

**Village Board Workshop Meeting
December 18, 2019
Agenda**

BI/CEO (4:30 p.m.-Patrick Smith/Rich McQuilkin)

Attorney (5:00 p.m. -E. Stowe)

Discussion

1. Strategic Plan – Danielle Kruger

Board Action

Resolution 12/2019

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees approves the presented alternate overnight parking plan for the municipal lot located north east of Union Street and East Avenue as presented by SRF Associates. The Village Board recognizes that the resolution requires a local law revision to the Village Code

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor

Resolution 12/2019

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees authorizes the Mayor to sign the 2020 Inter-municipal Agreement with the Town of Ogden Building Department for Inspection Services, Planning and Zoning Board applications in amount of \$38,500.00.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor

Resolution 12/2019

Introduced by:

Seconded by:

Be it resolved the Village of Spencerport Board of Trustees hereby approves contracting with ScenicView Web Company for the redesign of the Village Website to be maintained by the Village Office Staff in the amount of \$1,200.00 with annual maintenance cost of 1,000.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee

David Wohlers, Trustee
Gary Penders, Mayor

Resolution 12/2019

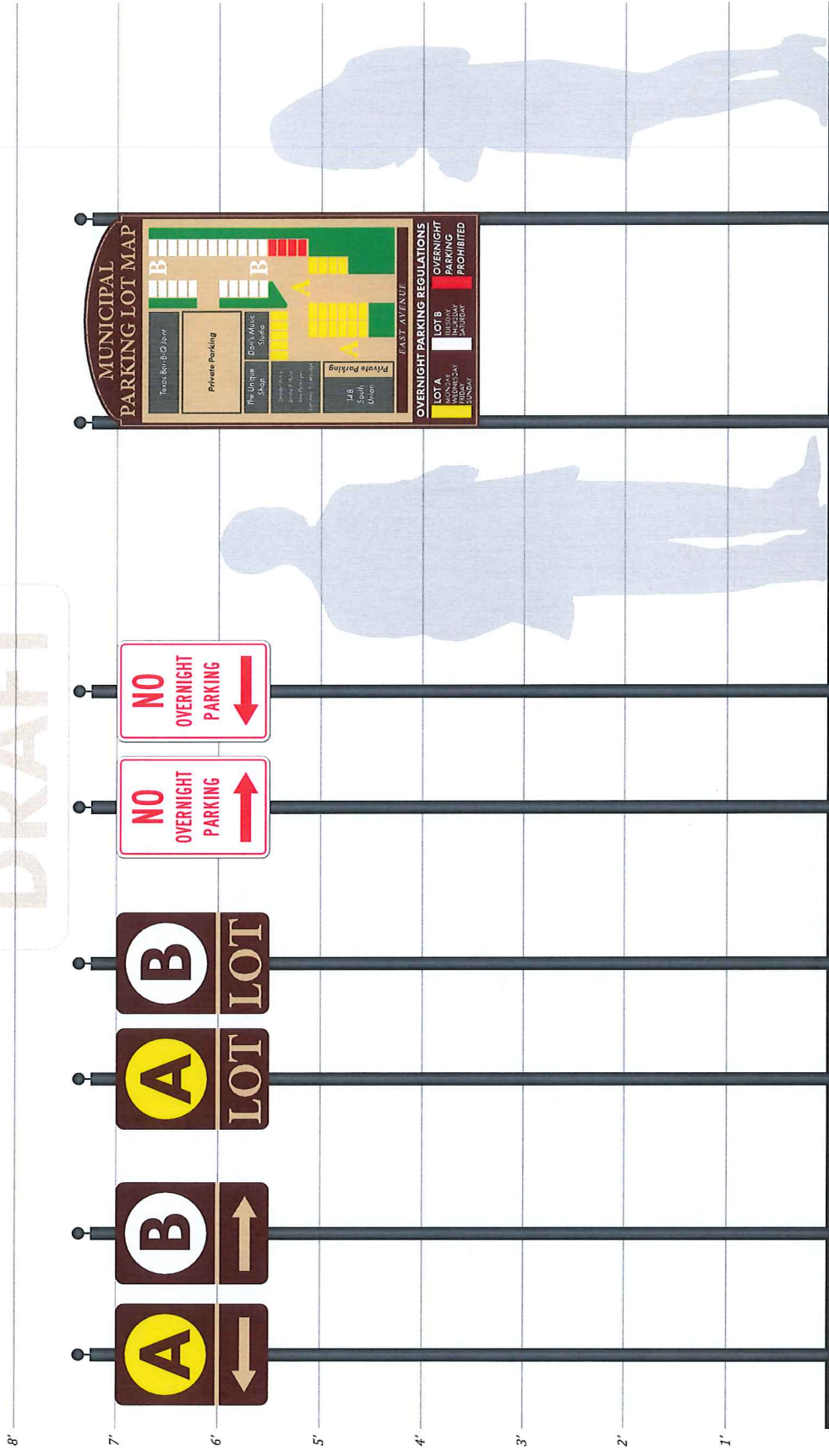
Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the Employee Assistance Program contract with EAP Workforce Solutions, LLC. There is no price change from last year.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor

DRAFT



Note: Dimensions are approximate and meant only for discussion purposes. Not for construction.

148 South Union Street

Village of Spencerport, NY

Project Number: 39032
Date: 2019-11-25

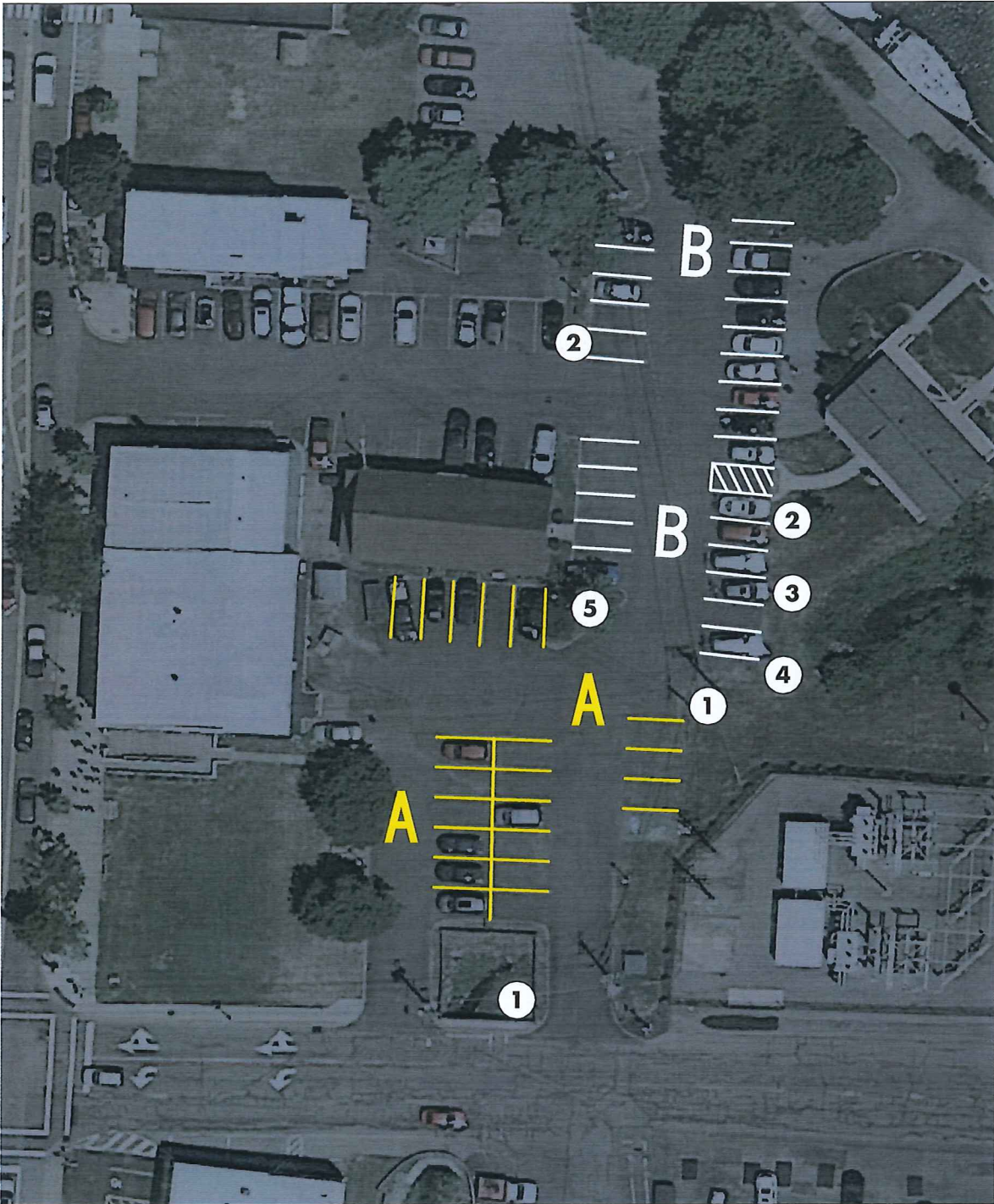
MUNICIPAL PARKING LOT SIGN CONCEPTS



Transportation Planning
Engineering
Design

3495 Wincon Place
Building E, Suite 110
Rochester, NY 14623

585.272.4660
www.srf.net
info@srf.net



Key: Approximate location of signage

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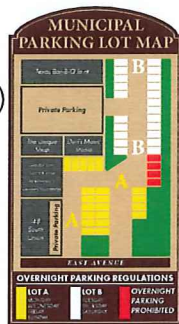
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148 South Union Street
Village of Spencerport, NY

Project Number: 39032
Date: 2019-11-25

MUNICIPAL PARKING
LOT SIGNAGE PLACEMENT
AND STRIPING PLAN



3495 Winton Place
Building E, Suite 110
Rochester, NY 14623

585.272.4660
www.srfa.net
info@srfa.net

**INTERMUNICIPAL AGREEMENT
2020**

THIS DOCUMENT is to serve as an intermunicipal agreement between the Village of Spencerport and the Town of Ogden related to Building Department Inspection Services by the Town of Ogden to the Village of Spencerport.

It is agreed by and between the Town of Ogden and the Village of Spencerport, that the Town of Ogden will provide the following services to the Village of Spencerport for the calendar year 2020.

- **Building Inspection:** All necessary clerical, counter assistance, plan review and building inspections for all residential, commercial and industrial property within the boundaries of the Village of Spencerport that require a legal building permit.
- **Planning Board:** Receive applications, review for accuracy and content and deliver to Village along with legal notice and abutting property list. Attend meetings and provide support to the Board as necessary.
- **Zoning Board:** Receive applications, provide code interpretations and assistance to applicants, deliver applications to Village along with legal notice and abutting property list. Attend meetings and provide support to the Board as necessary.

In consideration for the foregoing, the Village of Spencerport agrees to pay to the Town of Ogden \$38,500.00 for such services for the calendar year 2020.

Payment schedule shall be as provided below:

Due January 1, 2019	\$9625.00
Due April 1, 2019	\$9625.00
Due July 1, 2019	\$9625.00
Due October 1, 2019	\$9625.00
Total Due	\$38,500.00

This agreement shall be effective upon the adoption of an appropriate Resolution of the respective Boards of the Village of Spencerport and Town of Ogden authorizing the execution of the same on behalf of each municipal entity.

This agreement may be cancelled by the village or town government with thirty-days written notice or by mutual agreement of both parties.

TOWN OF OGDEN

BY: 
Gay H. Lenhard, Supervisor

Date: 12/5/19

VILLAGE OF SPENCERPORT

BY: _____
Gary Penders, Mayor

Date: _____

ScenicView Web Company

900 Clarkson Parma TL RD
Hilton, NY 14468
waylen@scenicview.com

Proposal for Village of Spencerport December 10, 2019

I propose to construct a new website for the Village of Spencerport in WordPress.

Features of proposed website:

- Attractive with visually pleasing graphics and images of the Village
 - Village office to provide high resolution images to use
- Website can be managed from a web browser with a valid login
 - Ability to make text changes throughout the site
 - Ability to upload documents and link to them and images
- Website will be responsive and mobile-friendly
 - Pages will size according to the screen
- Compatible with computer monitors and mobile devices
- Widgets will be installed that enable features such as site-wide search and online forms

Documentation will be provided with easy to follow instructions on managing the website.

An example of a recent WordPress site built by ScenicView:

Hubbell's Real Estate - <http://hubbellsrealestate.com/prototype/>

Total Cost = \$1,200.00

ScenicView would continue the current contract for hosting and maintenance through May 2020. Even though the Village will be able to manage the new site we would still be available to update as needed as we have for many years!!

Time for new website to be fully in place would be 30 to 45 days.

Thank you!

Waylen L. Bray
ScenicView Web Company
o. 585-392-1880 c. 585-802-2042

