

**Village Board Workshop Meeting  
March 16, 2016  
Minutes**

**BOARD MEMBERS PRESENT**

Gary Penders, Mayor  
Carol J. Nellis-Ewell, Trustee  
Charles Hopson, Trustee  
Ray Kuntz, Trustee

**BOARD MEMBERS ABSENT**

David Wohlers, Trustee

**OTHERS PRESENT**

Craig Byham, Luther Jacobs Way  
Owen McIntee, SME Superintendent  
James and Richard Murray, Nichols Street  
Eric Stowe, Village Attorney  
Jacqueline Sullivan, Village Clerk  
Tom West, DPW Superintendent

Mayor Penders called the meeting to order at 4:30 p.m.

Mayor Penders reviewed Rich McQuilkin's report regarding monthly code enforcement activities. The report indicated that 10 fire inspections were completed; 5 re-inspections; 3 CO detector surveys; 6 bulk issues; 3 TVs w/o sticker; 1 sign issue; and various follow up correspondence. Spencerport Hots will be opening Thursday, March 24<sup>th</sup>.

**Attorney** (5:00 p.m. -.E. Stowe)

Attorney Stowe updated that Village Board that the easement work is nearly complete and purchase amounts can be approved at the next meeting.

Attorney Stowe commented that the bank holding the letter of credit for Canalgate has indicated that it will be expiring on May 12, 2016 and if the outlined work in the letter of credit is incomplete at that time the Village could call in the letter of credit and hold the money in escrow for the developer or request the developer to extend the letter of credit. Attorney Stowe advised that he make contact with the developer, Steve Liccardello, to determine what he would prefer and move forward at the next meeting.

**General Discussion**

Trustee Nellis-Ewell asked Trustee Hopson the total of rolling refuse carts that still need to be put into service.

Trustee Hopson indicated that there are 217 stops that still require rolling refuse carts.

Trustee Nellis-Ewell commented that moving forward that orange tags will be affixed starting April 1<sup>st</sup> and then notification from the Code Enforcement Officer and then a potential \$250 fine. Accommodations will be made for residents' with restrictions based on ADA requirements.

Clerk Sullivan indicated to the Village Board that due to the restrictions and cost of the Village continuing to be a registered electronics drop off site she would like to look into discontinuing our drop off site registration however continue to pick up our residents e-waste and disposing of it properly.

**Resolution 116 3/2016**

Introduced by: Mayor Penders

Seconded by: Trustee Nellis-Ewell

Be it resolved the Village of Spencerport Board of Trustees hereby authorizes the Village Clerk to file the appropriate documentation to allow the Village to discontinue their registration with the DEC as an e-waste collection site.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Absent
	Gary Penders, Mayor	Aye

**Resolution 117 3/2016**

Introduced by: Mayor Penders  
Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the 2016-2017 Tentative Budget for fiscal year ending May 31, 2017.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Absent
	Gary Penders, Mayor	Aye

**Resolution 118 3/2016**

Introduced by: Mayor Penders  
Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the assembly permit from the Town of Ogden Parks and Recreation Department/Kiwanis Club of Spencerport for a 5K Run/Walk on Saturday, September 24, 2016 from 8:30 – 10:30 a.m. The location of the run will include the DPW Shop Road (West Avenue).

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Absent
	Gary Penders, Mayor	Aye

**Resolution 119 3/2016**

Introduced by: Mayor Penders  
Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the updates to the Employee's Handbook regarding Section 512 Telephone/Cell Phone Usage.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Absent
	Gary Penders, Mayor	Aye

**Resolution 120 3/2016**

Introduced by: Mayor Penders

Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the below budget transfers

<b>March 16, 2016 BUDGET TRANSFER &amp; REVISION Fiscal Year End 5/31/2016</b>					
<b>AMOUNT</b>	<b>TO ACCOUNT</b>			<b>FROM ACCOUNT</b>	
\$10,475	A8160.200	Refuse - Equipment <i>Toters purchased</i>		A2130.103	Refuse - Toter Sales
\$6,000	A1989.100	Gov't Support/Vac/Sick/Holiday		A5110.100	Salaries - Highway
\$68	G9189.803	CDL/EAP Programs		G9010.800	State Retirement

Vote of the Board:

Carol J. Nellis-Ewell, Trustee	Aye
Charles R. Hopson, Trustee	Aye
Ray Kuntz, Trustee	Aye
David Wohlers, Trustee	Absent
Gary Penders, Mayor	Aye

### **Resolution 121 3/2016**

Introduced by: Mayor Penders

Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees regrettfully accepts the retirement of Treasurer Karen Kimbler effective April 9, 2016.

Vote of the Board:

Carol J. Nellis-Ewell, Trustee	Aye
Charles R. Hopson, Trustee	Aye
Ray Kuntz, Trustee	Aye
David Wohlers, Trustee	Absent
Gary Penders, Mayor	Aye

A motion was made by Mayor Penders and carried that the Workshop Meeting be adjourned at 4:55 p.m.