**

Introduced by: Mayor Walker  
Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees hereby approves MRB Group's change order request to the WWTP Construction Management contract by increasing the amount \$168,000.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Absent
	Charles R. Hopson, Trustee	Aye
	John R. Mareello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

**Adjournment**

Motion was made by Mayor Walker, seconded by Trustee Hopson and carried unanimously that the meeting be adjourned at 9:00 p.m.