

**Village Board Workshop Meeting  
December 18, 2019  
Minutes**

**Board Members Present**

Gary Penders, Mayor  
Carol Nellis-Ewell, Deputy Mayor  
Charles Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee

**Others Present**

Jill Cordts, Amity Street  
David Kruse, SRF Associates  
Owen McIntee, SME Superintendent  
Rich McQuilkin, Code Enforcement Officer  
Kris Schultz, Schultz Associates  
Eric Stowe, Village Attorney  
Jacqueline Sullivan, Village Clerk  
Tom West, DPW Superintendent

**BI/CEO** (4:30 p.m.-Patrick Smith/Rich McQuilkin)

Rich McQuilkin, CEO reviewed his monthly report that included (7) fire inspections; (6) re-inspections; (3) Ansul System and Exhaust Hood Checks; (2) bulk issues (3) unregistered vehicles and (1) fence permit.

**Attorney** (5:00 p.m. -.E. Stowe)

Discussion ensued regarding legal matters and Christmas on the Canal

**Discussion**

1. Strategic Plan – Danielle Kruger

**Board Action**

**Resolution 85 12/2019**

Introduced by: Mayor Penders  
Seconded by: Deputy Mayor Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees approves the presented alternate overnight parking plan for the municipal lot located north east of Union Street and East Avenue as presented by SRF Associates. The Village Board recognizes that the resolution requires a local law revision to the Village Code

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

**Resolution 86 12/2019**

Introduced by: Deputy Mayor Nellis-Ewell

Seconded by: Trustee Wohlers

Be it resolved that the Village of Spencerport Board of Trustees authorizes the Mayor to sign the 2020 Inter-municipal Agreement with the Town of Ogden Building Department for Inspection Services, Planning and Zoning Board applications in amount of \$38,500.00.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

**Resolution 87 12/2019**

Introduced by: Deputy Mayor Nellis-Ewell

Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the agreement for property appraisals located on Amity Street, Clark Street, Ballard Avenue, and Canalside Drive from Rynne, Murphy & Associates, Inc. in the amount of \$3,500.00

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

**Resolution 88 12/2019**

Introduced by: Deputy Mayor Nellis-Ewell

Seconded by: Trustee Kuntz

Be it resolved the Village of Spencerport Board of Trustees hereby approves contracting with ScenicView Web Company for the redesign of the Village Website to be maintained by the Village Office Staff in the amount of \$1,200.00 with annual maintenance cost of 1,000.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

**Resolution 89 12/2019**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the Employee Assistance Program contract with EAP Workforce Solutions, LLC. There is no price change from last year.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

**Resolution 90 12/2019**

Introduced by: Deputy Mayor Nellis-Ewell

Seconded by: Trustee Kuntz

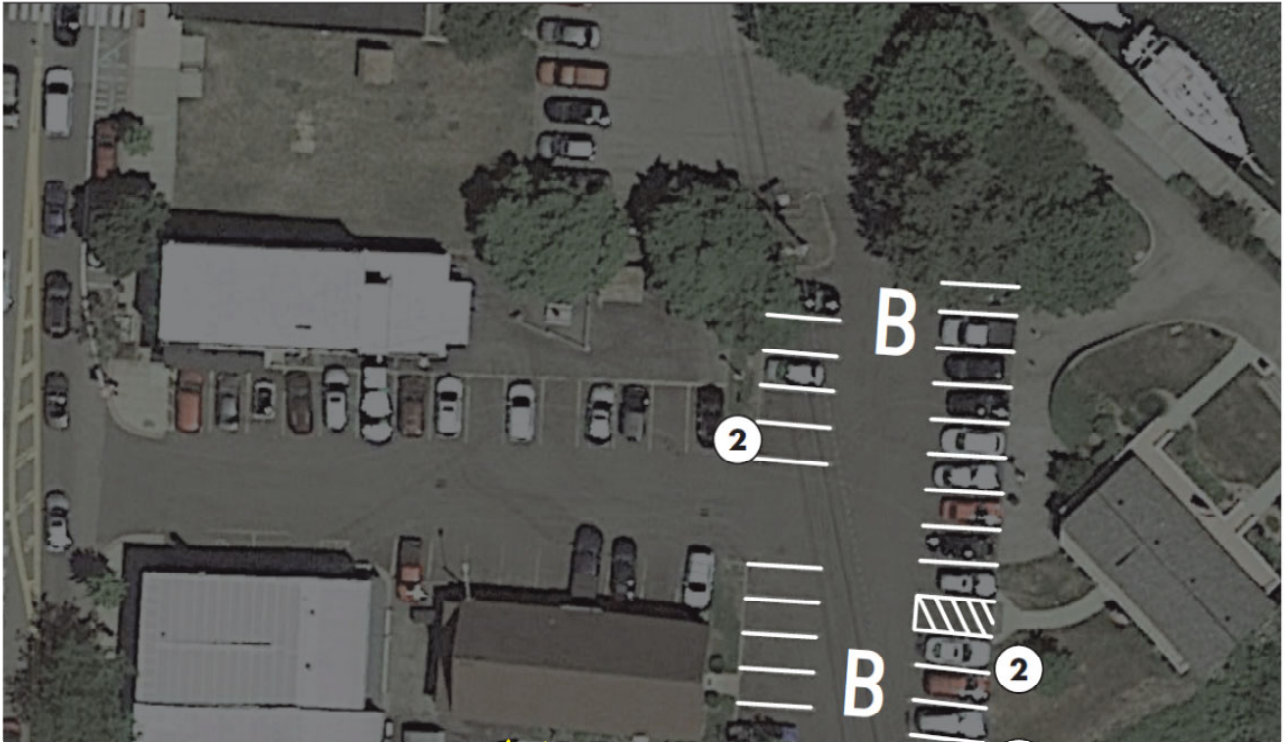
Be it resolved that the village of Spencerport board of trustees approves the expenditure of \$3,600, 12 months at \$300/month, from the Publicity Fund, payable to the Spencerport Area Chamber of Commerce for advertisements publicizing the village of Spencerport.

The chamber of commerce shall invoice the village at the conclusion of each month's advertisement. The Board of Trustees shall be provided all advertisement copy for approval prior to the advertisement being aired and prior to payment being rendered. All advertisements shall be for the village, in general, and shall not reference any specific businesses, or individuals. If any advertisements are aired that reference specific individuals or businesses the Village shall not be responsible for payment pursuant to this resolution.

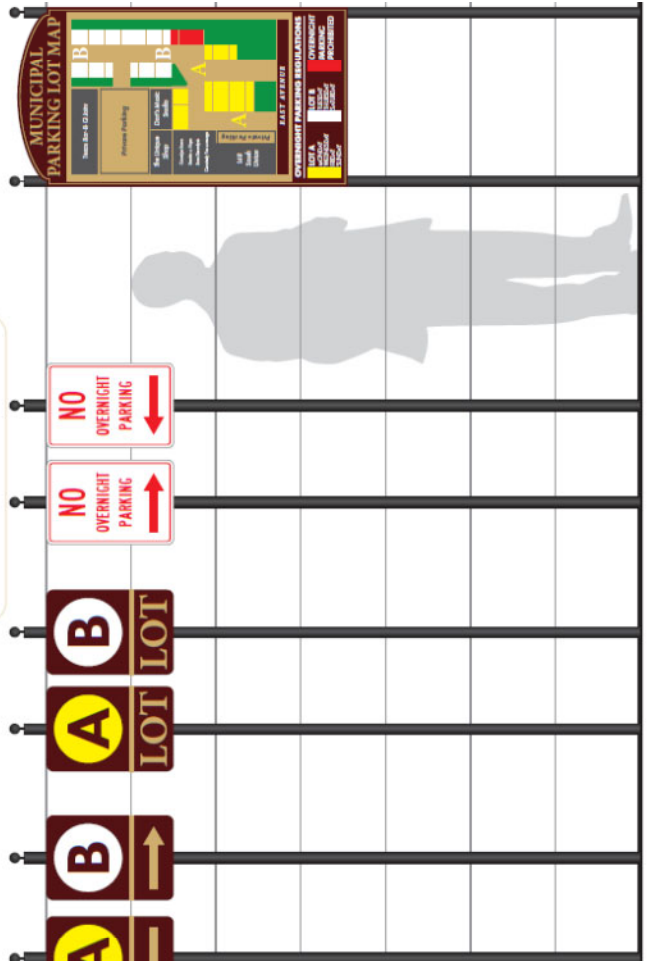
This resolution is adopted for the purpose of publicizing the Village of Spencerport during the unique circumstances surrounding the canal bridge closure.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

A motion was made by Mayor Penders, seconded by Deputy Mayor Nellis-Ewell and carried that the workshop meeting be adjourned at 5:45 p.m.



DRAFT



Dimensions are approximate and meant only for discussion purposes. Not for construction.