

**VILLAGE BOARD MEETING
December 3, 2008**

CALL TO ORDER: 7:00 p.m.

The Pledge of Allegiance was led by Mayor Walker.

BOARD MEMBERS PRESENT

Theodore E. Walker, Mayor
Theodore E. Rauber, Trustee
Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee

BOARD MEMBERS ABSENT

John R. Marello, Trustee

OTHERS PRESENT

Owen McIntee, Superintendent of Electric Department
Jackie Sullivan, Village Clerk
Tom West, DPW Superintendent
Joan Quigley, Maplewood Avenue

Richard Olson, Village Attorney

APPROVAL OF MINUTES

A motion was made by Mayor Walker, seconded by Trustee Rauber and carried that the minutes of the November 5, 2008, Village Board meeting be accepted as read.

A motion was made by Mayor Walker, seconded by Trustee Nellis-Ewell and carried that the minutes of the November 19, 2008 workshop meeting be accepted as read.

PRIVILEGE OF FLOOR

Sewers Committee – Trustee Rauber, Chairman

RESOLUTION NO 75 12/2008

Introduced by: Trustee Rauber

Seconded by: Trustee Hopson

Resolved, that the Village of Spencerport Board of Trustees hereby approves payment application fourteen from Villager Construction, Inc. in the amount of \$47,774.65 for Force Main General Contract.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

Mayor Walker commented that work on the vibration occurring in the pumps continues at the pump station. The canal bore is to commence on December 15, 2008 and MRB and Angelica Boring are working together to determine appropriate pricing.

Planning/Zoning/Building Control – Trustee Rauber, Chairman

A. Planning

Trustee Rauber read Planning Board Chairman Robert Garlick's effective 12/31/2008 resignation letter. Trustee Rauber continued by thanking Mr. Garlick for his dedication.

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Mayor Walker contributed his thanks as well. Mayor Walker recommended to the Village Board that David Wohlers be appointed to the position of Planning Board Chair, Craig Byham appointed as Vice Chair and William Rutter as Planning Board Member.

RESOLUTION NO 76 12/2008

Introduced by: Mayor Walker
Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees hereby approves Mayor Walker's recommendation to the Village Board that that David Wohlers be appointed to the position of Planning Board Chair, Craig Byham be appointed as Vice Chair and William Rutter as Planning Board Member.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Mareello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

B. Zoning

No board action required.

C. Building Control

Trustee Rauber explained that the annual intermunicipal agreement for Town of Ogden Building Department Services and the Village of Spencerport is due for renewal. Trustee Rauber further explained that he and they Mayor have meet with Ogden's Supervisor and Building Inspector to review the contract both the Village and Town continue to feel that the agreement is fair and equitable.

RESOLUTION NO 77 12/2008

Introduced by: Trustee Rauber
Seconded by: Mayor Walker

Resolved, that the Village of Spencerport Board of Trustees hereby approves the shared services contract with the Town of Ogden Building Department to provide building department services for the Village of Spencerport for calendar year 2009 in the amount of \$44,853.85 to be paid in quarterly installments.

Trustee Nellis-Ewell requested that a written report summarizing activities during 2008 be submitted to the Village board.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Mareello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

D. Code Review

No board action required. Trustee Rauber commented that the committee continues to meet regularly.

E. Architectural Review

No board action required.

Trustee Rauber explained that the ARB approved a sign for LeCesse Pizza in the Village Woods Plaza and a new canopy for the gas pumps at the APlus Sunco station on Union Street due to the fact that it will be a similar structure as the previous structure.

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Finance Committee – Trustee Hopson, Chairman

Trustee Hopson acknowledged receipt of monthly-consolidated investment; HSBC Insured Municipal Money Market rate of 1.87% (no change from November 2008).

Trustee Hopson commented that a CD has expired and was rolled into the money market account.

Facilities Committee – Trustee Marello, Chairman

A. Electric

No board action required.

B. Other (Drainage, Franchise)

No board action required.

Mayor Walker commented that work continues with joint pole agreements and the electric franchise.

Public Works Committee – Trustee Hopson, Chairman

A. Highways/Garage

No board action required.

B. Public Services (Refuse, Recycling, Parks)

No board action required.

Trustee Hopson commented that the recycling truck has arrived and the dump truck in on the way.

Public Safety Committee – Trustee Marello, Chairman

A. Fire Department

No board action required.

Trustee Nellis-Ewell commented that she continues to request the percent of increase of the fire department budget.

B. Police

No board action required.

Human Resources Committee – Trustee Nellis-Ewell, Chairman

Trustee Nellis-Ewell commented that further discussion regarding the health care plan will commence at the workshop portion of tonight's meeting.

RESOLUTION NO 78 12/2008

Introduced by: Trustee Nellis-Ewell

Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees hereby adopts the job description for the part-time position of Superintendent Clerk. Copies of the job description will be maintained by the Village Clerk.

Mayor Walker commented that the job description has been review at previous meetings.

Vote of the Board: Theodore E. Rauber, Trustee Aye
Carol J. Nellis-Ewell, Trustee Aye

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Charles R. Hopson, Trustee	Aye
John R. Mareello, Trustee	Absent
Theodore E. Walker, Mayor	Aye

Economic Development Committee – Trustee Nellis-Ewell, Chairman

No board action required.

Trustee Nellis- Ewell explained that she had attended another Reshaping Rochester Seminar on November 18th and that the information from the seminar was excellent and that she would provide a complete written report in the next few weeks.

Trustee Nellis-Ewell continued that she was at a meeting with Sandra Parker of the Rochester Business Alliance regarding Unshackle New York initiative and that she toured Monroe County Recycling Center.

Village Administrator

Position is currently vacant.

Village Clerk – Jacqueline Sullivan

Clerk Sullivan commented on the following items:

- Changes to the premiums for medical and dental insurance coverage. Coverage costs increased 16% opposed to the 25% projected increase.
- A gentleman slipped, fell and broke his wrist in the municipal parking lot on Amity Street our insurance company is handling this event.
- Will be taking the owners of Eddie Restaurant to small claims court for unpaid an electric bill.
- Thanked Owen McIntee and the entire electric department for all of their efforts with Christmas Lights.
- New IT service provider is on board and has been in the office twice.
- Working on completing the paperwork for the recycling truck grant.
- Thanked Donna Stassen for all of her hard work coordinating the excellent retirement party for Planning Board Chair Bob Garlick.
- Harris Computer's support service managers were in the office today to review the health of the software system.

Superintendent of Public Works – Thomas M. West

Superintendent West commented on the following items:

- DPW staff will be working Christmas on the Canal event.
- Port a Potties will be out for Christmas on the Canal and we have now received a pump for the port a potties.
- Paving of Main Street will be done next summer from Big Ridge to Rt. 31. NYS DOT is attempting to secure permission for night paving to complete the job as quickly as possible.
- Current fuel prices are down. Staff continues to conserve fuel.
- Potential intermunicipal agreements with Monroe County and all other municipalities within Monroe County for equipment, equipment/operators, fleet maintenance and fuel.
- Potential work on Monroe County road job with the new dump truck.
- New recycling truck has arrived, and staff is currently working becoming familiar with the new equipment.
- Leaf pick-up will be completed this Friday with only three days of overtime.
- Developers of the Krebs Property may rent the WWTP office for their project.
- Roof at DPW/Electric garage is nearly complete.
- Work continues on roads program and presentations will be done during the budgeting process.
- Superintendents' advocacy day in Albany, NY – potential participation.

Superintendent of Electric – Owen McIntee

Superintendent McIntee commented on the following items:

- Work continues at the fire house.
- Work continues at the Gollel subdivision
- Working with Lakeside Hospital for the proposed urgent care facility located at 42 Nichols Street to ensure that they have the proper electric connections.
- Layout for new lighting at the DPW/Electric shop has been completed and pricing is now being coordinated.
- Materials for solar gateway signs should be arriving soon.
- Commented that bill inserts will continue, thanked Jackie and her staff for getting them in the bills.
- Thanked Jackie for her help with the coordination of the Village Christmas lights.

Attorney – Richard J. Olson

Attorney Olson was not present for the meeting.

Administrative Committee – Mayor Walker, Chairman

Mayor Walker commented that the concrete slab has been poured to accommodate two bike racks and bench donated by the Canal Days Committee. Mayor Walker continued that he attended an Eagle Scout ceremony for an Eagle Scout form Troop 4 who completed the landscaping at St. John's Church. The Ogden Trail's committee is working with the plaza owners to determine a location for a trail head within the plaza. Work continues on the East Avenue corridor study, a consultant has been named and initial committee meetings will be taking place. Work continues to determine the billing method of the O&M and Capital charges associated with the sanitary sewer collection system.

Trustee Hopson informed the Board that he attended training on flood planes regulations and affordable housing. Trustee Hopson continued that income based housing is proposed for the corner of Rt31 and Gillett Road.

Unfinished Business

Trustee Rauber indicated that he continues to work with Craig Byham and Al Scheg on the Village Comprehensive Plan.

New Business

Bills

Motion was made by Mayor Walker, seconded by Trustee Nellis-Ewell and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$218,564.85
Electric Fund	\$ 94,976.96
Sewer Fund	\$ 35,085.74
Trust Fund	\$ 40.89
Capital Fund	<u>\$109,889.75</u>
TOTAL:	\$458,558.19

Motion was made by Mayor Walker, seconded by Trustee Nellis-Ewell and carried unanimously that the cash disbursements for the General, Electric, Sewer, Trust and Capital Funds, December 2008 be approved as audited.

Adjournment

Motion was made by Mayor Walker, seconded by Trustee Nellis-Ewell and carried unanimously that the regular meeting be adjourned at 9:30 p.m.