VILLAGE BOARD MEETING July 6, 2016 Minutes

Mayor Penders called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

BOARD MEMBERS PRESENT

BOARD MEMBERS ABSENT

Gary Penders, Mayor Carol J. Nellis-Ewell, Trustee David Wohlers, Trustee Charles Hopson, Trustee Ray Kuntz, Trustee

OTHERS PRESENT

Craig Byham, Luther Jacobs Way Mike Meyers, SME Foreman Joan Quigley, Maplewood Avenue Eric Stowe, Village Attorney Jacqueline Sullivan, Village Clerk Ginny Swarthout, 130 S. Union Street

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Approval of Minutes

A motion was made by Mayor Penders, seconded by Trustee Hopson and approved that the minutes from the June 1, 2016 Village Board meeting be approved as read.

A motion was made by Mayor Penders, seconded by Trustee Wohlers and approved that the minutes from the June 15, 2016 Village Workshop meeting be approved as read.

A motion was made by Mayor Penders, Seconded by Trustee Kuntz and approved that the minutes from the June 20, 2016 Village Board Special meeting be approved as read. Trustees Hopson and Nellis-Ewell abstained.

Privilege of the Floor

Mrs. Ginny Swarthout, Spencerport Canal Day Chair addressed the Village Board about the recent press regarding the use of New York State property to conduct a game of chance. Mrs. Swarthout explained that Canal Days does an annual "Canalagator" race where people purchase plastic alligators that are then dumped into the canal for a chance to win prizes. At this time the Erie Canal cannot be used to conduct the event.

Village Attorney Stowe indicated that Mrs. Swarthout will need to apply for a permit from the Town of Ogden Clerk to conduct the game of chance and that he would confirm that this game of chance can be conducted on municipal owned property.

Mrs. Swarthout added that she has had various canal travelers in her shop from as far as California and as close as Fairport, NY and all of them have indicated how much they enjoy the Village of Spencerport.

Administrative Committee – Mayor Penders

Resolution 17 7/2016

Introduced by: Mayor Penders Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the assembly permit from Spencerport Canal Days for the annual Community Festival July 30 and 31, 2016 from 7:30 a.m. – 7:30 p.m. Union Street from West Avenue to Amity Street will be closed for the duration of the event.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 18 7/2016

Introduced by: Mayor Penders Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the assembly permit from Sandy Hope for a Neighborhood Block Party located at 53 Evergreen Street between the hours of 1:30-4:30 p.m. Applicant will be notifying Ogden Police Department and Spencerport Fire Department.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 19 7/2016

Introduced by: Mayor Penders Seconded by: Trustee Wohlers

Be it resolved that the Village of Spencerport Board of Trustees hereby elects to Self-Insure pursuant to Section 50-4(a) of the New York State Workers' Compensation Law, effective July 1, 2016.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 20 7/2016

Introduced by: Mayor Penders Seconded by: Trustee Kuntz Be it resolved that the Village of Spencerport Board of Trustees hereby waives the 30 day notice requirement for Mangia Mangia Corp. located at 500 South Union Street to apply for a liquor license.

Vote of the Board: Carol J. Nellis-Ewell, Trustee Aye

Charles R. Hopson, Trustee Aye Ray Kuntz, Trustee Aye David Wohlers, Trustee Aye Gary Penders, Mayor Aye

Resolution 21 7/2016

Introduced by: Mayor Penders Seconded by: Trustee Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the assembly application from Joseph Reinschmidt for the annual German Fest. From Friday, August 12, 2016; 4:00 p.m. to 11:00 p.m. – Saturday August 13, 2016; 12:00 p.m. - 11:00 p.m. located at Fireman's Field.

Vote of the Board: Carol J. Nellis-Ewell, Trustee Aye

Charles R. Hopson, Trustee Aye Ray Kuntz, Trustee Aye David Wohlers, Trustee Aye Gary Penders, Mayor Aye

Resolution 22 7/2016

Introduced by: Mayor Penders Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the attendance of the SME Superintendent, Deputy Clerk and Treasurer to attend the 2016 MEUA Annual Meeting located at Holiday Valley Ellicottville, NY August 30, 2016 – September 1, 2016. Cost not to exceed \$2,000.

Vote of the Board: Carol J. Nellis-Ewell, Trustee Ave

Charles R. Hopson, Trustee Aye Ray Kuntz, Trustee Aye David Wohlers, Trustee Aye Gary Penders, Mayor Aye

Resolution 23 7/2016

Introduced by: Mayor Penders Seconded by: Trustee Nellis-Ewell

At a regular meeting of the Village of Spencerport Board of Trustees of the Village of Spencerport, New York, held on July 7, 2016, the following resolution was adopted:

WHEREAS, the Village of Spencerport Board of Trustees of the Village of Spencerport, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on August 30, 31, September 1, 2, 2016, to be held at Holiday Valley, Route 219, Ellicottville, N.Y, and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Owen McIntee is hereby designated as the accredited delegate of the Village of Spencerport, New York.

Vote of the Board: Carol J. Nellis-Ewell, Trustee Aye

Charles R. Hopson, Trustee Aye Ray Kuntz, Trustee Aye David Wohlers, Trustee Aye Gary Penders, Mayor Aye

Sewers Committee – Trustee Wohlers, Chair

RESOLUTION 24 7/2016

Introduced by: Mayor Penders Seconded by: Trustee Wohlers

NEGATIVE SEQR DECLARATION – Connection of Big Ridge Holdings for Parkview Center Townhomes to the Village of Spencerport Sewer Collection System

WHEREAS, the Village Board of Trustees of the Village of Spencerport ("Village Board") has received a positive recommendation from the SSOVRC with respect of the proposed sewer connection Big Ridge Holdings for Parkview Center Townhomes to connect to the Village of Spencerport Sewer Collection System.

WHEREAS, the Village Board has determined that the Proposed Action is subject to the State Environmental Quality Review Act under the New York State Environmental Conservation Law, Article 8 ("SEQRA"); and

WHEREAS, the Village Board has reviewed the attached Short Environmental Assessment Form, Part 1, prepared on the Proposed Action on behalf of Petitioner with the Environmental Assessment Form, Parts 2 and 3, prepared on the Proposed Action by the Village Board; and

NOW, THEREFORE, be it hereby

RESOLVED, that the Village Board, as Lead Agency, hereby determines that the Proposed Action is an Unlisted Action pursuant to SEQRA; and be it further

RESOLVED, that based upon the Village Board's review of the Proposed Action, the Village Board hereby determines that the proposed action will not result in significant adverse environmental impacts and hereby issues a negative declaration as to the Proposed Action pursuant to SEQRA.

Vote of the Board: Carol J. Nellis-Ewell, Trustee Absent

Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor
Absent
Aye
Aye
Aye

Resolution 25 7/2016

Introduced by: Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the Village of Spencerport Sanitary Sewer Out of Village Review Committee (SSOVRC) recommendation of acceptance into the Village of Spencerport Sewer System from Ladieu Consulting, LLC representing Big Ridge Holdings for Parkview Center Townhomes; A Negative Declaration has previously been issued pursuant to SEQRA and approval being further conditioned the applicant satisfactorily addressing the following comments from Village Engineer David Willard, MRB Group.

- 1. Please specify on the doghouse manhole detail, sewer brick meeting ASTM C-32 for the invert of the force main trough up to the 18" half pipe that will remain.
- 2. Please specify on the doghouse manhole detail that we want manhole cover Model 1207 as manufactured by East Jordan with the word "SANITARY" in 2-inch letters.
- 3. Submission of a letter of credit to Village Clerk Jackie Sullivan and David Willard, Village Engineer for review. The letter of credit should include the cost of all work within the Village property and also cover inspection costs to be estimated to be \$1,500.00.

Vote of the Board: Carol J. Nellis-Ewell, Trustee Aye
Charles R. Hopson, Trustee Aye

Ray Kuntz, Trustee Aye
David Wohlers, Trustee Aye
Gary Penders, Mayor Aye

Planning/Zoning/Building Control – Trustee Nellis-Ewell, Chair

Submitted by: Deputy Mayor Carol J. Nellis-Ewell

Architectural Review Board (ARB) / Planning Board (PB) – Meeting of July 5, 2016

Upstate Vape, business located at 36 Slayton Avenue, Village Plaza, Spencerport Josh & Michelle Pitcher Application for signage – to follow existing plaza theme, forest green background with white border and lettering; material aluma roll composite; size 24 inches x 100 inches; not to be lit; to be kept in good condition; photo to be submitted for file

Disposition: Certificate of Appropriateness, passed unanimously

No Planning Board business

Zoning Board of Appeals (ZBA) – Meeting of June 16, 2016

Per Legal Notices published in Suburban News

Zoning Board of Appeals (ZBA) – Meeting of May 19, 2016

1) Application of Andrew and Lori Foote, 1 Glen Cairn Court, Spencerport, for a special permit to erect an 64- foot privacy fence on property located at 3 Glen Cairn Court... and an area variance; any privacy fence must be located to rear of front line setback, and not nearer to a side line or rear line than the required side line or rear line setback; shall not exceed 6 feet in height nor a total length of 65 feet

Pursuant to Chapter 340-32 A (4)(a) and 340-32 A (4)(b) respectively in a Residential R-1 District.

2) Application of James C. Dickinson, 59 Big Ridge Road, Spencerport, for <u>two area variances</u> for a proposed side setback of 0 feet and a proposed rear setback of 0 feet for a Class II structure; whereas the minimum side and rear setbacks are 5 feet

Applicant explained the structure is a pergola.

Pursuant to Chapter 340-14 F in a Residential R-2 District.

3) Application of Rebecca Lopez, 181 Prospect Street, Spencerport, for an <u>area variance</u> to construct a front porch with a proposed front setback of 26 feet, whereas the minimum front setback is 50 feet

Pursuant to Chapter 340-12 B(1) in a Residential R-1 District

The Zoning Board of Appeals Chair and Members reviewed each application.

One (1) special permit and four (4) area variances granted.

Next Zoning Board of Appeals (ZBA) Meeting July 21, 2016, depending on applications

Approved minutes posted on VOS website www.vil.spencerport.ny.us

Building Control

Building Inspector Patrick Smith and Code Enforcement Officer Rich McQuilkin report at VOS workshops.

Code Review

Nothing requiring Board action.

Finance Committee – Mayor Penders, Chair

Resolution 26 7/206

Introduced by: Mayor Penders Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the below budget transfers for fiscal year ending May 31, 2016.

AMOUNT		TO ACCOUNT		FROM ACCOUNT
\$9,100	A1620.200	Shared Buildings - Equip/Capital	A5110.200	Highways - Equip/Capital
\$5,400	A1989.100	Gov't Support/Vac/Sick/Holiday	A1420.400	Law - Contractual
\$3,200	A5110.100	Highways - Salary	A5110.200	Highways - Equip/Capital
\$1,200	A8020.100	Planning - Salary	A8020.400	Planning - Contractual
\$12,300	A8160.100	Refuse - Salary	A5110.400	Highways - Contractual
\$2,800	A8161.100	Recycling - Salary	A1640.100	Central Garage - Salary
\$5,200	G8110.200	Administration - Capital/Equip	G8120.400	Sanitary Sewer - Contractual
\$580	G9040.800	Workers Compensation	G8120.404	Safety Program
\$84	G9189.803	CDL/EAP Programs	G8120.404	Safety Program

Vote of the Board: Carol J. Nellis-Ewell, Trustee Aye

Charles R. Hopson, Trustee
Ray Kuntz, Trustee
Aye
David Wohlers, Trustee
Aye
Gary Penders, Mayor
Aye

Resolution 27 7/2016

Introduced by: Mayor Penders Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Village Clerk to pursue collection of unpaid invoices associated with Pelusio Spencerport, LLC with Outsource Receivables Management, Inc. Collection agency will received 35% of all monies received not to exceed \$2,172.00.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye

Charles R. Hopson, Trustee Aye Ray Kuntz, Trustee Aye David Wohlers, Trustee Aye Gary Penders, Mayor Aye

Resolution 28 7/2016

Introduced by: Mayor Penders Seconded by: Trustee Nellis-Ewell

Whereas, the Board of Trustees of the Village of Spencerport has heretofore created a General Fund Equipment Reserve pursuant to 6-C of the General Municipal Law, and

Whereas, the current balance of said fund is \$226,639.25; and

Whereas, this board wished to apply \$40,000 from the General Fund Equipment Reserve for the purchase of a 1 ton dump truck.

Now, therefore, be it resolved

- 1. That \$40,000 be transferred from the General Fund Equipment Reserve to the General Fund for the purchase of 1 ton dump truck.
- 2. That this resolution is subject to a permissive referendum as provided by Article 9 of the Village Law
- 3. That the Village Clerk is directed to publish the required legal notice of this resolution in the Suburban News.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Facilities Committee – Trustee Hopson, Chair

A. Electric

Resolution 29 7/2016

Introduced by: Trustee Hopson Seconded by: Trustee Wohlers

Be it resolved that the Village of Spencerport Board of Trustees hereby acknowledges that \$823.96 has been collected on three (3) past due electric invoices and will not be written off in fiscal year ending May 31, 2016.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

B. Other (Drainage, Franchise)

Public Works Committee – Trustee Kuntz, Chair

- A. Highways/Garage
- B. Public Services (Refuse, Recycling, Parks)

<u>Public Safety Committee</u> – Trustee Penders, Chair

- A. Fire Department
- B. Police
- C. Ambulance

<u>Human Resources Committee</u> – Mayor Penders, Chair

Economic Development Committee – Trustee Wohlers, Chair

Trustee Wohlers indicated that Union Street bridge work will not start until 2018

Green Initiatives – Trustee Nellis-Ewell, Chair

Submitted by: Deputy Mayor Nellis-Ewell

Nothing requiring Board action.

Report: Finger Lakes Regional Economic Development Council (FLREDC), led by Vincent Esposito, is in session for 2016.

Workgroups (committees) are meeting to consider plans for multi-dimensional, transformational projects to be awarded a share of \$100 million provided to the 9-County Finger Lakes Region: Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming, Yates

Brief background: In 2013, FLREDC established 20 workgroups related to the Upstate Revitalization Initiative (URI) and Consolidated Funding Application (CFA). This year it has scaled to 1) Pillar Teams = Optics, Photonics, Imaging – Agriculture & Food Production – Next-Gen Manufacturing & Tech and 2) Pathways to Prosperity (includes Rochester-Monroe Anti-Poverty Initiative) – Entrepreneurship & Development – Higher Education & Research.

I participate in the Foundation Team / Sustainability Workgroup that is focused on support of projects consistent with the Regional Sustainability Plan (RSP). Cleaner, Greener Communities that helped fund the Electric Vehicle Charger was part of this plan.

To be continued...

Village Clerk – Jacqueline Sullivan

Superintendent of Public Works – Thomas M. West

Superintendent of Electric – Owen McIntee

<u>Attorney</u> – Eric Stowe

Unfinished Business

New Business

Current Events – Trustee Nellis-Ewell

Submitted by: Deputy Mayor Nellis-Ewell

- 1) Thursday, June 16 Monday, June 20 Vietnam Moving Wall at Ferris-Goodridge American Legion on Trimmer Road With Mayor Penders, I attended the Opening ceremony June 16; also I attended the Closing ceremony June 20. The entire event was well attended and well coordinated by the members of the Legion, the Auxiliary and the community. Truly unforgettable.
- 2) Saturday, July 9 Spencerport Depot, Museum & Visitor's Center

Heritage Days 10 AM - 3 PM

Nora Venezky, Depot Director and Village Historian, has planned a variety of fun activities! Be sure to stop by to see the new Library "Read & Share" Box

3) Monday, July 11 – Erie Canal Bicyclists – Parks & Trails New York

550-700 bicyclists are expected to arrive in the Village of Spencerport from 10 AM – 2 PM

As in past years, cold bottled water will be available.

Location: North side of Erie Canal, west of bridge tender, by covered New York State sign.

David Haines of the Spencerport Area Chamber of Commerce will set up tables.

Green Hut, Krony's and Tops are donating water. Anyone is welcome to volunteer to meet & greet.

This is an Economic Development opportunity to suggest visitors patronize local businesses.

Motion was made by Trustee Wohlers, seconded by Trustee Kuntz, and carried unanimously that the monthly bills be paid as audited in the following amounts:

TOTAL:	\$179,131.01	
Capital Fund	<u>\$0</u>	
Trust Fund	\$ 3,708.64	
Sewer Fund	\$ 13,841.69	
Electric Fund	\$ 60,008.46	
General Fund	\$101,572.22	

Motion was made by Trustee Wohlers, seconded by Mayor Penders and carried unanimously that the cash disbursements for the General, Electric, Sewer, Trust and Capital Funds, July 2016 be approved as audited.

A motion was made by Mayor Penders, seconded by Trustee Wohlers and carried that the Village Board Meeting be adjourned at 7:45 p.m.

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project:			
Sanitary Sewer Connection of Big Ridge Holding, LLC for Parkview Townhomes			
Project Location (describe, and attach a location map):			-
6 Northrup Creek Drive			
<u>'</u>			
Brief Description of Proposed Action: Big Ridge Holdings, LLC is desirous to connect Parkview Center Townhomes sanitary s			
Collection System.			
Name of Applicant or Sponsor:	Telephone: 585-352-4771		
Village of Spencerport			
Address: 27 West Avenue	,	,	
City/PO: Spencerport	State: NY	Zip Code: 14559	
Does the proposed action only involve the legislative adoption of a plan, leadministrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and may be affected in the municipality and proceed to Part 2. If no, continue to	the environmental resource		YES
2. Does the proposed action require a permit, approval or funding from any	other governmental Agency	? NO	YES
If Yes, list agency(s) name and permit or approval:			V
3.a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	4.05 acres 1 acres 4.05 acres		
4. Check all land uses that occur on, adjoining and near the proposed action. Urban Rural (non-agriculture) Industrial Commo	ercial Residential (subu	urban)	

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	片		片
b. Consistent with the adopted comprehensive plan?		V	Ш
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?		NO	YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental A	rea?	NO	YES
If Yes, identify:		\checkmark	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
		$\overline{\mathbf{V}}$	
b. Are public transportation service(s) available at or near the site of the proposed action?			
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed ac	tion?	7	Ħ
Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:		V	
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
7037 1 77 1 10 11 17			
If No, describe method for providing potable water:		✓	Ш
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			✓
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic		NO	YES
Places?		7	П
b. Is the proposed action located in an archeological sensitive area?		7	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain			YES
wetlands or other waterbodies regulated by a federal, state or local agency?		V	
 b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody. If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: 		√	
	-11 4b -4		
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-success	ional	арріу:	
□ Wetland □ Urban ☑ Suburban		NO	YES
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?		NO	IES
		V	
16. Is the project site located in the 100 year flood plain?		NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?		NO	YES
If Yes,		V	
a. Will storm water discharges flow to adjacent properties?			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drain If Yes, briefly describe:	ns)?		

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain purpose and size:	✓	
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:		√
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or	NO	YES
completed) for hazardous waste? If Yes, describe:	V	
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE KNOWLEDGE Applicant/sponsor name: \(\sqrt{1} \) \(\sqrt{2} \) of \(\sqrt{2} \) \(\sqrt{2} \) Date: \(\sqrt{2} \) \(DF MY