<div align="center">

Village Board Workshop Meeting
December 9, 2015
Minutes

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BOARD MEMBERS PRESENT   **BOARD MEMBERS ABSENT**

Gary Penders, Mayor
Carol J. Nellis-Ewell, Trustee
Charles Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee

OTHERS PRESENT
Karen Kimbler, Treasurer
Owen McIntee, SME Superintendent
Donna Stassen, Deputy Treasurer
Jacqueline Sullivan, Village Clerk
Tom West, DPW Superintendent

Mayor Penders called the meeting to order at 4:30 p.m.

General Discussion

Resolution 78 12/2015

> Introduced by: Mayor Penders
> Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the purchase of replacement radio equipment from Flower City Communications totaling $5,634.49.

	Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
		Charles R. Hopson, Trustee	Aye
		Ray Kuntz, Trustee	Aye
		David Wohlers, Trustee	Aye
		Gary Penders, Mayor	Aye

Resolution 79 12/2015

> Introduced by: Mayor Penders
> Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby approves contributing the full payment for employees' disability insurance effective January 1, 2016.

	Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
		Charles R. Hopson, Trustee	Aye
		Ray Kuntz, Trustee	Aye
		David Wohlers, Trustee	Aye
		Gary Penders, Mayor	Aye

Resolution 80 12/2015

Introduced by: Mayor Penders
Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes Superintendent McIntee to sign the Rochester Gas and Electric agreement to provide gas service to the DPW/SME facility located at 500 West Avenue in the amount of $3,450.

Vote of the Board: Carol J. Nellis-Ewell, Trustee   Aye
                        Charles R. Hopson, Trustee   Aye
                        Ray Kuntz, Trustee   Aye
                        David Wohlers, Trustee   Aye
                        Gary Penders, Mayor   Aye

A motion was made by Mayor Penders and carried that the workshop meeting be adjourned at 6:00 p.m.

ADP

dstassen@vil.spencerport.ny.us   🔒 Authenticated by adp.com ✅ Valid Signature

From: manortheastservice@adp.com
To: dstassen@vil.spencerport.ny.us
Sent: Dec 15, 2015 6:51:39 PM EST
Subject: NY SDI /SUI Input instructions Case 039507916 Company Code BB2 Service Ctr 0056 CSR 1!

Hi Donna,

Good day! Hope this email finds you well. As a result of our investigation and consultation with other payroll specialists and technical support department, it is our regret to inform you that there is no way to program the system to automatically only take out $0.90 cents for their NY SDI tax.

The only solution is to create a batch that would contain a column for ADJUST STATUTORY DEDUCTION FOR SUI/SDI and input in manually in your batch or paydata grid. Please see instructions:

In the Paydata Batch
> Click Insert
> Column
> paydata Field dropdown box, choose: Replace Statutory deduction
> choose SUI/SDI for the code
> done

Input .90 for each employee

You may archive a batch with this column already set up so you do not have to add the Adjust Statutory deduction Column for SDI/SUI everytime you run your payroll.

If for any reason you have further questions or would like us to revisit the case, please feel free to give us a call and reference your case number listed above.

Regards,

ADP Client Services