

**Village Board Workshop Meeting
February 20, 2013
Minutes**

CALL TO ORDER: 4:30 p.m.

BOARD MEMBERS PRESENT

Joyce Lobene, Mayor

Carol J. Nellis-Ewell, Trustee

Gary Penders, Trustee

BOARD MEMBERS ABSENT

Theodore E. Rauber, Trustee

Fritz Gunther, Trustee

Others Present

Craig Byham, Luther Jacobs Way
Gary Inzana, Village Square Management
Karen Kimbler, Village Treasurer
Owen McIntee, SME Superintendent
Richard Olson, Village Attorney
David Pelusio, Owner Village Plaza
Joan Quigley, Maplewood Avenue
Kris Schultz, Schultz Associates
Jacqueline Sullivan, Village Clerk
Tom West, DPW Superintendent

Mayor Lobene called the meeting to order at 4:30 p.m.

Clerk Sullivan commented that the findings/recommendations of the independent audit, completed by Raymond F. Wager, CPA, P.C., were presented to the Board at the last meeting on February 6, 2013 with suggested responses/ implementations to findings/recommendations from Village administrative staff. At that time Treasurer Kimbler requested the Board to review the responses/ implementations and if questions arose to contact her.

Clerk Sullivan confirmed that the Board has no further questions regarding the responses/implementations and indicated that the administrative staff would go forward with the implementations as presented.

Treasurer Kimbler indicated that the Village has been selected by the Office of State Comptroller for a fiscal audit. Treasurer Kimbler continued that the auditors would be in the office starting Tuesday, February 26th and would be meeting with herself and the Mayor and was unsure how long they would be in the office.

Trustee Nellis-Ewell indicated that the decision of observing Martin Luther King Day and Veterans Day as holidays had be tabled at a previous meeting and needed to be resolved.

Mayor Lobene asked Trustee Nellis-Ewell what she had in mind.

Trustee Nellis-Ewell responded that by observing the holidays there would be an approximate cost to tax payers of \$5,000 per holiday and the lack of productivity.

Mayor Lobene asked Trustee Penders if he had any comments.

Trustee Penders indicated that Village has a provision for Veterans to take the day off or be paid for double time for working.

Mayor Lobene indicated that the men would rather that the Village keeps providing health care than having additional days off. Mayor Lobene continued that she would go with the majority and keep the holidays the same.

Resolution 60 2/2013

Introduced by: Trustee Nellis-Ewell

Seconded by: Trustee Penders

Be it resolved that the Village of Spencerport Board of Trustees hereby acknowledges the receipt of the liquor license application from Donna Heiler, DBA Wile E. Chayote, 42 Nichols Street, ste 9, Spencerport, NY 14559

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| Vote of the Board: | Theodore E. Rauber, Trustee | Absent |
| | Carol J. Nellis-Ewell, Trustee | Aye |
| | Gary Penders, Trustee | Aye |
| | Fritz Gunther, Trustee | Absent |
| | Joyce Lobene, Mayor | Aye |

Clerk Sullivan explained the grant project as records retention room renovations at the Village Office and DPW Shop.

Trustee Nellis-Ewell questioned if the records and maps will be safe from fire in the event of an incident like in the Village of Castile.

Clerk Sullivan responded that both records rooms are fire proof because they have concrete walls and the renovation would also take into account flooding issues by raising the shelves approximately 6" off the ground. Clerk Sullivan continued that unfortunately the maps would be exposed in the event of a fire due to the fact that the cabinets do not fit into either of the records rooms.

Trustee Penders commented that nothing is fire proof and that the Village should possibly look into electronic scanning of records to ensure their preservation.

Clerk Sullivan responded that electronic preservation is possible however at this time the records need to be organized and filed and then an electronic record retention program can be introduced.

Resolution 61 2/2013

Introduced by: Mayor Lobene

Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby acknowledges the submission of the SARA application to the NYS Department of Education in the amount of \$42,683.00 for the renovation and expansion of the Village of Spencerport record retention rooms.

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| Vote of the Board: | Theodore E. Rauber, Trustee | Absent |
| | Carol J. Nellis-Ewell, Trustee | Aye |
| | Gary Penders, Trustee | Aye |
| | Fritz Gunther, Trustee | Absent |
| | Joyce Lobene, Mayor | Aye |

Treasurer Kimble distributed the draft budget to the Board members and explained various points of the budget.

Discussion ensued regarding various components of the the budget.

Trustee Nellis-Ewell suggested that the salaries of the Planning and Zoning Board members be increased \$100 each annually. Trustee Nellis-Ewell commented that the salaries for these positions have not been increased in a number of years.

Treasurer Kimbler indicated that she would adjust the appropriate salary lines and redistribute the draft budget to the Board members prior to the Saturday, March 2nd budget workshop.

Clerk Sullivan explained the Veterans exemptions and the cost of increasing the exemptions to the state minimums. Clerk Sullivan indicated that the change in exemptions would need to be done through a local law revision and would not affect the 2013/2014 budget however if implemented it would be realized in the 2014/2015 budget.

Mayor Lobene opened the Public Hearing regarding Introductory Local Law 1/2013 "Incentive Zoning" at 7:00 p.m.

Mr. Byham confirmed that this was only to put the law on the books and if there was someone interested in incentive zoning for a property they would need to follow the application process.

Attorney Olson responded that was correct.

Attorney Olson indicated that the proposed local law has been forwarded to Monroe County Planning Department for comments and none have been received at this time. Attorney Olson suggested that the public hearing remain open until Monroe County Planning responds to the proposed law.

There being no further comments or questions a motion was made by Trustee Penders, seconded by Trustee Nellis-Ewell and carried that the workshop session be adjourned at 7:30 p.m.