

**VILLAGE BOARD MEETING**  
**March 2, 2016**  
**Minutes**

Mayor Penders called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

**BOARD MEMBERS PRESENT**

Gary Penders, Mayor  
Carol J. Nellis-Ewell, Trustee

Charles Hopson, Trustee  
Ray Kuntz, Trustee

**BOARD MEMBERS ABSENT**

David Wohlers, Trustee

**OTHERS PRESENT**

Corinne Conover, Hilltop Lane  
Danielle Kruger, Office Clerk - PT  
Owen McIntee, SME Superintendent  
Jack Merritt, East Avenue, Brockport, NY  
Joan Quigley, Maplewood Avenue  
Eric Stowe, Village Attorney  
Jacqueline Sullivan, Village Clerk  
Tom West, DPW Superintendent

**Approval of Minutes**

A motion was made by Mayor Penders, seconded by Trustee Hopson and carried that the minutes from the February 3, 2016 Village Board Meeting be approved as read.

A motion was made by Mayor Penders, seconded by Trustee Nellis-Ewell and carried that the minutes from the February 17, 2016 Village Workshop Meeting be approved as read.

**Resolution 111 3/2016**

Introduced by: Trustee Nellis-Ewell  
Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby approves making the effective date of the sign application fee of \$75.00 to be June 1, 2016.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Absent
	Gary Penders, Mayor	Aye

**Privilege of the Floor**

Ms. Conover, Hilltop Lane indicated to the Village Board that due to medical issues she cannot wheel the required Village rolling refuse cart to the end of her driveway.

Mayor Penders indicated that by law she is required to purchase a rolling refuse cart by June 1<sup>st</sup>.

Ms. Conover questioned if there were any provisions in place for people with disabilities to comply with ADA regulations. Ms. Conover indicated that she is willing to buy the refuse cart but she would need someone to get the cart from her garage.

Mayor Penders responded that the Village Board would review this situation and get back to her.

Discussion ensued and was determined that if the resident had a medical condition confirmed by their doctor the Village DPW employees will get and return the cart to the front of the resident's garage.

**Administrative Committee** – Mayor Penders

**Resolution 112 3/2016**

Introduced by: Mayor Penders

Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the attendance of Superintendent West at the PERMA 2016 Annual Conference May 26 & 27, 2016 at The Sagamore Hotel & Resort, Lake George, NY. There is no cost to the Village for this conference.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Absent
	Gary Penders, Mayor	Aye

**Sewers Committee** – Trustee Wohlers, Chair

**Planning/Zoning/Building Control** – Trustee Nellis-Ewell, Chair

Notes submitted by: Trustee Nellis-Ewell

**Architectural Review Board (ARB) / Planning Board (PB) – Meeting March 1, 2016**

ARB Application only, no PB Applications

Spencerport Hots

500 South Union Street

Spencerport, NY 14559

Applicant: Joe Nucci

Mr. Nucci stated: menu ready, vendors in place, etc.; once signs are installed, he is prepared to open March 15.

- Two signs, 40 inches by 89 inches, material to be ½ inch di-bond composite with vinyl graphics

- Lighting to use existing goosenecks during evening business hours

Signs to be installed in a safe manner and maintained in good condition; photo required for VOS records

Disposition: Certificate of Appropriateness, passed unanimously

**Zoning Board of Appeals (ZBA) – No meeting February 18, 2016**

No business / no applications

Next Zoning Board of Appeals (ZBA) Meeting March 17, 2016 (if applications)

Minutes with complete details posted on the VOS website (after approval).

[www.vil.spencerport.ny.us](http://www.vil.spencerport.ny.us)

**Building Control**

Building Inspector Patrick Smith and Code Enforcement Officer Rich McQuilkin report at VOS workshops.

**Code Review**

Project update: Editorial Review & Organizational Analysis –

- Project Core Group finished review of the VOS Code Book as analyzed by General Code.

- Clerk Jackie Sullivan recapped all our group efforts: choices, comments, notes, revisions and rewrites.

- Following the project time line, VOS DRAFT will be returned to, and reviewed by, General Code.



Be it resolved that the Village of Spencerport Board of Trustees hereby approves the attendance of Owen McIntee, Mike Meyers, Pam Gilbert and Danielle Kruger at the 2016 MEUA Semi-Annual Meeting April 27<sup>th</sup> and 28<sup>th</sup>. Embassy Suites, East Syracuse, New York. Cost not to exceed \$625.00 total.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Absent
	Gary Penders, Mayor	Aye

**Resolution 115 3/2016**

Introduced by: Trustee Hopson

Seconded by: Trustee Nellis-Ewell

WHEREAS, the Village of Spencerport Board of Trustees of the Village of Spencerport, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on April 27 and April 28, 2016 to be held at the Embassy Suites Hotel, 6646 Old Collamer Rd., East Syracuse, New York, 13057 and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Superintendent Owen McIntee be and is hereby designated as the accredited delegate of the Village of Spencerport, New York.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Absent
	Gary Penders, Mayor	Aye

B. Other ( Drainage, Franchise)

**Public Works Committee** – Trustee Kuntz, Chair

A. Highways/Garage

B. Public Services (Refuse, Recycling, Parks)

**Public Safety Committee** – Trustee Penders, Chair

A. Fire Department

B. Police

C. Ambulance

**Human Resources Committee** – Mayor Penders, Chair

**Economic Development Committee** – Trustee Wohlers, Chair

**Green Initiatives** – Trustee Nellis-Ewell, Chair

Nothing requiring Board action.

**Village Clerk** – Jacqueline Sullivan

**Superintendent of Public Works** – Thomas M. West

**Superintendent of Electric** – Owen McIntee

**Attorney** – Eric Stowe

**Unfinished Business**

**New Business**

**Bills**

**Bills**

Motion was made by Mayor Penders, seconded by Trustee Hopson, and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$ 56,190.28
Electric Fund	\$ 56,708.96
Sewer Fund	\$ 9,869.68
Trust Fund	\$ 2,890.01
Capital Fund	\$ <u>0</u>
<b>TOTAL:</b>	<b>\$125,658.93</b>

Motion was made by Mayor Penders, seconded by Trustee Kuntz and carried unanimously that the cash disbursements for the General, Electric, Sewer, Trust and Capital Funds, March 2016 be approved as audited.

**Adjournment**

A motion was made by Mayor Penders, seconded by Trustee Nellis-Ewell and carried unanimously that the regular meeting be adjourned at 7:42 p.m.