

**ANNUAL ORGANIZATIONAL MEETING**

April 15, 2009

This meeting was held at the Village of Spencerport, 27 West Avenue Spencerport, NY

**CALL TO ORDER:** 7:00 p.m.

**BOARD MEMBERS PRESENT**

Joyce Lobene, Mayor  
Theodore E. Rauber, Trustee

Charles R. Hopson, Trustee  
Fritz Gunther, Trustee

**BOARD MEMBERS ABSENT**

Carol J. Nellis-Ewell, Trustee

**APPROVAL OF MINUTES**

Motion was made by Mayor Lobene, seconded by Trustee Hopson and carried unanimously that the minutes of the regular meeting held April 2, 2008 be approved as read.

**RESOLUTION 128 4/2009**

Introduced by: Mayor Lobene  
Seconded by: Trustee Rauber

Resolved, that the Village of Spencerport Board of Trustees approves combining the position of Village Clerk and Village Treasurer.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol Nellis-Ewell, Trustee	Absent
	Charles Hopson, Trustee	Aye
	Fritz Gunther, Trustee	Absent
	Joyce Lobene, Mayor	Aye

**Annual Appointments**

The following appointments are in their second year of their two year appointment

DEPUTY MAYOR	Trustee Theodore E. Rauber
VILLAGE CLERK/TREASURER	Jacqueline Sullivan
DEPUTY CLERK	Holding over Glenda Marischen
SECRETARY TO THE MAYOR	Margaret Gioia
ATTORNEY	Richard J. Olson
BANK DEPOSITORIES	HSBC
	M & T Bank
	Chase Manhattan Bank
OFFICIAL NEWSPAPERS	Suburban News
	Democrat & Chronicle

**CHECK SIGNING AUTHORIZATION**

**RESOLUTION 129 4/2009**

Introduced by: Mayor Lobene  
Seconded by: Trustee Hopson

Joyce A. Lobene, Mayor  
Theodore E. Rauber, Deputy Mayor  
Jacqueline Sullivan, Village Clerk-Treasurer

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol Nellis-Ewell, Trustee	Absent
	Charles Hopson, Trustee	Aye
	Fritz Gunther, Trustee	Absent
	Joyce Lobene, Mayor	Aye

## **COMMITTEE APPOINTMENTS**

**FACILITIES COMMITTEE**  
(Electric, Drainage, Franchises)

Trustee Hopson, Chair  
Mayor Lobene  
Superintendent West  
Superintendent McIntee  
Treasurer

**SEWERS COMMITTEE**

Trustee Rauber, Chair  
Mayor Lobene  
Superintendent West  
Mark Elliott

**PUBLIC WORKS COMMITTEE**  
(Highways/Public Services)  
{Parks, Drainage}

Trustee Rauber, Chair  
Trustee Gunther  
Clerk Sullivan  
Superintendent West

**PLANNING/ZONING/BUILDING CONTROL**  
(Code Review, Architectural Review)  
(Comprehensive Plan Update)

Trustee Nellis-Ewell, Chair  
Mayor Lobene  
John Dole, Chairman, Zoning Board of Appeals  
David Wohlens, Chairman, Planning Board  
Clerk Sullivan

**PUBLIC SAFETY COMMITTEE**  
(Fire, Police)

Trustee Gunther, Chair  
Mayor Lobene  
Clerk Sullivan  
Superintendent West

**FINANCE COMMITTEE**  
(Includes Insurance)

Trustee Hopson, Chair  
Mayor Lobene  
Trustee Rauber  
Clerk Sullivan  
Treasurer

**ADMINISTRATION COMMITTEE**

Mayor Lobene, Chair  
Trustee Rauber  
Clerk Sullivan  
Superintendent West  
Superintendent McIntee

**ECONOMIC DEVELOPMENT COMMITTEE**  
(Includes Parking & Traffic)

Mayor Lobene, Chair  
Trustee Hopson  
Clerk Sullivan

**HUMAN RESOURCES/BENEFITS COMMITTEE**

Trustee Gunther, Chair  
Mayor Lobene  
Clerk Sullivan  
Superintendent West  
Superintendent McIntee

**GREEN COMMITTEE**  
(Recycling, Refuse)

Trustee Nellis-Ewell, Chair  
Trustee Gunther  
Superintendent West  
Superintendent McIntee

## **RESOLUTION 130 4/2009**

Introduced by: Mayor Lobene  
Seconded by: Trustee Hopson

Resolved, that the Committee appointments for the Village's annual year 2009-2010 be accepted as read.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol Nellis-Ewell, Trustee	Absent
	Charles Hopson, Trustee	Aye
	Fritz Gunther , Trustee	Absent
	Joyce Lobene, Mayor	Aye

## **VILLAGE BOARD MEETINGS**

Regular meetings of the Board of Trustees will be held on the first Wednesday of each month at the Village Office, 27 West Avenue, Spencerport, New York at 7:00 p.m.

Workshop meetings of the Board of Trustees will be held the second, third, fourth and fifth Wednesday of each month at the Village Office, 27 West Avenue, Spencerport, New York at 5:00 P.M.

Alternate facility to accommodate disabled persons shall be the Spencerport Exempts Club, 84 South Union Street Rear Building and Spencerport Fire Department, 175 Lyell Avenue when completed.

## **PURCHASING POLICY**

The Village of Spencerport Purchasing Policy will be reviewed on June 18, 2009.

## **ADVANCE APPROVAL OF CLAIMS**

### **RESOLUTION 131 4/2009**

Introduced by: Mayor Lobene  
Seconded by: Trustee Rauber

Whereas, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and others as may be deemed appropriate by the Board, and

Whereas, all such claims shall be presented at the next regular meeting for audit, and

Whereas, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

Now Therefore Be It Resolved:

Section 1: That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and others as may be deemed appropriate by the Board and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2: That this resolution shall take effect immediately.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol Nellis-Ewell, Trustee	Absent
	Charles Hopson, Trustee	Aye
	Fritz Gunther , Trustee	Absent
	Joyce Lobene, Mayor	Aye

## **ATTENDANCE AT SCHOOLS & CONFERENCES**

### **RESOLUTION 132 4/2009**

Introduced by: Trustee Rauber  
Seconded by: Trustee Gunther

Resolved, that the Village Board does hereby approve attendance at all schools and conferences for the Village fiscal year 2009-2010 that do not exceed \$200 and one day in duration, provided such schools and conferences are included in the respective Department budget as so approved by the Village Board. Attendance at all schools and conferences must be acknowledged to the Village Board at a Regular meeting of the Village Board.

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol Nellis-Ewell, Trustee	Absent
	Charles Hopson, Trustee	Aye
	Fritz Gunther , Trustee	Absent
	Joyce Lobene, Mayor	Aye