

VILLAGE BOARD MEETING
February 4, 2009

CALL TO ORDER: 7:00 p.m.

The Pledge of Allegiance was led by Mayor Walker.

BOARD MEMBERS PRESENT

Theodore E. Walker, Mayor
Theodore E. Rauber, Trustee
Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee

BOARD MEMBERS ABSENT

John R. Marello, Trustee

OTHERS PRESENT

Richard Olson, Village Attorney
Owen McIntee, Superintendent of Electric Department
Jackie Sullivan, Village Clerk
Tom West, DPW Superintendent
Joan Quigley, Maplewood Avenue
Joyce Lobene, Hillcrest Drive

APPROVAL OF MINUTES

A motion was made by Mayor Walker, seconded by Trustee Rauber and carried that the minutes of the January 7, 2009 Village Board meeting be accepted as read. Mayor Walker abstained.

A motion was made by Mayor Walker, seconded by Trustee Hopson and carried that the minutes of the January 14, 2009 workshop meeting be accepted as read. Mayor Walker abstained.

A motion was made by Mayor Walker, seconded by Trustee Nellis-Ewell and carried that the minutes of the January 21, 2009 workshop meeting be accepted as read.

PRIVILEGE OF FLOOR

Mrs. Quigley thanked Village crews for keeping the snow banks at the intersection of Maplewood Avenue and Union Street clear for traffic.

Sewers Committee – Trustee Rauber, Chairman

RESOLUTION NO 93 2/2009

Introduced by: Mayor Walker

Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees hereby approves payment application #2 from Kistner Concrete Products for Contract – Precast Concrete Material Procurement in the amount of \$28,574.59

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Marello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

RESOLUTION NO 94 2/2009

Introduced by: Mayor Walker

Seconded by: Trustee Hopson

Resolved, that the Village of Spencerport Board of Trustees hereby approves payment application #13 From Villager Construction, Inc. in the amount of \$97,657.96 for contract PS-General Pump Station.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Mareello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

RESOLUTION NO 95 2/2009

Introduced by: Mayor Walker
Seconded by: Trustee Nellis-Ewell

Resolved, that the Village of Spencerport Board of Trustees hereby approves payment application #2 from Koester Associates, Inc. in the amount of \$5,890.00 for contract PS-ODR.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Mareello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

Mayor Walker commented that the pump station is up and running. Mayor Walker continued that a vibration issue with one of the pumps still exists and the pump manufacturer has been contacted and is working with crews to correct the issue. As a result of this vibration issue Monroe County maybe requesting a modification of the pump. In addition drawings have been transferred to Monroe County and maintenance manuals are in the process of being transferred.

Mayor Walker added that the boring under the canal will not take place this winter but permits and plans are in place for an attempt in the fall of 2009 and winter 2010. At this time soil samples from the canal sediment are being analyzed to determine their contents and how contractors will handle the sediment materials. This process should help to avoid any surprises when the boring takes place. Monroe County Pure Waters will be completing their own bore under the canal in the area at the east end of Trolley Blvd to tie into the City conveyance system.

Mayor Walker explained that currently he, the Village Clerk and Attorney are moving forward with a revision to the sewer charge law to resemble the methods that Monroe County uses to compile the sewer charges. Operation and maintenance charges are based on water consumption and capital charges are based on debt service costs and units. Capital units are determined by the type of property as it relates to NYS Real Properties classifications and/or water consumption.

Planning/Zoning/Building Control – Trustee Rauber, Chairman

A. Planning

No board action required. Trustee Rauber commented that the Planning Board had a workshop session with MRB Group to review MRB's functions during the Planning Board Review process.

B. Zoning

No board action required.

C. Building Control

No board action required.

D. Code Review

No board action required. Trustee Rauber commented that a meeting will be scheduled during the month of February.

E. Architectural Review

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No board action required. Trustee Rauber commented that the ARB approved a sign for the new Lighthouse Diner at the corner of Union Street and Rt. 31.

Trustee Nellis-Ewell asked about the status of the comprehensive plan and how it will relate to Green initiatives.

Trustee Rauber responded that he would like to schedule a meeting with Trustee Nellis-Ewell to confirm that everything is covered pertaining to Green initiatives.

Finance Committee – Trustee Hopson, Chairman

Trustee Hopson acknowledged receipt of monthly-consolidated investment; HSBC Insured Municipal Money Market rate of 1.45% (down from January 2009).

Facilities Committee – Trustee Marelo, Chairman

A. Electric

RESOLUTION NO 96 2/2009

Introduced by: Mayor Walker

Seconded by: Trustee Nellis-Ewell

Resolved, that the Village of Spencerport Board of Trustees hereby approves the attendance of the Superintendent of Electric and Electric Foreman to attend the MEUA Winter Engineering Conference on Wednesday, February 11 and Thursday, February 12, 2009 in East Syracuse, NY. Cost not to exceed \$394.00.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Marelo, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

B. Other (Drainage, Franchise)

No board action required.

Public Works Committee – Trustee Hopson, Chairman

A. Highways/Garage

No board action required.

B. Public Services (Refuse, Recycling, Parks)

No board action required.

Public Safety Committee – Trustee Marelo, Chairman

A. Fire Department

No board action required. Mayor Walker indicated that at a previous Board Meeting Trustee Nellis-Ewell commented that the fire department budget increased 42% from 2008 to 2009. Mayor Walker further explained that original 42% was corrected by Monroe County to 26% with the majority of the increase being the debt service associated with the building of the new firehouse.

B. Police

No board action required.

Human Resources Committee – Trustee Nellis-Ewell, Chairman

RESOLUTION NO 97 2/2009

Introduced by: Trustee Nellis-Ewell
Seconded by: Trustee Hopson

Resolved, that the Village of Spencerport Board of Trustees hereby approves promoting employee Elizabeth Venezky from Part-Time Employee to Regular Part-Time Employee as described in the Village of Spencerport Employee Handbook. This promotion is effective June 1, 2009.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Marelllo, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

Trustee Nellis-Ewell commented that she and Clerk Sullivan met to discuss health care Trustee Nellis-Ewell added that a full committee meeting was postponed due to the weather.

Economic Development Committee – Trustee Nellis-Ewell, Chairman

No board action required.

Trustee Nellis-Ewell commented that the Village has joined the Erie Canal Alliance to continue to receive communication regarding the canal and tourism opportunities. In addition, Trustee Nellis-Ewell has been working with Hugh Pratt, president of Erie Canal Drama to develop a partnership with Nellie Gardner, Rose Lummis for possible tour boat and tourist activities. Trustee Nellis-Ewell continued that she and Mayor Walker attended the Reshaping Rochester seminar last night and that it was another dynamite presentation with Douglas Farr presenting a program about furthering “Green” initiatives

Trustee Nellis Ewell further commented that she attended an East Avenue Study steering committee meeting and the Ogden Senior Center board meeting. In addition, the Kiwanis will be providing a Valentines Day Program for all groups at the Senior Center and that Electric Superintendent McIntee will be attending the March 24th Senior Center lunch meeting to discuss energy savings tips with the groups.

Village Administrator

Position is currently vacant.

Village Clerk – Jacqueline Sullivan

RESOLUTION NO 98 2/2009

Introduced by: Mayor Walker
Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees hereby authorizes attendance by any Village, Planning, Zoning Board or Staff Member at the Spring 2009 Land Use Decision Making Program sponsored by Monroe County.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Marelllo, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

Clerk Sullivan commented on the following items:

- Work continues with computer initiatives – replacement computers for the DPW and Electric departments have arrived and research has begun for an onsite server back up system.
- Consultant contracts have been renewed with the HR, EAP and Insurance consultants for the same rates as 2008. Further review of insurance rates will be reviewed at a future board meeting.
- Work continues to provide projections for the 2009/2010 sewer rates. Meetings with Spencerport Schools and Ogden have been scheduled to make school and town leaders aware of the changing process and preliminary charges.
- Working with MCPW to complete the final billing for waste water treatment from July-December 2008 after the VOS WWTP was decommissioned. Invoicing should be received by February 15th or 16th.
- Working with approximately four residents along with Jack Crooks and Donna Stassen regarding flood plane grievances with FEMA due to recent revisions to the flood plane maps.
- All summer concert dates have been filled with the exception of August 16th. Concerts start 6/7 -8/30. Requests for donations to support the concerts will go out next month and schedules to follow.

Superintendent of Public Works – Thomas M. West

Superintendent West commented on the following items:

- Work continues to remove trees that have become dangerous mostly on Coleman and Coolidge Ave. Replacement trees will be planted. Cardinal Landscaping will be helping to determine the best species of replacement trees.
- As of the end of January 2009 455 hours of overtime have been spent on snow removal. This is above average but still within budget. The sidewalk plow has had mechanical problems and is being repaired
- Changes have been implemented to use the smaller pickup trucks for salting opposed to using the large dump trucks. This change has resulted in a savings of fuel and wear and tear on the larger dump trucks. Superintendent West further explained that although our trucks do not have large amounts of miles on them the hours that they work have a greater effect on their performance.
- Possible tenant for the WWTP office building; if this tenant does not rent an ad will be placed on Craig's List. The street sign shop has been moved to an existing building at the former WWTP and trustees are encouraged to visit the shop.
- Will be participating DPW Advocacy day in Albany for the CHIPS program. The Association of Superintendents will be sponsoring Mr. West's attendance.
- Explained potential contract with Monroe County to participate in highway work. This would allow the Village to use Village equipment to generate income through County highway projects.
- Continue to work with Al Scheg on the buildings survey and will have a presentation at a future board meeting. At this time information is being gathered regarding the condition of the docks on the north side of the canal.
- OSHA training is scheduled with the Village of Churchville with PERMA. CPR training will be scheduled this year and Village will need to pay for CPR training this year due to the lack of trainers.
- Jim Reddick, Paul Robinson and Superintendent West will be attending a storm water regulations conference.
- Preliminary work has started for the installation of a sidewalk on Union Street from Brockport Spencerport Road to the proposed site of Tim Horton's almost to Page Appliances.
- Storage has been provided for Christmas on the Canal decorations at the WWTP buildings.

Trustee Hopson questioned if prices have been determined for the sidewalks.

Superintendent West responded that he is working on ascertaining costs.

Trustee Rauber commented that a very comprehensive report had been presented

Superintendent of Electric – Owen McIntee

RESOLUTION NO 99 2/2009

Introduced by: Mayor Walker

Seconded by: Trustee Nellis-Ewell

Resolved, that the Village of Spencerport Board of Trustees hereby approves advertising to receive bids for electronic residential electric meters. Funds to purchase these meters will be paid through the IEEP account.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	John R. Mareello, Trustee	Absent
	Theodore E. Walker, Mayor	Aye

Superintendent McIntee commented on the following items:

- New poles were set in the rear lots on Prospect Street with the help of Fairport Electric.
- Safety and training programs have started for 2009.
- Work continues with Unity Health for their project on Big Ridge Road.
- Letter went out to seniors that receive the income related senior exemption on their taxes to pick up a NYS Energy Savings Kit at the Village Office.
- Monthly billing insert was on energy conservation.
- Work continues on electric tariff.

Attorney – Richard J. Olson

No board action required.

- The Monroe County work agreement is acceptable with review of terms.
- Work continues with joint pole agreements.
- Work continues with Cricket Communications.
- Work continues on transfer of the Pump Station as it relates to bond counsel allowing the transfer.
- Work continues on revisions to the Village Sewer Code.
- Legal action will be taking place against CYNCON Equipment

Administrative Committee – Mayor Walker, Chairman

Mayor Walker acknowledged that he has attended two DARE graduations and that the DARE Officer Dale Barton will be retiring. Both ceremonies wished him well and have greatly appreciated his efforts.

Mayor Walker continued by thanking the Chamber of Commerce for their excellent event on January 30th. Mayor Walker indicated the all of the presenters and speakers did a great job.

Mayor Walker indicated that work on the 2009/2010 budget continues and further expanded that the East Avenue steering committee will be meeting on February 19th and a public meeting will be taking place in March. Mayor Walker explained that he has talked to MRB briefly about the potential Federal Stimulus Package and what projects would be appropriate for application.

Mayor Walker explained that he is participating in the Spencerport Central Schools budget focus group to help identify means of saving costs.

Unfinished Business

New Business

Bills

Motion was made by Mayor Walker, seconded by Trustee Nellis-Ewell and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$ 61,680.34
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Electric Fund	\$ 59,413.34
Sewer Fund	\$ 54,552.39
Trust Fund	\$ 0
Capital Fund	<u>\$ 150,035.48</u>
TOTAL:	\$325,681.55

Motion was made by Mayor Walker, seconded by Trustee Nellis-Ewell and carried unanimously that the cash disbursements for the General, Electric, Sewer, Trust and Capital Funds, February 2009 be approved as audited.

Adjournment

A motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the regular meeting be adjourned to workshop at 8:35 p.m.

A motion was made by Mayor Walker, seconded by Trustee Rauber and carried unanimously that the workshop be adjourned at 11:00 p.m.