

**Village Board Workshop Meeting  
November 19, 2014  
4:30 p.m.**

**Minutes**

**BOARD MEMBERS PRESENT**

**BOARD MEMBERS ABSENT**

Glenn Granger, Mayor  
Carol J. Nellis-Ewell, Trustee  
Gary Penders, Trustee  
Charles Hopson, Trustee  
Ray Kuntz, Trustee

**OTHERS PRESENT**

Craig Byham, Luther Jacobs Way  
Owen McIntee, SME Superintendent  
Ted Rauber, Spencerport Depot and Canal Museum  
Patrick Smith, Building Inspector  
Eric Stowe, Village Attorney  
Jacqueline Sullivan, Village Clerk  
Nora Venezky, Spencerport Depot and Canal Museum  
Tom West, DPW Superintendent  
Mike Yaeger, Kirkgate Drive

Trustee Granger called the meeting to order at 4:30 p.m.

Ted Rauber – Spencerport Depot and Canal Museum

Mr. Rauber explained to the Village Board that the Spencerport Depot and Canal Museum are starting to make plans for a completing a study for the expansion of the Depot and Museum with the addition of a two story building and relocating the Bridge Tenders building to the site of the existing building. Mr. Rauber continued explaining that Miss Venezky is in the process of identifying potential grants or the construction of the new building and relocation of the bridge tenders building. Mr. Rauber continued that he is requesting “buy in” from the Village Board in the expansion project as well as the Village Board setting aside a line item so that the Depot fundraising efforts could be deposited into that line item for future Depot projects. Mr. Rauber continued that the total project would be approximately \$1.2 million.

Mr. Rauber indicated that tonight he is looking for the Village Board’s direction as to whether they feel the project is feasible or not and to move forward with a feasibility study.

Mayor Granger questioned what the cost to the Village would be.

Mr. Rauber responded that it would be nice if the Village could appropriate a small portion of the donation from the Helen Moore Estate towards the feasibility study and that he feels the study could be completed for approximately \$10,000 and that the Depot Board would match the funds set aside from the Village for the study. Mr. Rauber suggested that the Village donate \$5,000.

Mayor Granger questioned the total cost to the Village for the entire project.

Mr. Rauber responded that there would be in kind services from the Village during construction and that the Depot Board would submit fundraising dollars to the Village for payment of construction contracts as a match to any successful grants. Mr. Rauber continued that approximately half of the funding would come from the Village. Mr. Rauber continued that the Depot Board would ensure that the Village would have funds to pay their portion of successful grants.

Mayor Granger questioned that the new additions will not cost the Village anything.

Mr. Rauber responded that it will cost the Village the future maintenance of the buildings.

Trustee Nellis-Ewell questioned if the building was on the register of National Historic Places.

Mr. Rauber responded that it is on the National Parks and a member of the Erie Canal National Heritage Corridor

Trustee Nellis-Ewell confirmed that the grants that have been discussed are based on a selection process and that there is no guarantee on these grants.

Miss Venezky indicated that was correct and that she continues to identify various means of funding.

Discussion ensued regarding the logistics of a pass through funding for grant purposes.

Mayor Granger questioned the design of the project.

Mr. Rauber indicated that the future building would be detached from the current Depot building. Mr. Rauber added that plans to expand parking are being reviewed as well.

Trustee Nellis-Ewell indicated that there are no guarantees for grant funding.

Mr. Rauber responded that is correct and recapped that I would be a great opportunity to expand the facility, bring the bridge tenders building back and add assets to the Village of Spencerport.

Trustee Hopson questioned what will happen if fundraising takes place and the grant opportunities dry up.

Mr. Rauber responded that the strategy would be to break the project into pieces such as adding an elevator, then expansion then bridge tenders building however the entire project would be documented on paper.

Trustee Nellis-Ewell commented that she thinks Tops is a good place to start for support of the project.

Trustee Penders questioned if the line item would be a budgeted item.

Mr. Rauber indicated that it would be an in and out.

Clerk Sullivan responded that the \$5,000 requested for the study would be a budgeted item

Trustee Nellis-Ewell commented that she did not know if the \$5,000 would fit into the budget.

Trustee Hopson agreed.

Trustee Nellis-Ewell commented that the Helen Moore estate is pending.

Trustee Rauber asked how the Village Board felt about going forward with the plan and that if the Village does not have the \$5,000 the Depot board will go forward without the Village's funding.

Collectively the Village Board agreed that this commitment could not be determined until after budgeting is completed.

Discussion ensued regarding the future of the plan and the Village Board agreed that any feasibility study initiatives should be taken by the Depot Board.

BI/CE/FM - (4:30-5:00 p.m.) – P. Smith/R. McQuilkin

Mr. Smith reviewed his report and indicated that total inspections to date are 196. C of O was issued today at the nail salon at 42 Nichols Street. There continues to be issues with the building however Mr. Smith did not want to hold up the opening of the nail salon while the landlord takes care of the other issues. One issue in particular is that the fire alarm is not working and that the alarms and panel boxes in the Whyllie Chayote suite are going off and blinking and nothing else

is going off. There is a heat detector in the nail salon suite and we do not know where it goes and rather than holding up the opening of the nail salon until a meeting can be established in two weeks with the landlord and property manager. Mr. Smith indicated that technically we do not think the alarm system that they have is working however a C of O was granted to the nail salon so they can open.

Trustee Nellis-Ewell questioned if this impacts the apothecary.

Mr. Smith responded that it does to a little degree and that during inspections for the apothecary it was discovered that there was an alarm system and the code indicates that if there is an alarm system that it must be working. The owner of the apothecary indicated that there is an alarm system but it is above the suspended ceiling and that West Fire indicated that the alarm system in the apothecary is working however Mr. Smith feels that it may not be installed properly. Mr. Smith added that he will go through the entire building with the landlord and property manager regarding the operation of the fire alarms.

Clerk Sullivan questioned the Village's liability now that a C of O has been issued to the nail salon with an inoperable fire alarm.

Mr. Smith responded that it is not required by code to have one.

Clerk Sullivan responded that Mr. Smith indicated that if they have one it must be working and that at this time it is surmised that it is not working.

Mr. Smith responded that at this time we do not know if it is working.

Mayor Granger responded that the blinking lights would indicate that it is not working.

Mr. Smith responded that is in a vacant area of the building.

Mr. Smith reiterated that a meeting has been set up to determine the working order of the fire alarm system and that there are a bunch of issues regarding symbols and sprinklers.

Attorney Stowe confirmed that it is a requirement of the code that they work if they are installed.

Mr. Smith responded yes.

Attorney Stowe confirmed that one is installed at the nail salon.

Mr. Smith responded yes and they do not know for a fact if it works or not because we cannot go in the other part of the building to find out if it works.

Attorney Stowe commented that if it is a requirement that it works how do we issue a C of O without confirming at it works?

Mr. Smith indicated that he was there with Mr. McQuilkin and it was determined that there was no harm to anyone.

Trustee Hopson questioned if the firewalls were required.

Mr. Smith responded that not necessarily because there are no restaurants located in the building at this time.

Discussion ensued regarding fire alarm systems and a meeting with the landlord is scheduled for the week of December 1<sup>st</sup>.

Attorney Stowe questioned the process if it is determined that the fire alarm does not work.

Mr. Smith responded that a plan would be developed to either fix the existing alarm system or remove it.

Mr. Smith commented that 115 Clark Street has their C of O's and are rented at this time; Eire Canal Animal Hospital does not have their C of O and has a few things to complete; Taste of Texas is working on enclosing the outside stairs.

Attorney – (5:00 p.m.) – E. Stowe

Attorney Stowe commented that he put through revisions to the local law regarding recreational vehicles.

Discussion ensued regarding the local law with revisions to remove the time constraint from November 1 – April 1 allowing one recreational vehicle to be parked in a driveway year round and that relief from the code in any way would go in front of the Zoning Board of Appeals.

General

**Resolution 60 11/2014**

Introduced by: Mayor Granger

Seconded by: Trustee Penders

Be it resolved that the Village of Spencerport Board of Trustees hereby approves Excellus Simply Blue Plus Gold 9 health care plan with contributions of either \$2600 (single)/\$5200 (family) to employee HSA accounts.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	Glenn C Granger, Mayor	Aye

**Resolution 61 11/2014**

Introduced by: Mayor Granger

Seconded by: Trustee Penders

Be it resolved that the Village of Spencerport Board of Trustees hereby approves adding Veterans Day and Martin Luther King Day as Village Holidays and making Columbus Day a floating holiday to be determined by the Human Resources Committee on an annual basis.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Nay
	Gary Penders, Trustee	Aye
	Charles R. Hopson, Trustee	Nay
	Ray Kuntz, Trustee	Aye
	Glenn C Granger, Mayor	Aye

**Resolution 62 11/2014**

Introduced by: Mayor Granger

Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the below fee schedule changes effective January 1, 2015

Garbage Totes - \$65.00  
Recycling Bins (blue bins) - \$9.00  
CRT/Televisions/Monitors - \$10.00

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
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Gary Penders, Trustee	Aye
Charles R. Hopson, Trustee	Aye
Ray Kuntz, Trustee	Aye
Glenn C Granger, Mayor	Aye

**Resolution 63 11/2014**

Introduced by: Mayor Granger  
Seconded by: Trustee Penders

Be it resolved that the Village of Spencerport Board of Trustees hereby approves contracting with Terryberry Recognition program for employee service awards. Cost of the program will be a setup fee of \$550 and the cost of merchandise.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	Glenn C Granger, Mayor	Aye

**Resolution 64 11/2014**

Introduced by: Mayor Granger  
Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the time extension for the location of the Boy Scout Troop 92's trailer for their annual Christmas Tree Sale located in firemen's Field & 148 South Union Street. The sale will run from November 24, 2014 – December 25, 2014.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	Glenn C Granger, Mayor	Aye

**Resolution 65 11/2014**

Introduced by: Mayor Granger  
Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby approves conducting a public hearing regarding Introductory Local Law #4-2014 "A Local Law to create a new chapter in the Village Code "Parking and Storage of Recreational and Commercial Vehicles in Residential districts" as edited to be held Wednesday, December 3, 2014 at 7:00 p.m. at the Spencerport Fire Department Station #1, 175 Lyell Avenue, Spencerport, NY.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Gary Penders, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	Glenn C Granger, Mayor	Abstain

A motion was made by Trustee Penders, seconded by Trustee Hopson and carried to adjourn the workshop session to executive session at 6:31 p.m. to discuss pending and potential litigation.

A motion was made by Trustee Penders, seconded by Trustee Nellis-Ewell and carried to adjourn the executive session to workshop session at 6:55 p.m.

A motion was made by Trustee Penders, seconded by Trustee Hopson and carried to adjourn the workshop session at 7:00 p.m.