

VILLAGE BOARD MEETING
Minutes
February 1, 2012

CALL TO ORDER - 7:00 p.m.

The Pledge of Allegiance was led by Trustee

BOARD MEMBERS PRESENT

Joyce Lobene, Mayor
Theodore E. Rauber, Trustee
Carol J. Nellis-Ewell, Trustee
Gary Penders, Trustee
Fritz Gunther, Trustee

BOARD MEMBERS ABSENT

OTHERS PRESENT

Craig Byham, Luther Jacobs Way
Ray Kuntz, Jr., Coolidge Avenue
Owen McIntee, SME Superintendent
Debbie Olmsted, Coventry Drive
Tim Olmsted, Coventry Drive
Richard Olson, Village Attorney
Joan Quigley, Maplewood Avenue
Kris Schultz, Schultz Associates
Jackie Sullivan, Village Clerk
Tom West, DPW Superintendent
Ron White, Hawthorne Drive
Dave Wieme, Amity Street

APPROVAL OF MINUTES

A motion was made by Trustee Rauber, seconded by Trustee Nellis-Ewell and carried that the minutes from the January 4, 2012 regular meeting be approved as read.

A motion was made by Trustee Nellis-Ewell, seconded by Trustee Penders and carried that the minutes from the Workshop January 18, 2012 workshop meeting be approved as read.

PRIVILEGE OF FLOOR

Mr. Dave Wieme thanked Superintendent West and his crew for putting up the indicator signs at the stop signs.

Mrs. Joan Quigley thanked Superintendent McIntee and his crews for the hard work during the recent outage.

Administrative Committee – Mayor Lobene, Chair

Resolution 89 2/2012

Introduced by: Mayor Lobene
Seconded by: Trustee Penders

Be it resolved that the Village of Spencerport Board of Trustees hereby approves attendance at the NYCOM Winter Legislative Meeting, February 26 & 27, 2012 for any Village Board or support staff member. Cost not to exceed \$600 per person.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Fritz Gunther, Trustee	Aye
Joyce Lobene, Mayor	Aye

Resolution 90 2/2012

Introduced by: Trustee Rauber
Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby acknowledges the receipt of CJ's Pub and Grill's Liquor License Corporate Change Form.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Fritz Gunther, Trustee	Aye
Joyce Lobene, Mayor	Aye

Trustee Gunther commented that in the interest of full disclosure that his son is skateboarder and that he has a great deal of interest in the sport. Trustee Gunther continued that he feels that because of that interest it gives him a great deal of knowledge about the activity and that there is a great deal of confusion between the skateboarders and Village residents as to where it is appropriate to skateboard. Trustee Gunther commented that he is in the process of reading through the code and continues to work on a color coded map to illustrate the areas where one can and cannot skateboard.

Mayor Lobene commented that Trustee Gunther's list looked good but questioned as to whether the sidewalks should be included as an area that skateboarding is not allowed.

Trustee Gunther continued that skateboarding is not allowed in the Village business district and in any other area the code indicates that skateboarding in a reckless manner is not allowed and that Mayor Lobene's addition would essentially not allow skateboarding in the Village completely and Trustee Gunther does not agree with it because his son and other kids do like to skateboard to school in good weather.

Trustee Nellis-Ewell commented that this concern was brought up by Mrs. Lockhart as to the confusion about where skateboarding is allowed; in addition the issue was discussed in the code review committee and Trustee Gunther clarified the code and that the intent is not to outlaw skateboarding in the entire Village.

Trustee Rauber commented that the skateboarders have been using their new curbs as skateboard jumps and that he has talked to the kids asking them not to skateboard on his curbs however he is concerned about the skateboarders in the Village doing damage to property.

Mayor Lobene commented that she continues to be concerned about the skateboarders using the Gazebo and doing damage to the Gazebo and possibly getting hurt on Village Property and that it is a state law that a helmet is worn and should be added to our law.

Attorney Olson commented that the helmets do not need to be in our law if it is in the state law.

Trustee Penders commented that the law needed to be clarified for Mrs. Lockhart and that Trustee Gunther accomplished it and that it was not to add additional restrictions.

Trustee Gunther commented that he just clarified the code and no additional information was provided. Trustee Gunther added that the skateboarding on Trustee Rauber's property is covered in the current law.

Trustee Nellis-Ewell commented that the code is not well known to the skateboarders and that they need to be informed and could the information be distributed through the Cornerstone publication.

Mayor Lobene commented that possibly some signage should be installed regarding skateboarding.

Trustee Nellis-Ewell agreed that some kind of signage needs to be added. Trustee Nellis-Ewell questioned if the color coded map is still being created.

Trustee Gunther indicated that he continues to be putting a map together to be copied.

Mayor Lobene commented that she would like to have the Village Pines appraised for possible sale and will be discussed at the workshop meeting.

Mayor Lobene continued that she and Superintendent West met with the Canal Authority and that the Union Street canal bridge will be closed this year for three weeks and that signal lights will be installed at the Martha Street Bridge for traffic. Mayor Lobene added that the Western Erie Canal Committee will be having a meeting in Spencerport on March 24th and all are welcome and that an invitation was received from the Spencerport Community Chorus for performances March 3rd and 4th.

Sewers Committee – Trustee Rauber, Chair

Trustee Rauber indicated that there was nothing requiring Board action and deferred further comment regarding the sewers to Superintendent West.

Trolley Depot – Trustee Rauber, President

Trustee Rauber commented that the Trolley Depot's first meeting will be in March.

Planning/Zoning/Building Control – Trustee Nellis-Ewell, Chair

- A. Planning – Trustee Nellis-Ewell indicated that there was nothing requiring Board action; there is not a meeting scheduled for February.
- B. Architectural Review
- C. Zoning – Trustee Nellis-Ewell indicated that the ZBA did not meet in January 19th and will be having a Comprehensive Plan Public Hearing on February 16, 2012 at 7:00 p.m.
- D. Building Control
- E. Code Review – Trustee Nellis-Ewell indicated that the committee continues to meet next meeting being February 9th and questioned how Mrs. Lockhart will be informed regarding the skateboarding meeting.

Mayor Lobene indicated that she will send a letter to Mrs. Lockhart.

Finance Committee – Trustee Penders, Chair

Trustee Penders indicated that there was nothing requiring Board action and reminded the Board about the meeting on February 8th at 4:30 p.m. to review the completed audit. Work continues on the budget.

Facilities Committee – Mayor Lobene, Chair

- A. Electric

Mayor Lobene indicated that there was nothing requiring Board action and deferred comments to Superintendents McIntee and West.

- B. Other (Drainage, Franchise)

Public Works Committee – Trustee Gunther, Chair

- A. Highways/Garage

Trustee Gunther indicated that there was nothing requiring Board action and deferred comment to Superintendent West.

- B. Public Services (Refuse, Recycling, Parks)

Public Safety Committee – Trustee Penders, Chair

- A. Fire Department – Trustee Penders commented that he attended the annual organizational meeting for Spencerport Fire District. Trustee Penders further commented that the Chair is Gary Barton and Commissioners are R. McQuilkin; S. Dorgan; D. Spencer; Treasurer is J. McKinney; Secretary is J. Hubbard; and Administrator is D. Goddard and the attorney is R. Stowe. Total calls in 2011 were 862 compared to 778 in 2010 and over 200 of the calls were EMS to cover for SVA. Trustee Penders continued indicating that the average response time is about 4 minutes per call. Bids were reviewed for the new rescue truck and it the new truck has been ordered from

Pierce Fire Equipment and the total cost is \$527,000 to be paid for by a bond and will be investing with Pierce while the truck is being built and will be saving about \$30,000.

Mayor Lobene questioned the age of the old the truck being replaced.

Commissioner Spencer responded that the truck being replaced is only ten (10) years old but has had significant repair costs and needed to be replaced.

B. Police

C. Ambulance – Trustee Penders indicated that he will be attending the ambulance meeting on Monday, February 6th.

Trustee Penders commented that bids continue to be received for the security cameras and the costs are varied.

Human Resources Committee – Trustee Gunther, Chair

Trustee Gunther requested executive session to discuss personnel matters.

Economic Development Committee – Mayor Lobene, Chair

Mayor Lobene commented that the florist is closing and that True Value hardware store is coming into the plaza within the next year.

Green Initiatives – Trustee Nellis-Ewell, Chair

Resolution 91 2/2012

Introduced by: Trustee Nellis-Ewell

Seconded by: Trustee Penders

Please take notice that the Board of Trustees of the Village Spencerport will hold a public hearing at the Village Hall, 27 West Avenue, Spencerport, New York, at 7:00 p.m. on Thursday, February 16, 2012, to consider adoption of the 2012 Village of Spencerport Comprehensive Plan.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Fritz Gunther, Trustee	Aye
Joyce Lobene, Mayor	Aye

Village Clerk – Jackie Sullivan

Resolution 92 2/2012

Introduced by: Mayor Lobene

Seconded by: Trustee Rauber

Be it resolved that the Village of Spencerport Board of Trustees hereby approves James Redick, Mike Vickery and Tom West's one year membership to Fred Pryor Seminars – Career Track totaling \$697.00.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Fritz Gunther, Trustee	Aye
Joyce Lobene, Mayor	Aye

Resolution 93 2/2012

Introduced by: Trustee Gunther
Seconded by: Trustee Penders

Be it resolved that the Village of Spencerport Board of Trustees hereby acknowledges Mike Vickery's registration for the Basic PC/Windows & E-Mail class offered by Monroe County BOCES.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Fritz Gunther, Trustee	Aye
Joyce Lobene, Mayor	Aye

Resolution 94 2/2012

Introduced by: Trustee Rauber
Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby approves Karen Kimbler and Jacqueline Sullivan to attend Grant Writing USA training in Buffalo, NY, March 15 & 16, 2012. Cost not to exceed \$450 per person.

Mayor Lobene commented that Clerk Sullivan and Mr. Schultz wrote and submitted the grant for the path enhancements and save the Village up to \$20,000 and that this training is a small price to pay for the service.

Trustee Rauber agreed with Mayor Lobene.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Fritz Gunther, Trustee	Aye
Joyce Lobene, Mayor	Aye

Resolution 95 2/2012

Introduced by: Trustee Nellis-Ewell
Seconded by: Trustee Penders

Be it resolved that the Village of Spencerport Board of Trustees hereby approves adjusting Christopher Drzewiecki's salary to \$20.33/hr. based on fulfilling the financial obligation set forth in the NYS Part A 2010 Retirement Incentive Program and acceptable performance as an entry level lineman.

Superintendent McIntee commented that Mr. Drzewicki was hired under the restrictions of the NYS Retirement Incentive and that the criteria of the incentive were to save 50% of the retiree's salary over two years. This requirement has been met and Mr. Drzewiecki's salary should be adjusted to the entry level wage for a lineman.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Fritz Gunther, Trustee	Aye
Joyce Lobene, Mayor	Aye

Resolution 96 2/2012

Introduced by: Trustee Gunther
Seconded by: Trustee Penders

Be it resolved that the Village of Spencerport Board of Trustees hereby approves hiring Keith Bezon as full time, entry level SME Lineman with a 12 month probationary period starting February 6, 2012 at an hourly rate of \$20.33.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Fritz Gunther, Trustee	Aye
Joyce Lobene, Mayor	Aye

Resolution 97 2/2012

Introduced by: Mayor Lobene

Seconded by: Trustee Rauber

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the Electronics Recycling Collection Site Service Agreement with Sunnking Inc., 4 Owens Road, Brockport, NY 14420. This contract will expire March 1, 2015.

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Fritz Gunther, Trustee	Aye
Joyce Lobene, Mayor	Aye

Superintendent of Public Works – Thomas M. West

Superintendent West submitted the following report.

- We are continuing working on the Heritage Trail. I have ordered Storm Pipe and we have been hauling in stone. Owen has ordered the conduit for the electric. We have also been clearing brush so we can stake out the trail and for the placement of the conduit.
- This week we will be starting work at the west end of the D.P.W. road at Trimmer Rd. We will be replacing the storm pipe going across the road and we will be widening the radiuses and moving the gate back to the east about 15feet.
- We started work on the Sidewalks on Rt. 31 and will continue as weather permits. I have all the materials in house to complete the job. The stretch of sidewalk will be excavated in the next few weeks but the concrete will be poured when it warms up.
- We have been continuing picking up x-mas trees. We also have been out picking up brush due to the wind storms.
- We had a very light Bulk Pick up this month.
- We had a meeting with Sun King this month. Sun King is the company that we will be dealing with for our electronics recycling. Jackie and attorney Olson are looking over the contract to present to the board.
- We cleaned up the maintenance room at the Village office. This week we will be ordering the supplies for the remodeling of the women's bathroom.
- We had a PERMA insurance inspection of the D.P.W. and Village office buildings this month. We have received the report back which was great scores. The higher the score the lower our rates go down. This score that we received also involves the record keeping that Jackie does. Great Job Jackie.
- Our OSHA training was completed on 1/27/2012. The training included Confined Space, Right to Know, Fork Lift Safety, Loader Safety #1 and #2, Hazard Communication, Manhole Safety, and working with Stress. We also did hands on with our Confined Space equipment.
- We have been Flushing Sewers around the Village. We also had to cut out roots in certain areas.
- We have been continuing our Street Sign Replacement. We have been replacing our faded street signs and stop signs.
- I have been working with Jackie and Karen on the Budget.
- Spencerport Ambulance would like to look into an Inter-municipal Agreement to service the 2 ambulances and the Medics car. This will not include heavy engine work. It will be oil changes, small repairs, and tires. Don Wood from SVA will be sending me a list of things they would like us to do. This will be another income source for us.

Superintendent West added the following comments:

- DPW Road has been expanded and completed.
- Dukes root control will be working within the village to kill the tree roots in the sewers.
- New bulk fee schedule is being used at this time.
- SVA is requesting the Village to do maintenance on their ambulances; this would be a revenue source to the village and should an inter-municipal agreement be enacted.

Attorney Olson indicated it could be done; and needs to be reviewed with our insurance carrier.

Trustee Gunther questioned how fees would be charged for services.

Superintendent West indicated that SVA would be charged for labor and materials and work would not interfere with Village repairs.

Superintendent of Electric – Owen McIntee

Superintendent McIntee made the following comments:

- Crews continue to work safely.
- Options to build an additional circuit to better isolate various areas of the Village.
- Battery system and switch at the substation need repairs requiring a full system shut down.
- Routine maintenance continues.
- Reviewing solar information.
- Will be at MEUA meeting in Syracuse next week.

Attorney – Richard J. Olson

Attorney Olson commented that he continues to work on easements for the Big Ridge Road project.

Unfinished Business

New Business

Mayor Lobene requested an executive session to discuss personnel matters.

Mayor Lobene asked the Board members if they would be interested in changing the meeting time for the first Wednesday's of the month from 7:00 p.m. to 6:00 p.m.

The Board members did not have an issue with changing the time of the meeting.

Mayor Lobene opened the suggestion of changing the meeting time from 7:00 p.m. to 6:00 p.m. to the audience.

Mrs. Quigley responded that her kids come every Wednesday night for dinner and she can't ask them to leave at 5:45 p.m. to make the meeting.

Mr. Byham indicated that he would prefer the meetings to start at 7:00 p.m. and he does not like that the workshop meetings scheduled for the 2nd, 3rd and 4th Wednesday's start at 4:30 p.m. Mr. Byham continued that a lot of decisions are made at the meetings and the earlier start times make it difficult for people who work to make the meetings to participate.

Trustee Gunther questioned if Mr. Byham would like the workshop meetings to start at 7:00 p.m.

Mr. Byham indicated that he would like those meetings to start at 7:00 p.m.

Mr. Powell commented that he would like the meetings to remain at 7:00 p.m.

Mr. Wieme and Mr. Schultz indicated that they would like the meeting to start at 6 p.m.

Mr. Powell asked the Board if they went to look at his tree.

Mayor Lobene, Trustee Penders and Trustee Rauber indicated that they looked at Mr. Powell's tree.

Bills

Motion was made by Trustee Rauber, seconded by Trustee Gunter and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$ 70,175.10
Electric Fund	\$ 44,080.98
Sewer Fund	\$ 130,619.71
Trust Fund	\$ 692.11
Capital Fund	<u>\$ 11,239.60</u>
TOTAL:	\$256,897.50

Motion was made by Trustee Rauber, seconded by Trustee Gunther and carried unanimously that the cash disbursements for the General, Electric, Sewer, Trust and Capital Funds, February 2012 be approved as audited.

Adjournment

Motion was made by Trustee Rauber, seconded by Trustee Gunther and carried unanimously that the regular meeting be adjourned to executive session to discuss personnel matters at 8:00 p.m.

Motion was made by Trustee Rauber, seconded by Trustee Gunther and carried unanimously that the executive session be adjourned to regular meeting at 8:55 p.m.

Motion was made by Mayor Lobene, seconded by Trustee Gunther and carried unanimously that the regular meeting be adjourned at 8:56 p.m.