

VILLAGE BOARD MEETING
Minutes
December 5, 2012

CALL TO ORDER: 7:00 p.m.

The Pledge of Allegiance was led by Mayor Lobene.

BOARD MEMBERS PRESENT

Joyce Lobene, Mayor
Theodore E. Rauber, Trustee
Carol J. Nellis-Ewell, Trustee
Gary Penders, Trustee
Fritz Gunther, Trustee

BOARD MEMBERS ABSENT

OTHERS PRESENT

Deneen Alonci, St. Rita Drive
Kristy Alonci, St. Rita Drive
Craig Byham, Luther Jacobs Way
Doug Foster, Big Ridge Road
Glenn Granger, Village Walk Circle
Charles Hopson, Maplewood Avenue
Ray Kuntz, Coolidge Avenue
Owen McIntee, Electric Superintendent
Richard Olson, Village Attorney
David Pelusio, Owner - Village Plaza
Joan Quigley, Maplewood Avenue
Kris Schultz, Schultz Associates
Jacqueline Sullivan, Village Clerk
Tom West, DPW Superintendent
David Wohlers, Clark Street

APPROVAL OF MINUTES

A motion was made by Trustee Rauber, seconded by Trustee Nellis-Ewell and carried that the minutes of the regular meeting November 7, 2012 be approved as read. Trustee Gunther was not present.

A motion was made by Trustee Penders, seconded by Trustee Rauber and carried that the minutes of the workshop meeting November 28, 2012 be approved as read. Trustee Gunter was not present.

PRIVILEGE OF FLOOR

Mr. Kris Schultz, Schultz Associates and Mr. David Pelusio, Village Plaza presented the expansion plans for the Village Plaza.

Mr. Schultz explained that four new buildings would be constructed. Three of the buildings would be mixed use with retail on the first floor (Boces and Lamont Trophy's would remain) and residential apartments on the second, third and fourth floors. Mr. Schultz added that a free standing building will be constructed to house a Mavis Muffler Shop. Mr. Schultz continued by describing the location of the through road coming out onto Lyell Avenue at Coolidge Avenue, removal of the CSX railroad berm, specific architectural designs of the buildings, parking, proposed relocation of the RG&E and SME electrical wires, sewers and sidewalks. Mr. Schultz indicated that he and his client would be making application to the Planning Board next month and that he is aware that the area will potentially need rezoning to accommodate the new construction.

Trustee Nellis-Ewell questioned if garages were part of the plan.

Mr. Schultz responded that there is an area behind the existing Tops Market building to accommodate garages.

Trustee Gunther questioned how the pedestrians walking the canal path would get to the businesses.

Mr. Schultz responded that there will be two walkways from the commercial areas to the canal path for access.

Mayor Lobene questioned if the school buses would be able to travel through the plaza.

Mr. Schultz responded that they would be able to travel through the plaza with ease.

Trustee Rauber commented that he felt that the design has addressed all of the characteristics of the area and that it looks good and is interested in the Planning Board's recommendation.

Mayor Lobene confirmed that the fencing between the residents on Lyell Avenue and the plaza will not be chain link.

Mr. Schultz responded that the fence design will be privacy type with landscaping. Mr. Schultz added that with the renovations of the plaza natural drainage of the plaza will be enhanced.

Trustee Nellis-Ewell questioned the flow of the sidewalks within the plaza with the renovations.

Mr. Schultz explained the sidewalk layout.

Mr. Pelusio added that there will be renovations to the backs of the existing buildings that are opposite the SME substation.

Mrs. Quigley, Maplewood Avenue questioned if a natural gas line will be included in the renovation.

Mr. Schultz responded that there is an existing line and it will have to be relocated.

Mr. Byham, Luther Jacobs Way questioned the number of apartments.

Mr. Schultz responded one hundred.

Mr. Pelusio further explained potential tenants.

Mrs. Quigley asked that the procedure for calculating the sewer O&M fee be reviewed to make changes to accommodate for the water usage for watering the lawns in the summertime.

Mr. Byham added that he has a sample of the calculations that are done in other areas resulting in an average water usage for the calculation.

Administrative Committee – Mayor Lobene, Chair

Mayor Lobene thanked Kevin Kelly for his hard work getting the Hollink Building removed and thanked all who participated when Senator Schumer came to Spencerport.

Resolution 43 12/2012

Introduced by: Trustee Rauber

Seconded by: Trustee Gunther

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the Inter-municipal agreement with the Town of Ogden for Building Department Services in the amount of \$32,143.00.00

Vote of the Board:	Theodore E. Rauber, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Fritz Gunther, Trustee	Aye
	Joyce Lobene, Mayor	Aye

Trustee Nellis-Ewell questioned how the new contract compares to the previous agreement.

Clerk Sullivan responded that it was a slight increase.

Sewers Committee – Trustee Rauber, Chair

Trustee Rauber reported that he and Superintendent West continue to discuss putting a meeting together with the Town of Ogden to determine how to alleviate some of the water infiltration into the sanitary sewers. Trustee Rauber continued to explain how infiltration is measured and identified.

Trolley Depot – Trustee Rauber, President

Trustee Rauber reported that the Depot is decorated for the holidays and open on the weekends.

Planning/Zoning/Building Control – Trustee Nellis-Ewell, Chair

- A. Planning – Trustee Nellis-Ewell reported that the Planning Board met last night and that Land Re, LLC was on the agenda and the applicant withdrew their application in a letter dated November 30th.
- B. Architectural Review - Trustee Nellis-Ewell reported that there were no applications on the agenda for the previous night's meeting.
- C. Zoning – Trustee Nellis-Ewell reported that if a meeting is necessary it will be scheduled on December 20th and that there may be upcoming zoning changes pertaining to the plaza project.
- D. Building Control
- E. Code Review

Finance Committee – Trustee Penders, Chair

Resolution 44 12/2012

Introduced by: Trustee Penders

Seconded by: Trustee Rauber

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the below budget transfers for fiscal year ending May 31, 2013.

<u>Amount</u>	<u>To Account</u>	<u>From Account</u>
\$2,174	A1210.400 Mayor Contractual Office Furniture	A1325.400 Clerk/Treasurer Contractual
\$12,000	A7110.100 Parks – Salary	A8160.100 Refuse – Salary
\$7,235	A8161.400 Recycling – Equipment/ Vehicle Repair – Insurance payment Received in fiscal year ending 5/31/2012	Increase Budget from Unreserved Fund Balance
\$200	G9189.803 CDL/EAP Programs	G9189.802 Small Medical Claims

Vote of the Board:

Theodore E. Rauber, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Fritz Gunther, Trustee	Aye
Joyce Lobene, Mayor	Aye

Facilities Committee – Trustee Penders, Chair

- A. Electric – Trustee Penders reported that the cables and equipment are being run for the camera project.
- B. Other (Drainage, Franchise) – Trustee Penders reported that drainage work is taking place on Maplewood Avenue.

Mayor Lobene questioned how long before the cameras are up and running.

Superintendent McIntee responded that he is not sure at this time.

Public Works Committee – Mayor Lobene, Chair

- A. Highways/Garage

B. Public Services (Refuse, Recycling, Parks)

Public Safety Committee – Trustee Penders, Chair

- A. Fire Department – Trustee Penders indicated that he will be attending the monthly meeting this week.
- B. Police – Trustee Penders indicated that he has been keeping the police informed of the camera project.
- C. Ambulance – Trustee Penders reported on the annual calls for SVA and will be forwarding the SVA meeting minutes to the Board when they are available.

Human Resources Committee – Mayor Lobene, Chair

Trustee Penders reported that the Board agreed to stay the course for the next year's health care for the employees. Trustee Penders further explained that there will be significant health care changes in 2014.

Economic Development Committee – Mayor Lobene, Chair

Mayor Lobene commented that Mr. Pelusio's presentation covered future economic development. Mayor Lobene added that the smaller businesses on Main Street indicated that sales are up since the newspaper article regarding the local businesses. Mayor Lobene continued that the proposed canal hockey tournament may not be able to happen this year.

Trustee Penders reported that the Village had been approached to host a canal hockey tournament to benefit the Charon family and the Aurora House however the pond hockey association indicated that they cannot support an additional tournament in this area.

Green Initiatives – Trustee Nellis-Ewell, Chair

Trustee Nellis-Ewell reported that the electronics recycling program is working and that \$432 has been realized for recycling efforts. Trustee Nellis-Ewell continued that the landscaping assessment phase is taking place for the Heritage Trail and that she attended a sustainability consortium meeting to create a sustainability statement for this area.

Village Clerk – Jacqueline Sullivan

Clerk Sullivan reported that the Village's insurance underwriter completed an unannounced risk inspection resulting in four recommendations. The mechanic needs to be certified, Village driving policy needs to be better defined, criminal background checks on new employees and better signage at the docks for usage and expectations of the boaters.

Superintendent of Public Works – Thomas M. West

Superintendent West reported that tickets have been issued to 42 Nichols Street for blocking the sidewalk while draining their property during rain storm events and that progress is being made to mitigate the situation including the drainage.

Superintendent West indicated that he will be sending staff to snow plow training and fork lift training. Superintendent West continued that drainage work is starting on Maplewood Avenue and at this time it is being determined how equipment will gain access to the site. Plans are being developed to complete slip lining of the sewer line on Union Street without interrupting business.

Superintendent of Electric – Owen McIntee

Superintendent McIntee reported that work is being done at the substation regarding routine testing and preparing for the installation of a new switch. Itron meter replacement is nearly complete with 35 meters left to be replaced. Street lights are being installed on Lyell Avenue. Nicole Drive and Crossroad Apartments redesign is being completed, LandRe Way development continues and the NYSERTA grant will be closed.

Trustee Rauber commented that the Christmas lights look good.

Attorney – Richard J. Olson

Attorney Olson passed out to the Board members information regarding incentive zoning and asked the Board members to review the materials for discussion at the December workshop meeting.

Unfinished Business

Trustee Nellis-Ewell questioned if the Martha Street traffic lights could stay in place during and after the Union Street Bridge is closed.

Trustee Gunther questioned the status of the fencing between the post office and the Village.

Trustee Rauber responded that he recalls that the property is leased to the post office and they are responsible for the fence.

Attorney Olson indicated that the lease cannot be found at this time and requested that the Clerk look in the minutes for a resolution authorizing the Mayor to sign the lease and that he would look in his files for the lease.

New Business

Bills

Motion was made by Trustee Rauber, seconded by Trustee Nellis-Ewell and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$122,886.79
Electric Fund	\$ 98,747.49
Sewer Fund	\$ 21,339.46
Trust Fund	\$ 813.18
Capital Fund	\$ 00
TOTAL:	\$243,786.92

Motion was made by Trustee Rauber, seconded by Trustee Nellis-Ewell and carried unanimously that the cash disbursements for the General, Electric, Sewer, Trust and Capital Funds, December 2012 be approved as audited.

Adjournment

Motion was made by Trustee Penders seconded by Trustee Gunther and carried unanimously that the regular meeting be adjourned 8:40 p.m.