

**VILLAGE BOARD MEETING**  
**Minutes**  
**May 1, 2013**

**CALL TO ORDER:** 7:00 p.m.

The Pledge of Allegiance was led by Mayor Lobene.

**BOARD MEMBERS PRESENT**

Joyce Lobene, Mayor  
Glenn Granger, Trustee  
Carol J. Nellis-Ewell, Trustee  
Gary Penders, Trustee  
Charles Hopson, Trustee

**BOARD MEMBERS ABSENT**

**OTHERS PRESENT**

Craig Byham, Luther Jacobs Way  
Gay Lenhard, Town of Ogden Supervisor  
Owen McIntee, Electric Superintendent  
Doug Nordquist, Chief of Police, Ogden  
Joan Quigley, Maplewood Avenue  
Kris Schultz, Schultz Associates  
Jacqueline Sullivan, Village Clerk  
Tom West, DPW Superintendent  
Nancy Zambuto  
Pete Zambuto, Ogden Auxiliary Police, Chief  
Members of the Ogden Police Department and Auxiliary Police

Mayor Lobene recognized and presented Mr. Peter Zambuto with a certificate of appreciation for his time and actions ensuring that the residents of the Village were safe during the removal of the railroad bridge.

**APPROVAL OF MINUTES**

A motion was made by Trustee Penders, seconded by Trustee Hopson and carried that the minutes of the regular meeting April 3, 2013 be approved as read. Trustee Granger abstained.

A motion was made by Trustee Nellis-Ewell, seconded by Trustee Penders and carried that the minutes of the annual meeting April 3, 2013 be approved as read. Trustee Granger abstained.

A motion was made by Trustee Hopson, seconded by Trustee Nellis-Ewell and carried that the minutes of the workshop meeting April 17, 2013 be approved as read, Trustee Granger abstained.

**PRIVILEGE OF FLOOR**

Mr. Craig Byham, Luther Jacobs Way inquired if anything had been done regarding increasing the veterans property tax exemptions.

Mayor Lobene indicated that it has not been discussed and that the new Board members need to be informed of the information. Mayor Lobene instructed Clerk Sullivan to redistribute the information for discussion at the May workshop meeting.

Joan Quigley inquired the status of the potential sale of the Village Pines property.

Mayor Lobene responded that it has not been discussed at this time.

Clerk Sullivan added that based on wetlands and required setbacks it was determined by the Board that no further investigation of potentially selling the property would be done.

**Administrative Committee** – Mayor Lobene, Chair

Mayor Lobene reported that the Canal is open for the season with bridges in operation from 7:30 a.m. – 5:30 p.m.; information was distributed regarding the “Journey Along the Canal Event” the bicycling group will be staying overnight

in Spencerport; Memorial Day Parade at 8:00 a.m. on Memorial Day; attended the Canal NY conference; Village to Village Challenge skulling race is Saturday.

**Resolution 94 5/2013**

Introduced by: Mayor Lobene  
Seconded by: Trustee Nellis-Ewell

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves the Ferris Goodridge American Legion Post #330 Memorial Day Parade, Monday, May 27, 2013 starting at 8:00 a.m. and the closing of West Avenue, Martha Street, Amity Street and Union Street South to the Memorial Park for the duration of the parade.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

**Resolution 95 5/2013**

Introduced by: Trustee Penders  
Seconded by: Trustee Granger

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves the Spencerport Volunteer Fireman's Association Annual Youth Parade Wednesday, June 5, 2013 from 6:30 – 8:00 p.m. and the closing of Union Street from Brockport Road North and Amity Street.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

**Resolution 96 5/2013**

Introduced by: Trustee Nellis-Ewell  
Seconded by: Trustee Granger

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves the Spencerport Volunteer Fireman's Association Annual Parade Thursday, June 6, 2013 from 6:30 – 9:00 p.m. and the closing of Lyell Avenue west to Union Street north to Amity St west to the fireman's grounds.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

**Resolution 97 5/2013**

Introduced by: Trustee Hopson  
Seconded by: Trustee Penders

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves donating \$1000 to Spencerport Canal Days, Inc.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

### **Resolution 98 5/2013**

Introduced by: Mayor Lobene

Seconded by: Trustee Granger

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the Village of Spencerport Professional Services Agreement for Human Resource Consulting Services from Public Sector HR Consultants LLC in the amount of \$2,400.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

### **Sewers Committee** – Trustee Hopson, Chair

Trustee Hopson commented that he continues to become familiar with current sewer operations and will have more to report in upcoming meetings.

### **Trolley Depot** – Mayor Lobene

### **Planning/Zoning/Building Control** – Trustee Nellis-Ewell, Chair

- A. Planning – Trustee Nellis-Ewell reported that the Planning Board will meet on 5/7 with one application from Dr. Snyder for a veterinarian clinic on Union Street near Hollink Honda.
- B. Architectural Review - Trustee Nellis-Ewell reported that there will be applications from Jewel Designs and Rancho Viejo for signs at the June meeting.
- C. Zoning
- D. Building Control
- E. Code Review - Trustee Nellis-Ewell indicated that there is no meeting scheduled at this time.

### **Finance Committee** – Trustee Penders, Chair

### **Resolution 99 5/2013**

Introduced by: Trustee Penders

Seconded by: Trustee Nellis-Ewell

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves the below budget transfers for fiscal year ending 5/31/2013.

**May 1, 2013 BUDGET TRANSFER & REVISION Fiscal Year End 5/31/2013**

<b>AMOUNT</b>	<b>TO ACCOUNT</b>	<b>FROM ACCOUNT</b>
\$1 A1010.100	Board of Trustees Salary <i>Rounding</i>	A1010.400 Board of Trustees Contractual
\$13,650 A1490.100	Public Works Salary <i>To budget L Venezky under Public Works as paid</i>	A1325.100 Clerk Treasurer Salary
\$5,000 A1620.100	Shared Buildings Salary <i>Work on Admin Bldg drainage</i>	A5110.100 Highways Salary
\$9,000 A1989.100	Govt Support - Vac/Sick/Holiday	A5110.100 Highways Salary
\$300 A3620.400	Safety Inspection Contractual	A3620.401 Safety Insp - Vehicle Repair
\$5,000 A5142.401	Snow Removal Vehicle Repair	A8540.400 Drainage - Contractual
\$200 A2705.000	Donations (Revenue)	
\$200 A7310.400	Joint Youth Projects <i>4/24/13 for joint Village/Trolley Depot Essay Contest 4th Graders</i>	(Paid from A2705 Donation above)

Vote of the Board:

Glenn C Granger, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Charles Hopson, Trustee	Aye
Joyce Lobene, Mayor	Aye

**Facilities Committee** – Trustee Hopson, Chair

A. Electric

**Resolution 100 5/2013**

Introduced by: Trustee Hopson

Seconded by: Trustee Granger

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves writing off \$10,502.46 for uncollectible electric accounts (listing attached).

Vote of the Board:

Glenn C Granger, Trustee	Aye
Carol J. Nellis-Ewell, Trustee	Aye
Gary Penders, Trustee	Aye
Charles Hopson, Trustee	Aye
Joyce Lobene, Mayor	Aye

**Resolution 101 5/2013**

Introduced by: Trustee Hopson

Seconded by: Trustee Penders

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves transferring \$37,000 from the Electric Depreciation Reserve Fund to E361 – Substation Equipment for the purchase of the circuit switcher.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

B. Other (Drainage, Franchise)

**Public Works Committee** – Trustee Granger, Chair

A. Highways/Garage

Trustee Hopson asked for clarification regarding duties of the summer/seasonal employees.

Superintendent West responded with the duties that the six seasonal employees will be doing including parks, road work and general laborer duties.

**Resolution 102 5/2013**

Introduced by: Trustee Granger  
Seconded by: Trustee Nellis-Ewell

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves hiring Sara Venezky as summer help starting May 20, 2013 at a rate of \$10.00/hr.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

**Resolution 103 5/2013**

Introduced by: Trustee Granger  
Seconded by: Trustee Nellis-Ewell

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves hiring Joe Maier as summer help starting May 13, 2013 at a rate of \$10.00/hr.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

**Resolution 104 5/2013**

Introduced by: Trustee Granger  
Seconded by: Trustee Penders

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves hiring Andrew Brower as summer help starting May 13, 2013 at a rate of \$10.00/hr.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

**Resolution 105 5/2013**

Introduced by: Trustee Granger  
Seconded by: Trustee Hopson

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby approves hiring Doug Tyner as summer help starting May 27, 2013 at a rate of \$10.00/hr.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

B. Public Services (Refuse, Recycling, Parks)

**Resolution 106 5/2013**

Introduced by: Trustee Granger  
Seconded by: Trustee Nellis-Ewell

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby awards the Heritage Trail Phase II – Landscaping bid to Cardinal Lawn & Landscape, Inc. 5112 Ridge Road West, Spencerport, NY in the amount of \$8,199.00. Bids were received from Van Putte, Horticultural Associates of Rochester, R&M Landscaping, & Hosmer Enterprises.

Vote of the Board:	Glenn C Granger, Trustee	Aye
	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles Hopson, Trustee	Aye
	Joyce Lobene, Mayor	Aye

C. Public Services (Refuse, Recycling, Parks)

**Public Safety Committee** – Trustee Penders, Chair

Trustee Penders indicated that minutes for fire department and ambulance were forwarded to Board Members.

- A. Fire Department
- B. Police
- C. Ambulance

**Human Resources Committee** – Trustee Granger, Chair

**Economic Development Committee** – Mayor Lobene, Chair

Mayor Lobene reported that work continues on the Irish Pub and the toy shop has closed.

Trustee Nellis-Ewell added that it appears to be another consignment shop going in near Tim Hortons.

**Green Initiatives** – Trustee Nellis-Ewell, Chair

Trustee Nellis-Ewell commented that she attended the sustainability consortium meeting and a final plan will be presented to the sustainability council. A more detailed report will be presented at the next meeting. Suburban Disposal is having an open house on natural gas vehicles.

**Village Clerk** – Jacqueline Sullivan

Clerk Sullivan commented that photos of the railroad bridge removal are on the website thanked Ray Kuntz, Coolidge Avenue; Emily Conners, Maplewood Avenue has done a senior project on in filling empty parcels on Main Street and she will be invited to a board meeting to review the project with the Board

**Superintendent of Public Works** – Tom West

Superintendent West reported that work continues on the Heritage Trail, gates at the shop have been closed to through traffic and the fence issued on Morningside Drive is being resolved.

**Superintendent of Electric** – Owen McIntee

Superintendent McIntee reported that work continues at the substation with the replacement of the switch.

Discussion ensued regarding stray voltage.

**Attorney** – Richard J. Olson

Attorney Olson requested executive session to discuss potential litigation.

**Unfinished Business**

**New Business**

Trustee Granger indicated that he would like to do something about the shed that is located on the Breckenridge property on Union Street.

**Bills**

Motion was made by Trustee Penders, seconded by Trustee Granger and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$ 39,426.41
Electric Fund	\$ 82,348.15
Sewer Fund	\$ 5,910.85
Trust Fund	\$ 1,582.19
Capital Fund	<u>\$ 12,338.18</u>
<b>TOTAL:</b>	<b>\$141,605.78</b>

Motion was made by Trustee Penders, seconded by Mayor Lobene and carried unanimously that the cash disbursements for the General, Electric, Sewer, Trust and Capital Funds, May 2013 be approved as audited.

**Adjournment**

Motion was made by Trustee Penders seconded by Mayor Lobene and carried unanimously that the regular meeting be adjourned 8:10 p.m. to executive session to discuss legal items.

Motion was made by Trustee Penders, seconded by Trustee Granger and carried unanimously that the executive session be adjourned at 8:30 p.m.