

VILLAGE BOARD MEETING
April 4, 2018

Mayor Penders called the meeting to order at 7:00 p.m. followed by the pledge of allegiance.

BOARD MEMBERS PRESENT

Gary Penders, Mayor
Carol J. Nellis-Ewell, Deputy Mayor
David Wohlers, Trustee
Charles Hopson, Trustee
Ray Kuntz, Trustee

BOARD MEMBERS ABSENT

OTHERS PRESENT

Craig Byham, Luther Jacobs Way
Owen McIntee, SME Superintendent
Joan Quigley, Maplewood Avenue
Eric Stowe, Village Attorney
Jacqueline Sullivan, Village Clerk
Jeff Weaver, Maplewood Avenue
Tom West, DPW Superintendent

Approval of Minutes

A motion was made by Mayor Penders, seconded by Trustee Wohlers that the Village Board Meeting minutes from March 7, 2018 be approved as read.

A motion was made by Mayor Penders, seconded by Trustee Hopson that the Village Workshop Meeting minutes from March 21, 2018 be approved as read.

A motion was made by Mayor Penders, seconded by Trustee Kuntz that the minutes for the March 3rd and March 21st special meetings be approved as read.

Public Hearing

Mayor Penders opened the public hearing by presenting the 2018/2019 Tentative Budget. Mayor Penders outlined the 18/19 budget indicating that there will be no reduction in services provided to the residents.

Major purchases for the Department of Public Works would be a six (6) wheel dump truck, loader, 1 ton truck and a leaf collector. The roads program would include Clark Street, Maplewood Avenue and micro paving of various streets. Work would be done on park benches, stairs along the canal bank and the bridge tenders building.

Spencerport Municipal Electric Department will be purchasing a new small dump truck, continued tree trimming, circuit 21 reinforcement, street light conversions and continued replacement of defective poles.

Mayor Penders continued that while spending is up about \$100k the overall cost to residents is down approximately 2.8% because of the increase in assessed value of properties and the use of reserve and unreserved fund balance for major purchases and projects.

Mayor Penders explained that the 18/19 budget is below the 2% tax cap and that the Local Law that was passed allowing the Village to exceed the tax cap will be rescinded in the near future.

Mr. Craig Byham asked if information could be put back in the budget regarding employee's salaries and the tax history of the Village. Mr. Byham asked what the employees' salary increase were.

Mayor Penders responded that the wage table was adjusted and employees received a COLA raise of 2%.

Discussion ensued regarding employee benefits and NYS retirement.

There being no further questions Mayor Penders closed the public hearing at 7:48 p.m.

Privilege of the Floor

Administrative Committee – Mayor Penders

Resolution 105 4/2018

Introduced by: Mayor Penders

Seconded by: Trustee Wohlers

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes attendance at the NYCOM Annual Meeting and Training School May 6-8, 2018. Saratoga Springs, New York. Cost not to exceed \$925.00 per person.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 106 4/2018

Introduced by: Mayor Penders

Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees authorizes the purchase of the 2018 Digger Derrick, Model #DM47B in the amount of \$226,803.00.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Sewers Committee – Trustee Wohlers, Chair

Planning/Zoning/Building Control – Deputy Mayor Nellis-Ewell, Chair

Comments submitted by Deputy Mayor Nellis-Ewell

March Architectural Review/Planning (ARB/PB) & Zoning Board of Appeals (ZBA)

Complete minutes on www.vil.spencerport.ny.us after approval.

Architectural Review Board/Planning Board (ARB/PB) ~ No Meeting March 6, 2018 ARB rescheduled to March 20, 2018

Applicant: Linda Gibbardo, (Vic's) Village Ice Cream Shop, 194 South Union Street, Spencerport, NY

Lighting for existing sign – one gooseneck light above sign for better visibility (of sign), black

Discussion re: Color, black or white, LED to minimize energy consumption

Disposition: Certificate of Appropriateness

April 3, 2018

Applicant: Howard Hanna (Real Estate), 419 South Union Street, Spencerport, NY

Represented by Jim Colombo/Skylight Signs; Howard Hanna rep did not appear

Building renovations underway. 3 signs to be made of HDU - high density urethane; to be code-compliant for size and square footage. To follow corporate colors of dark green and yellow gold

To be consistent with Canal Town theme, corners to be radius (rounded)

Board Chair suggested reusing hanging sign from current office, 85 South Union Street

1 Monument sign (double-sided) to be placed on existing wooden posts, respective of line of sight

2 Wall signs (single-sided), mounted north & east side (location of previous signs)

* For lighting, applicant will need to return

Disposition: Certificate of Appropriateness

Zoning Board of Appeals (ZBA) ~ No Meeting March 22, 2018

Next meeting April 19, 2018 - Application 1. Carriage house -type garage – Legal Notice to be published

Building Control – Building Inspector Smith meets with Mayor Penders as scheduled.

Code Review – Code Review Committee met March 1, 2018 – Next meeting May

* ***Basketball hoops – in right-of-way, NYS Highway Law to be checked – ‘Tis the season***

* ***Review of Peddling Permits/Process***

Pending: Change of Occupancy (fee); Landlord registry (overlay district); Letter: ARB to CBD businesses; Sewer issue/Process – DPW Supt. to summarize

Board roles & responsibilities – activity, efficiency, resources, training

Code Enforcement Officer McQuilkin submits regular reports at workshops.

Resolution 107 4/2018

Introduced by: Deputy Mayor Nellis-Ewell

Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the attendance of any Village Board Member, Support Board Member and/or Support Staff Member to attend the Spring 2018 Regional Local Government Workshop; Friday, May 18, 2018 cost not to exceed \$75.00 per person.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Finance Committee – Mayor Penders, Chair

Resolution 108 4/2018

Introduced by: Mayor Penders
 Seconded by: Deputy Mayor Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby adopts the “Tentative 2018-2019 General, Sewer, and Electric Fund Budgets” as the Final Budgets for the Village Fiscal year ending May 31, 2019. The amount for the General Fund to be raised from taxes is \$687,443.00 with a tax rate of \$3.53 per thousand assessed valuation; a Recycling fee of \$45.82 per unit; and a Sewer User Fees of \$2.85/1000 gallons of water used for operation and maintenance costs and \$138.83 per unit for capital costs.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 109 4/2018

Introduced by: Mayor Penders
 Seconded by: Deputy Mayor Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the Proposal for agreed upon procedures from Raymond F. Wager, CPA, PC in the amount of \$5,150.00.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 110 4/2018

Introduced by: Mayor Penders
 Seconded by: Trustee Wohlers

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the below budget transfers.

April 4, 2018 BUDGET TRANSFER & REVISION Fiscal Year End 5/31/2018					
AMOUNT	TO ACCOUNT			FROM ACCOUNT	
\$3,000	A1650.400	Communication Contractual	A1420.400	Law - Contractual	
\$2,500	A5142.100	Snow Removal - Salary	A5142.200	Snow Removal - Equipment	
\$1,800	A5142.400	Snow Removal - Contractual	A5142.200	Snow Removal - Equipment	
\$1,900	A5142.402	Snow Removal - De-Icing Material	A5142.200	Snow Removal - Equipment	

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor Aye
Charles R. Hopson, Trustee Aye
Ray Kuntz, Trustee Aye
David Wohlers, Trustee Aye
Gary Penders, Mayor Aye

Facilities Committee – Trustee Hopson, Chair

- A. Electric
- B. Other (Drainage, Franchise)

Public Works Committee – Trustee Kuntz, Chair

- A. Highways/Garage

Resolution 111 4/2018

Introduced by: Mayor Penders
Seconded by: Deputy Mayor Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees authorizes the DPW Superintendent to dispose of six (6) park benches through an online auction conducted by Auctions International.

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor Aye
Charles R. Hopson, Trustee Aye
Ray Kuntz, Trustee Aye
David Wohlers, Trustee Aye
Gary Penders, Mayor Aye

- B. Public Services (Refuse, Recycling, Parks)

Public Safety Committee – Trustee Penders, Chair

- A. Fire Department
- B. Police
- C. Ambulance

Human Resources Committee – Mayor Penders, Chair

Economic Development Committee – Trustee Wohlers, Chair

Green Initiatives – Deputy Mayor Nellis-Ewell, Chair

Comments submitted by Deputy Mayor Nellis-Ewell

Continued from last month... Per correspondence with NYS Assemblyman Felix Ortiz, BAG BAN began in New York City with a moratorium, then a 5-cent fee per plastic bag.

Possibility of BAN on plastic bags (single-use shopping bags) in New York. 10 cities, towns and villages in New York have banned single-use plastic bags. * Stats according to New York State Task Force: Average American family uses about 1,500 plastic bags each year. New Yorkers use an estimated 23 BILLION bags each year!

Governor Cuomo plans to invest \$1.4B in renewable energy. That includes offshore wind farms near Long Island. Two solicitations will be issued for offshore wind projects in 2018 and 2019, to procure at least 800MW of offshore wind power. A set schedule targets up to 2.4GW of offshore wind by 2030.

* Source: MEUA “News and Views”, January 2018, Executive Director Report, Pg. 2

Village Clerk – Jacqueline Sullivan

Superintendent of Public Works – Thomas M. West

Superintendent of Electric – Owen McIntee

Attorney – Eric Stowe

Unfinished Business

New Business

Current & Future Events – Deputy Mayor Nellis-Ewell

Tuesday March 13 & 27, 6:00 PM – Spencerport Central School District ~ Budget Focus Group

March 13 - Checkpoint IV

Budget components explained

- Instructional components: Development, Supervision, Research & Evaluation, Training “My Learning Plan” followed; 6 libraries; Huddle software used by coaches to scout other teams
- 4 of 9 contracts being negotiated

Discussion of NYS budget development and implications

- NYS Retirement (NYS provides numbers) and Insurance reviewed; impacted by variables like actuarials

Consortium for better rates – SCSD participates with 17 other districts

Medical insurance has options, opt out option \$1,000 (taken by few)

- Refinancing of capital projects resulted in \$2M savings

Lunch program operates in RED

- Transfers in previous years “to get them whole” per NYS Comptroller’s Audit

Began using General Fund for equipment

Replenishment of Reserves

Does it fit SCSD Financial Plan? Is it in best interest of taxpayers? Has it been reviewed by School Board?

Tentative Budget total: \$81.8M

2018-19 – 3 scenarios

1. SAME as previous year, \$24.33/1000 (need to “find”/reduce by \$270K) to hold
2. OR \$25.33/1000 (up \$1), requires super majority (vote)
3. OR in between approx. 1% increase **Participants voted for 3.**

March 27 – Checkpoint V

Tentative Budget total REDUCED: \$81.3M

What Changed? (partial listing)

Appropriations – Staffing and related salaries (minus 1)

Revenues – Building Aid & BOCES prior year refund

Tax Cap – Reduction of 1 bus – about \$120K

Elimination of some Facilities items: example, Training room upgrade

Assessments – Updated assessment values

Ogden, generally property values up, assess every 4 years (aid for cost); SCSD meets with all assessors

Tax Levy/divided by Assessment = Tax Rate

Strategies (some)

Appropriations – New items? Staffing Contingencies

Revenues – Review estimates; Awaiting approval of State Budget

Tax Cap – Use more Appropriated Fund Balance; Use more Reserves

Explanation of “Real Life” Tax Bill

Exemption/s – determined by New York State

Town Tax Levy – determined by (SCSD) School District

Total Assessed Value – determined by Town Assessor

Tax rate per \$1000 – Calculation: Total Levy/divided by/Total Assessment

Total Amount less STAR credit = TOTAL AMOUNT DUE

April 17 – Checkpoint VI Last meeting, Review, followed by Board of Education meeting

Public Informational meeting, Presentation of Proposed Budget: Tuesday, May 1, 2018, Admin Bldg, 7 PM

BUDGET VOTE: Tuesday, May 15, 2018

- ✓ Wednesday March 14, 6:30 PM – Public meeting requested by Village of Spencerport, NYS Canal Corporation and DOT

Mayor Penders submitted 9 questions related to 2019 Lift Bridge Project, tentative closing date July 8, 2019 for about 15 months; bridgetender’s building to be renovated to add 2nd story

Comments from public re: bridge approaches, staging and storage of equipment and vehicles

Wednesday March 21, 2:00 PM – With Clerk Sullivan, met with Dana Krueger/Dana Events, Captains Erick Tichonuk/Lois McClure Schooner& Steve Gibbs/Corning Glass Barge. Arrangements/preparations underway to welcome both on August 20 to dock by the Depot – **Aug 22 Public Tours 11 AM - 6 PM.** About 1,000 people toured schooner in 2017. New in 2018 – Barge with narrated glassblowing, seating for 150, FREE, but tickets required via Eventbrite. PR details to be shared.

- ✓ Wednesday March 28, 10 AM – Joined Mayor Penders, Trustees Kuntz & Wohlers and DPW Supt. West at on-site meeting with Arcadia Engineers, Contractor and CSX Contact John Blanton to view area impacted by Village Gateway Project

Removal of cement bridge abutments, compliant with regulations for CSX debris, to improve area aesthetics. After removal, grading, hydroseeding and landscaping to be done as well as an attractive sign. Equipment staging to be on railroad track bed. Contractor plans to ask POC @ DOT, provided by DPW Supt. West, to close one-lane (on Union Street) for two nights to facilitate tear down. CSX/Contractor to address deteriorating stone wall south side of Ogden Senior Center. Union Street resident assured green space will endure. Project Duration: 2 to 2-1/2 weeks in August 2018.

Congratulations Spencerport Robotics Team 3015 for success at RIT Competition March 17!

- ✓ Congratulations to Sgt. Shaun Fitzgerald on his retirement from Ogden Police Department.
- ✓ Note: Checked items covered by Mayor Penders

Community Events on www.spencerportchamber.org

Motion was made by Trustee Kuntz, seconded by Trustee Wohlers, and carried unanimously that the monthly bills be paid as audited in the following amounts:

General Fund	\$ 59,467.30
Electric Fund	\$ 31,851.17
Sewer Fund	\$ 4,774.69
Trust Fund	\$ 3,078.10
Capital Fund	<u>\$ 22,453.47</u>
TOTAL:	\$121,624.73

Motion was made by Trustee Kuntz, seconded by Deputy Mayor Nellis-Ewell carried unanimously that the cash disbursements for the General, Electric, Sewer, Trust and Capital Funds, April 2018 be approved as audited.

A motion was made by Mayor Penders, seconded by Trustee Kuntz and carried that the Village Board Meeting be adjourned at 8:37 p.m.