

VILLAGE BOARD MEETING
October 1, 2008

CALL TO ORDER: 7:00 p.m.

The Pledge of Allegiance was led by Mayor Walker.

BOARD MEMBERS PRESENT

Theodore E. Walker, Mayor
Theodore E. Rauber, Trustee

John R. Marello, Trustee

OTHERS PRESENT

Richard Olson, Village Attorney

Jackie Sullivan, Village Clerk
Tom West, DPW Superintendent
Joan Quigley, Maplewood Avenue
Robert Garlick, Nichols Street
Jim Powell, Nichols Street
Participation in Government Students

BOARD MEMBERS ABSENT

Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee

Owen McIntee, Superintendent of Electric Department

APPROVAL OF MINUTES

A motion was made by Mayor Walker, seconded by Trustee Rauber and carried that the minutes of the September 3, 2008, Village Board meeting be accepted as read.

A motion was made by Mayor Walker, seconded by Trustee Rauber and carried that the minutes of the September 17, 2008 workshop meeting be accepted as read.

PUBLIC HEARING

Mayor Walker opened the public hearing at 7:03 p.m. for Local Law 8/2008

Mayor Walker explained that this law would allow the placement of Stop signs on Glen Carin Court, Amity Street, Evergreen Street and Ballard Avenue. These signs would be new or replacing an existing yield sign.

There being no questions from the public Mayor Walker closed the public hearing at 7:05 p.m.

PRIVILEGE OF FLOOR

Mrs. Quigley of Maplewood Avenue informed Superintendent West that the flower boxes along Union Street this summer looked pathetic and questioned why they were not watered enough through out the summer. Mrs. Quigley's opinion is that if the Village cannot take care of the flowers they should not be put in. In addition Mrs. Quigley asked if at least one garbage can be left on Union Street until the 1st of November.

Sewers Committee – Trustee Rauber, Chairman

Trustee Rauber indicated that he did not have any items needing Board action and deferred comments regarding the Pump Station to Mayor Walker

Mayor Walker explained that currently the pump station is online and working well. At this time staff members from Monroe County and MRB Group are experiencing training and working on final punch list items.

Mayor Walker continued that the gravity portion of the project on Union Street is complete and operational and restoration is taking place. In addition options are being pursued to complete the boring under the canal. At this time the Village is uncertain as to whether the boring will take place this winter or winter 2009.

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Planning/Zoning/Building Control – Trustee Rauber, Chairman

A. Planning

No board action required. Trustee Rauber indicated that representatives of Tim Horton's restaurant will be presenting to the ARB and Planning Board their plans for a restaurant located on Union Street.

Trustee Rauber further commented that he, Chairman Garlick, Vice Chairman Byham and Secretary Stassen met to discuss scheduling a workshop session in November with the entire Planning Board to determine the replacement for Chairman Garlick and any other vacancies.

B. Zoning

No board action required. Trustee Rauber explained that Tim Horton's was granted a permit for a drive through for their proposed restaurant on Union Street.

C. Building Control

No board action required.

D. Code Review

No board action required. Trustee Rauber explained that the committee will reconvene on October 28, 2008 to review outdated or inaccurate Village Codes for revision.

E. Architectural Review

No board action required.

Finance Committee – Trustee Hopson, Chairman

Mayor Walker acknowledged receipt of monthly-consolidated investment; HSBC Insured Municipal Money Market rate of 1.87% (up .02 from September 2008) a new 61 day CD was purchased with an interest rate of 3.15%.

Facilities Committee – Trustee Marelo, Chairman

A. Electric

No board action required.

B. Other (Drainage, Franchise)

No board action required.

Public Works Committee – Trustee Hopson, Chairman

A. Highways/Garage

No board action required.

B. Public Services (Refuse, Recycling, Parks)

No board action required.

Public Safety Committee – Trustee Marelo, Chairman

A. Fire Department

No board action required.

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B. Police

No board action required.

Human Resources Committee – Trustee Nellis-Ewell, Chairman

No board action required. Mayor Walker reminded the Board that an all staff meeting will be taking place on Friday, October 3rd at 7:30 a.m. to review the new health care plan.

Economic Development Committee – Trustee Nellis-Ewell, Chairman

No board action required. Mayor Walker commented that Christmas on the Canal is taking place the 1st Sunday of December. The Chamber Economic Development Committee will be meeting soon to discuss the application of a Main Street Grant in the near future.

Village Administrator

Position is currently vacant.

Village Clerk – Jacqueline Sullivan

Clerk Sullivan commented and passed out materials to the Mayor and Trustees on the following items

- Computer system analysis has been complete and Clerk Sullivan recommends that the Board contract with Total Practice Management in the amount of \$1330 monthly to ensure the integrity of the system and help to maintain the system so that it will be useful into the future.
- Defensive Driving training took place on 9/26 and was successful.
- Explained the new billing format and indicated that work is being done with the software provider to reconfigure the billing format to make it easier to read.
- Review of job description for staff members reporting to Clerk Sullivan is being completed by Clerk Sullivan along with the DPW/Electric Clerk's job description. Clerk Sullivan further explained that all of the job descriptions were last reviewed in 2002 and through her observations it is apparent that some staff members have excelled in their positions continually taking on new challenges while others have had duties reassigned or have remained within the parameters of their job description. Clerk Sullivan continued that she feels that it is important to compensate and acknowledge those employees who continually achieve beyond expectations. Clerk Sullivan indicated that all reviews will be done for further discussion at the workshop session on October 15th.
- NYCOM Review
- Acknowledged that the liquor license for Chilango's has been temporarily suspended until their relocation is complete.
- Time Warner franchise fees were received for Jan-June 2008 in the amount of \$21,190.34
- Village Election Review
- Exemptions review

Superintendent of Public Works – Thomas M. West

Superintendent West commented on the following items:

- Tree grates on Union Street are being replaced
- Prospect Street is complete and was a job well done by all
- WWTP will be done by mid-November
- More drainage is being installed on Parkhurst Drive
- Leaf season will be starting in October
- Village will be cutting back on salting the roads.

Mayor Walker thanked Superintendent West and his staff for the great job they did this summer on all of the projects.

Superintendent of Electric – Owen McIntee

Superintendent McIntee was not in attendance.

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Attorney – Richard J. Olson

Attorney Olson requested executive session to discuss possible litigation items.

Administrative Committee – Mayor Walker, Chairman

RESOLUTION 60 10/2008

At a regular meeting of the Village Board of the Village of Spencerport held at the Village Hall, 27 West Avenue, Spencerport, New York on October 1, 2008

Introduced by: Mayor Walker
Seconded by: Trustee Rauber

**RESOLUTION ADOPTING
LOCAL LAW #7/2008**

Whereas, the Village Board has before it a Local Law entitled "**A Local Law to Establish Stop Signs on Glen Cairn Court, Amity Street, Evergreen Street and Ballard Avenue in The Village of Spencerport**" which, if adopted, will amend Section 130-44 of the Village Code "STOP SIGNS" and establish stop signs on Amity Street, Westbound at Evergreen Street; on Evergreen Street Southbound at West Avenue; on Glen Cairn Court, Eastbound at Evergreen Street and on Ballard Avenue, Northbound at Canalside Drive; and

Whereas, the Village Board has, on this date, held a public hearing to consider said proposed Local Law; and

Whereas, this action is a "Type II" action under the State Environmental Quality Review Act and 6NYCRR615.5(c)(16) and not subject to review pursuant to SEQRA; and

Whereas, the notice of this hearing was duly published and posted as required by law;

Now, therefore, be it resolved:

Section 1. That the Village Board of the Village of Spencerport hereby enacts Local Law # __7__/2008 "A Local Law to Establish Stop Signs on Glen Cairn Court, Amity Street, Evergreen Street and Ballard Avenue in The Village of Spencerport"

Section 2. That the Village Clerk is ordered to publish a legal notice indicating the adoption of this Local Law as required by law and to file a copy of this Local Law with New York State as required by law.

Section 3. That this Local Law shall take effect as provided by law.

Section 4. That this resolution shall take effect immediately.

Vote of the Board

Ayes: Theodore Walker, Mayor; Theodore Rauber, Trustee; John Marello, Trustee
Nays: None

Mayor Walker read the following proclamation regarding School Board Recognition Week.

PROCLAMATION

WHEREAS, the citizens of the Village of Spencerport embrace the opportunity to support the observance of School Board Recognition Week; this annual event is celebrated in school districts throughout New York State, and

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WHEREAS, the members of the Spencerport School Board are an invaluable resource as local decision makers; they respond to the respective needs of their communities, serving the interests of school children and preparing them for the future, and

WHEREAS, the men and women serving the people of Spencerport as members of the School Board devote many hours of service to public education and continually strive for improvement, quality and progress in education, and

WHEREAS, members of local boards of education throughout New York State merit recognition and commendation for their dedicated service to the people and children of our community, it is fitting to support this annual celebration

NOW, THEREFORE, we the Spencerport Village Board do hereby proclaim official recognition of October 20-24, 2008 as

SCHOOL BOARD RECOGNITION WEEK

Dated this 1st day of October, 2008

Spencerport Village Board

Theodore E. Walker, Mayor
Theodore E. Rauber, Trustee
Carol Nellis-Ewell, Trustee
Charles Hopson, Trustee
John Marelllo, Trustee

Unfinished Business

New Business

Mayor Walker acknowledged a letter from MCWA regarding additional work being done in the Village of Spencerport and a letter from the Canal Days Committee thanking the Village for all of their help to make the event a continued success.

Bills

Motion was made by Mayor Walker, seconded by Trustee Marelllo and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$ 102,551.56
Electric Fund	\$ 22,748.47
Sewer Fund	\$ 65,857.28
Trust Fund	\$ 0
Capital Fund	\$ <u>50.00</u>
TOTAL:	\$191,207.31

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the cash disbursements for the General, Electric, Sewer, Trust and Capital Funds, October 2008 be approved as audited.

Adjournment

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the regular meeting be adjourned to executive session to discuss litigation matters at 8:15 p.m.

Motion was made by Mayor Walker, seconded by Trustee Marelllo and carried unanimously that the executive session be adjourned to regular meeting at 8:31 p.m.

Motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the regular meeting be adjourned to workshop session at 8:32 p.m.

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Mayor Walker informed the Board that six proposals were received from various firms for the East Avenue project.

Motion was made by Mayor Walker, seconded by Trustee Marelo and carried unanimously that the workshop session be adjourned at 8:35 p.m.