

# Village Board Workshop Meeting

April 17, 2013

## Minutes

CALL TO ORDER: 4:30 p.m.

### BOARD MEMBERS PRESENT

Joyce Lobene, Mayor

Carol J. Nellis-Ewell, Trustee

Gary Penders, Trustee

Charles Hopson, Trustee

### BOARD MEMBERS ABSENT

Glenn Granger, Trustee

### Others Present

Jack Crooks, Building Inspector

Kevin Kelly, Code Enforcement Officer

Richard Olson, Village Attorney

Patrick Smith, Building Inspector

Kris Schultz, Schultz Associates

Jacqueline Sullivan, Village Clerk

Tom West, DPW Superintendent

### BI/CE/FM

Mr. Crooks introduced Patrick Smith the new Building Inspector for the Village of Spencerport and Town of Ogden. Mr. Crooks continued that work continues on Matt Brooks' building on Union Street to include a restaurant and one bed room apartment. Mr. Crooks indicated that he was prepared to do a final inspection at Wyle Choate's restaurant however the owner did not show up for the inspection.

Mr. Kelly indicated that the second new Mexican restaurant at 500 S. Union Street will be opening within the month there was an issue with the signs however proper application has been completed.

Trustee Nellis-Ewell questioned the signage at the Ross Gates building along the canal.

Mr. Kelly responded that he has stopped over there a few time however no one is ever there.

Trustee Hopson asked if the driveway along the Matt Brooks building will remain open.

Mr. Crooks responded that it would remain open.

Trustee Nellis-Ewell questioned if Mr. Brooks had been in touch with Superintendent West regarding fencing in front of the building.

Superintendent West responded that he had not.

Mr. Crooks indicated that work continues at the Visca Project on Big Ridge Road and that plans for renovations of the veterinarians building on Union Street have been submitted to Planning and Zoning Boards; meeting with a developer for the Gollel property.

Discussion ensued regarding the Gollel property.

Mr. Crooks indicated that a permit was issued for a Morningside Drive property and the company installing the fence put the fence in an easement at this time; the easement was forwarded to Attorney Olson for further review and solution.

Attorney Olson indicated that the easement does not say that she cannot put the fence or pool in the easement it indicates that if there is a problem the Village can remove the fence or pool if there is a problem with the drainage pipe.

Mr. Kevin Kelly indicated that he forwarded his annual report to the Village Board and Department of State Code division.

Mayor Lobene indicated that she would like something done regarding the Billings Property.

Mr. Kelly responded that there are many houses in the area that are falling into disrepair.

Attorney Olson responded that he has advised the Village Board the actions necessary for the Billings Property and those court orders need to be obtained by the Village Board.

**Attorney**

Attorney Olson recommended that the Village Board consider rewriting the zoning code by a firm that specializes in zoning codes. Attorney Olson continued that the cost would be approximately \$20,000.

**General** - The following official action took place:

**1. Resolution to approve Letter of Credit Draw for Ogden Center Development**

**Resolution 89 4/2013**

Introduced by: Trustee Penders

Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees approves Ogden Center Development's Letter of Credit draw #1 for Brockport Road Townhouses in the amount of \$31,001.55.

Vote of the Board:	Glenn C. Granger, Trustee	Absent
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Recused

**2. Resolution to approve attendance at the NYMPA 16<sup>th</sup> Annual Meeting**

**Resolution 90 4/2013**

Introduced by: Mayor Lobene

Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees approves Owen McIntee, SME Superintendent, attendance at the New York Municipal Power Agency 16<sup>th</sup> Annual Meeting May 15, 2013 in Syracuse, NY. Cost not to exceed \$55.00.

Vote of the Board:	Glenn C. Granger, Trustee	Absent
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

**3. Resolution to approve Schultz Associates to provide Topographical Survey and Base Mapping for Brockport Road**

**Resolution 91 4/2013**

Introduced by: Trustee Nellis-Ewell

Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees approves Schultz Associates to provide Topographical Survey and Base Mapping for Brockport Road in an amount not to exceed \$3,650.00. An additional quote from MRB Group was received in the amount of \$3,900.00.

Vote of the Board:	Glenn C. Granger, Trustee	Absent
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye

Charles R. Hopson, Trustee      Aye  
Joyce Lobene, Mayor              Aye

**4. Resolution to approve Schultz Associates to provide plans for the DPW sewer project**

**Resolution 92 4/2013**

Introduced by: Trustee Hopson  
Seconded by: Trustee Penders

Be it resolved that the Village of Spencerport Board of Trustees approves Schultz Associates to provide the plans for the installation of a sanitary pump station and force main to replace the existing on site leach system in an amount not to exceed \$4,700.00. An additional quote from MRB Group was received in the amount of \$5,900.00

Vote of the Board:	Glenn C. Granger, Trustee	Absent
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

**5. Resolution to approve ARB/Planning Board Alternate**

**Resolution 93 4/2013**

Introduced by: Trustee Penders  
Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees approves the Mayor's appointment of Liz Venezky, 70 Thornecliff Road as an alternate to the ARB/Planning Board.

Vote of the Board:	Glenn C. Granger, Trustee	Absent
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

Mayor Lobene acknowledged that Zoning Board Member David Wieme will be resigning in August due to his move to Texas.

A motion was made by Trustee Nellis-Ewell, seconded by Trustee Hopson and carried that the workshop meeting be adjourned at 6:02 p.m.