

ANNUAL ORGANIZATIONAL MEETING

Minutes

April 3, 2013

CALL TO ORDER

Mayor Lobene called the meeting to order at 7:47 p.m.

APPOINTMENTS

The following individuals are fulfilling the second year of their two year appointment ending April 2013

DEPUTY MAYOR	Trustee Glenn Granger
VILLAGE CLERK	Jacqueline Sullivan
VILLAGE TREASURER	Karen Kimbler
DEPUTY CLERK	Pamela Gilbert
SECRETARY TO THE MAYOR	Margaret Gioia
ATTORNEY	Richard J. Olson
PLANNING/ZONING BOARD ATTORNEY	Eric Stowe
BANK DEPOSITORIES	HSBC
	M & T Bank
	Chase Manhattan Bank
OFFICIAL NEWSPAPERS	Suburban News
	Democrat & Chronicle

RESOLUTION 79 4/2013

Introduced by: Trustee Penders

Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the Mayor's Appointments

Vote of the Board:	Glenn Granger, Trustee	Absent
	Carol J. Nellis-Ewell, Trustee	Nay
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

Trustee Nellis-Ewell made the following comments:

The process for appointments is followed according to Village Law. For Mayoral appointments, a Resolution is prepared with appointment recommendations to be voted on by the Board of Trustees. Regarding the related Resolution 4/2013 this evening, discussion, expected as a courtesy to colleagues, did not occur prior to the meeting agenda e-mailed by the Village Clerk on March 28. Candidates in the recent election campaigned for open government and teamwork. Since past actions support neither, for the good of the community, I am hopeful we can make progress in that direction. Also, my experience, interest and skills make me an excellent fit for continued assignments: Planning/Zoning/Building Control and Green Initiatives. Thank you for those opportunities to contribute. Also, I am willing to work on others' assignments and projects to help anyone.

CHECK SIGNING AUTHORIZATION

RESOLUTION 80 4/2013

Introduced by: Trustee Hopson

Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees approves the following individuals to have check signing authority for the Village of Spencerport:

Joyce A. Lobene, Mayor
Glenn Granger, Deputy Mayor
Karen Kimbler, Treasurer

Vote of the Board:	Glenn Granger, Trustee	Absent
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Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Charles Hopson, Trustee	Aye
Joyce Lobene, Mayor	Aye

VILLAGE BOARD MEETINGS

Regular meetings of the Board of Trustees will be held on the first Wednesday of each month at the Village Office, 27 West Avenue, Spencerport, New York at 7:00 p.m.

Workshop meetings of the Board of Trustees will be held the second, third, fourth and fifth Wednesday of each month at the Village Office, 27 West Avenue, Spencerport, New York at 4:30 P.M.

Alternate facility to accommodate disabled persons shall be the Spencerport Fire Department, 175 Lyell Avenue, Spencerport, NY.

PURCHASING POLICY

The Village of Spencerport Purchasing Policy will be reviewed on June 20, 2012 at the workshop meeting.

ADVANCE APPROVAL OF CLAIMS

RESOLUTION 81 4/2013

Introduced by: Mayor Lobene
Seconded by: Trustee Nellis-Ewell

Whereas, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and others as may be deemed appropriate by the Board, and

Whereas, all such claims shall be presented at the next regular meeting for audit, and

Whereas, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

Now Therefore Be It Resolved:

Section 1: That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and others as may be deemed appropriate by the Board and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2: That this resolution shall take effect immediately.

Vote of the Board:	Glenn Granger, Trustee	Absent
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

ATTENDANCE AT SCHOOLS & CONFERENCES

RESOLUTION 82 4/2013

Introduced by: Trustee Nellis-Ewell
Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby approves attendance at all schools and conferences for the Village fiscal year 2013-2014 that do not exceed \$200 and one day in duration, provided such schools and conferences are included in the respective Department budget as so approved by the Village Board.

Attendance at all schools and conferences must be acknowledged to the Village Board at a Regular meeting of the Village Board.

Vote of the Board:	Glenn Granger, Trustee	Absent
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

ADJOURMENT

A motion was made by Trustee Rauber, seconded by Trustee Nellis-Ewell and carried that the annual meeting be adjourned at 7:55 p.m.