

**Village Board Workshop Meeting
December 21, 2016
Minutes**

BOARD MEMBERS PRESENT

Gary Penders, Mayor
Carol J. Nellis-Ewell, Deputy Mayor

Ray Kuntz, Trustee
David Wohlers, Trustee

OTHERS PRESENT

Owen McIntee, SME Superintendent
Rich McQuilkin, Code Enforcement Officer
Eric Stowe, Village Attorney
Jacqueline Sullivan, Village Clerk
Tom West, DPW Superintendent

Mayor Penders called the meeting to order at 4:30 p.m.

BI/CEO (4:30 p.m.-Patrick Smith/Rich McQuilkin)

CEO Rich McQuilkin reviewed his monthly report indicating that he conducted 10 fire inspections; 3 re-inspections; 1 CO detector follow-up; 9 bulk issues; 1 brush issue; 5 additional garbage issues; 1 Freon appliance issue; 1 sign issue; 6 unregistered vehicle letters sent out; front yard trailer letter sent out; missing in-ground pool fence letter and follow up with Churchville Fire Equipment regarding the Ansel System at the Galley Restaurant.

Attorney (5:00 p.m. -.E. Stowe)

Attorney Stowe commented that the Deed of Dedication has been completed for Canalgate, LLC; Storm Sewer surveys for Coleman Avenue are being completed; review of the potential sledding waiver for Monroe County regarding a Bicentennial/Sesquicentennial sledding event at North Hampton Park.

Discussion

Discussion ensued regarding the direction of the Zombie property local law. A determination was made that Attorney Stowe would pursue the proper wording for the local law and who would administer the local law once it is adopted.

Attorney Stowe suggested that the Sanitary Sewer Out of Village Review Committee meet to determine the recommendation to the Village Board regarding the Rite-Aid project located on Union Street and Nichols Street in the Town of Ogden.

Clerk Sullivan was directed to coordinate the SSOVRC meeting prior to the Village Board meeting on January 11, 2017.

Clerk Sullivan informed the Village Board that Mark Elliott would be retiring Friday, January 27, 2017.

Clerk Sullivan continued by presenting a DPW work force plan that would include moving an employee from the refuse truck to the DPW various projects and recycling rotation, opening a laborer position on the refuse truck. In addition the reconfiguration would reducing the need for one (1) seasonal employee and by increasing the summer employees from one (1) to two (2) and increasing their hours by 80 total a significant savings would be recognized.

Clerk Sullivan suggested that consideration be taken for applicants that do not have a CDL license allowing them to get their permit and schedule a road test within six (6) months of hire date. Clerk Sullivan added that a resolution would be necessary to advertise for the laborer position at the January Board Meeting and that if there were any questions to contact her.

A motion was made by Mayor Penders and carried that the workshop meeting be adjourned to executive session to discuss employee matters at 5:35 p.m.

Resolution 82 12/2016

Introduced by: Deputy Mayor Nellis-Ewell

Seconded by: Mayor Penders

Be it resolved that the Village of Spencerport Board of Trustees hereby approves longevity pay to all full-time employees effective January 1, 2017. Longevity pay will not impact COLA and progression salary adjustments. Terms and conditions of the longevity pay will be reflected in the Village of Spencerport Employee Handbook.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

A motion was made by Mayor Penders and carried that the executive session be adjourned at 6:15 p.m. to workshop session.

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