

VILLAGE BOARD MEETING

October 7, 2015

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Approval of Minutes

Village Board Meeting: September 2, 2015

Village Workshop Meeting: September 16, 2015

Privilege of the Floor

Penny Arndt, Waterside Lane – No Outlet Sign

Administrative Committee – Mayor Penders

Resolution 10/2015

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees herby approves the application from the 2017 Bicentennial/Sesquicentennial Planning Committee for the Spirits of Spencerport – Ghost Walk to be held October 17, 2015. Event is to be located in the central business district along Union Street. No streets will be closed for this event.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor

Resolution 10/2015

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the 2016 Inter-municipal agreement with the Town of Ogden for Building Department Inspection Services in the amount of \$36,103.00.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor

Resolution 10/2015

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign changes orders for the Trolley Depot Decking project up to \$5,000 without prior Village Board approval due to the thirty (30) day project completion timeline.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee

Resolution 10/2015

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the Inter-municipal agreement with the Spencerport Fire District for snow plowing and removal services for the fire house located at 175 Lyell Avenue in the Village of Spencerport.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor

Sewers Committee – Trustee Wohlers, Chair

Planning/Zoning/Building Control – Trustee Nellis-Ewell, Chair

Resolution 10/2015

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves attendance at the Fall 2015 Regional Local Government Workshop Friday November 13, 2015 at the Clarion Hotel, Batavia, NY by any Village Board, Support Board or Support Staff Member. Cost not to exceed \$75 per person.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor

- A. Planning
- B. Architectural Review
- C. Zoning
- D. Building Control
- E. Code Review

Finance Committee – Mayor Penders, Chair

Facilities Committee – Trustee Hopson, Chair

- A. Electric

Resolution 10/2015

Introduced by
Seconded by

Be it resolved that the Village of Spencerport Board of Trustees hereby approves Superintendent McIntee's attendance at the NYMPA's Semi-annual Meeting Wednesday, October 28, 2015 to be held at the Embassy Suites Syracuse, East Syracuse, NY cost not to exceed \$60.00.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor

Resolution 10/2015

Introduced by:
Seconded by:

WHEREAS, the Spencerport Municipal Electric of the Village of Spencerport, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Superintendent Owen McIntee be and is hereby designated as the accredited delegate of the Village of Spencerport, New York.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor

Resolution 10/2015

Introduced by:
Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the attendance of SME Superintendent Owen McIntee and Deputy Clerk Pam Gilbert to attend the MEUA Accounting and Finance Workshop Tuesday and Wednesday, October 20 and 21, 2015. The workshop is to be held at the Embassy Suites, East Syracuse, NY cost not to exceed \$322.00.

Vote of the Board: Carol J. Nellis-Ewell, Trustee
Charles R. Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee
Gary Penders, Mayor

B. Other (Drainage, Franchise)

Public Works Committee – Trustee Kuntz, Chair

- A. Highways/Garage
- B. Public Services (Refuse, Recycling, Parks)

Public Safety Committee – Trustee Penders, Chair

- A. Fire Department
- B. Police
- C. Ambulance

Human Resources Committee – Mayor Penders, Chair

Economic Development Committee – Trustee Wohlers, Chair

Green Initiatives – Trustee Nellis-Ewell, Chair

Village Clerk – Jacqueline Sullivan

Superintendent of Public Works – Thomas M. West

Superintendent of Electric – Owen McIntee

Attorney – Eric Stowe

Unfinished Business

New Business

Bills

Post Audit

October 2015

Adjournment



VILLAGE OF SPENCERPORT

APPLICATION : PARADES/ASSEMBLY

ALL APPLICATIONS MUST BE MADE AT LEAST THIRTY (30) DAYS PRIOR TO THE DATE OF THE EVENT

Name _____

Address _____

Daytime Phone Number _____

Individual in Charge: Name: Christine Burke on behalf of 2017 Centennial Planning

(Group Applicants) Address: 83 Hillcrest Dr. Spencerport, NY 14559 Committee

Daytime Phone Number: 585-721-3572

Purpose Spirits of Spencerport - Ghostwalk

Activity: Date: 10/17/15

Time: 6 PM

Location: village business district (see attached map)

Duration: 4 hrs

Participants: Number: 25

Spectators: Number: 100

Ages Thereof: 14+

Insurance Carrier _____

THE ATTACHED AGREEMENT OF INDEMNIFICATION MUST ACCOMPANY THIS APPLICATION.

Special Services required from Police or other Agencies:

potential traffic/crowd Agency: Police
control Agency: _____

Agency: _____

Received By: _____

Title: _____

DO NOT WRITE BELOW THIS LINE

Village Board Action: _____

Police and Agency Notification: _____

Applicant Notification: _____

Comments: _____

A G R E E M E N T

O F

I N D E M E N I F I C A T I O N

THIS AGREEMENT, dated the 1 day of Sept 2015, by and between Christine Burke (2017 Centennial Planning Committee) (hereinafter referred to as the "Organizer") residing at 83 Hillcrest Dr. Spenc and the Village of Spencerport, a municipal corporation with its offices at 27 West Avenue, Spencerport, New York 14559 (hereafter referred to as the "Village").

W I T N E S S E T H :

- 1.) That the Organizer is an individual requesting the permission of the Village of Spencerport to conduct a (parade) (block party) (festival) (gathering or celebration) (other: explain Spirits of Spencerport - Ghostwalk) which shall utilize a portion of a public sidewalks ~~street~~, particularly so much of Union St., as lies between Amity St. and Erie Canal + parking areas
- 2.) That the event shall take place on the following dates and times:
- 3.) That in the event that the Organizer obtains permission of the Village to utilize a public street or a portion thereof, and in consideration of said permission the Organizer individually agrees to indemnify and save and hold the Village free and harmless of and from any loss, claim, cause of action, injury, damage or liability, whether ordinary actual, implied, imputed or derived, without limitation by reason of time of loss, occurrence, discovery, notice or otherwise, to the persons or property of the Organizer or other persons, and will indemnify the Village for all such suits, orders, decrees and judgments entered therein arising from or in any way related to the event conducted by the Organizer, and the Organizer waives all rights of subrogation or his insurance carrier(s).

- 4.) The Organizer agrees that during the event the organizer shall ^{use} measures and devices, such as signs, barriers, etc., whether the property of the Organizer or the Village, in such a manner, condition and location as may be required to insure the protection and safety of both the persons and property of those involved in or attending the event, and the public at large.
- 5.) The Organizer is required to make the necessary notifications to all appropriate agencies in the event of cancellation.

Dated: Sept 1, 2015
Spencerport, New York
Christine Burke
(Organizer)

Christine Burke on behalf of 2017 Centennial Planning Committee
(Print Name)
83 Hillcrest Dr. Spenc
(Address)

(Organizer)

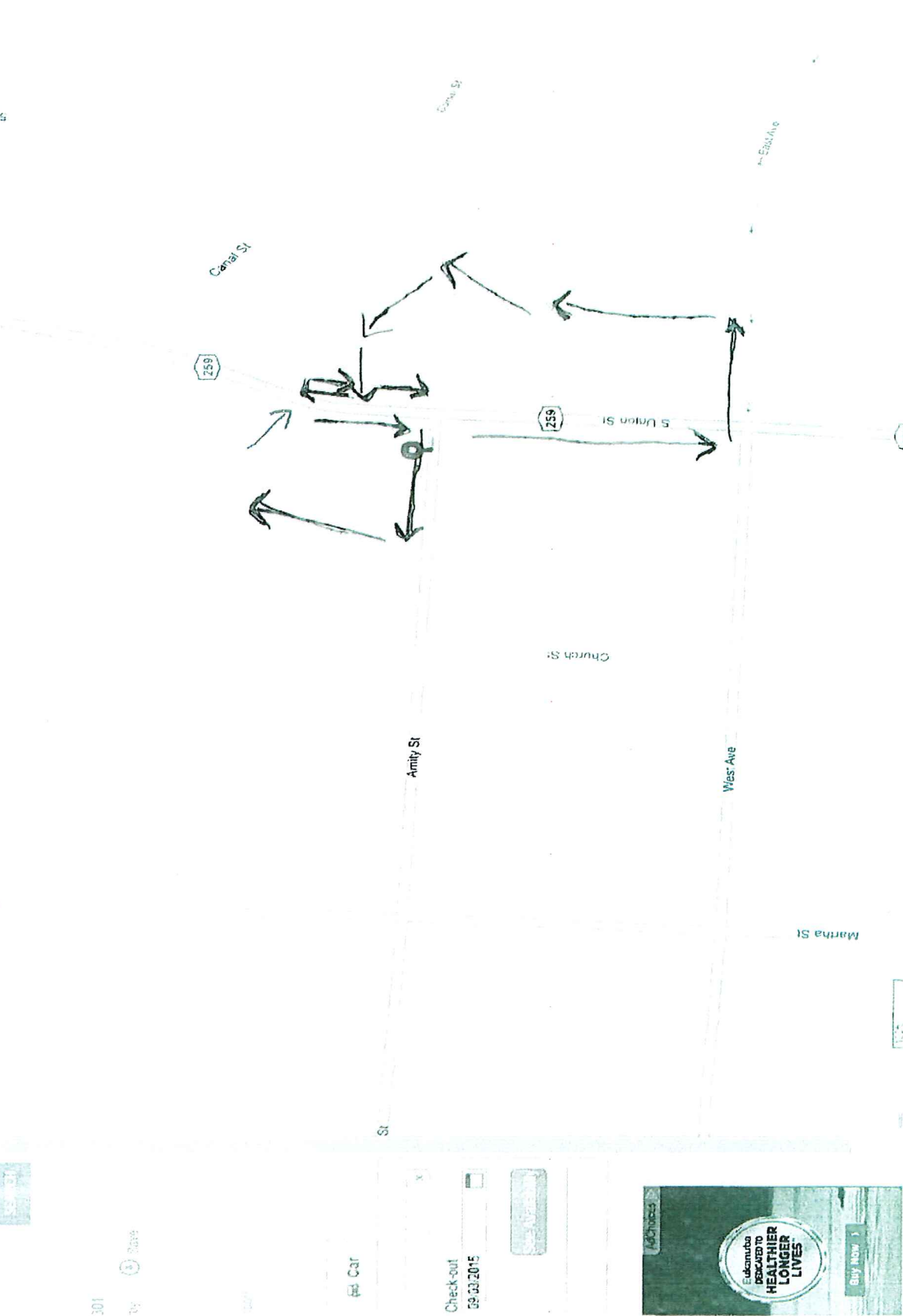
(Print Name)

(Address)

Village of Spencerport
By: _____

Spirits of Spencerport Walk

Free App...
Print...
Send...
Link/Embed



301

by

Car

Check-out
09-03-2015



**INTERMUNICIPAL AGREEMENT
2016**

THIS DOCUMENT is to serve as an intermunicipal agreement between the Village of Spencerport and the Town of Ogden related to Building Department Inspection Services and Code Enforcement by the Town of Ogden to the Village of Spencerport.

It is agreed by and between the Town of Ogden, that the Town of Ogden will provide Building Department Services to the Village of Spencerport for the calendar year 2016, which service will include, but are not limited to the following:

- Building Inspection
- Code Enforcement support
- Fire Marshal Support
- Zoning, Planning and ARB Advisory
- Clerical Support for Above Noted Services
- Additional Services as Required, detailed on the attached document.

The consideration for the foregoing, the Village of Spencerport agrees to pay to the Town of Ogden for such services, the following sums as noted on the fee schedule attached.

Payment schedule shall be as provided below:

Due January 1, 2016	\$9025.75
Due April 1, 2016	\$9025.75
Due July 1, 2016	\$9025.75
Due October 1, 2016	<u>\$9025.75</u>
Total Due	<u>\$36,103.00</u>

This agreement shall be effective upon the adoption of an appropriate Resolution of the respective Boards of the Village of Spencerport and Town of Ogden authorizing the execution of the same on behalf of each municipal entity.

This agreement may be cancelled by the village or town government with thirty-days written notice, one to the other and with mutual agreement of both parties.

TOWN OF OGDEN

VILLAGE OF SPENCERPORT

BY: _____
Gay H. Lenhard, Supervisor

BY: _____
Gary Penders, Mayor

Date: _____

Date: _____

Town of Ogden

Building Department
269 Ogden Center Road Phone 585-617-6195
Spencerport, NY 14559 Fax 585-352-4590

FEE SCHEDULE FOR 2016

BASE SERVICES:

Assistant Building Inspector

4.5 hours per week

2.0 hrs. of Inspection

1.5 hrs. of Permit Review & Process*

1.0 hrs. of Public Inquiry/Research

4.5 hours @ \$36.50 = \$164.25 per week x 52 weeks

\$8,541.00

Clerical

4.5 hours per week

3.0 hrs. of Processing Application Paperwork/Reports etc.

1.5 hrs. of Phones

4.5 hours @ \$27.50 = \$123.75 per week x 52 weeks

\$6,435.00

Building Inspector

6 hours per week

4.0 hrs. Residential Response/Review/Administration

2.0 hrs. Communications/Assist Village Employees/Process

Applications. Attend Village Zoning Board, Planning Board
and other meetings as needed.

6 hours @ \$65.00 = \$390.00 per week x 52 weeks

\$20,280.00

Office Supplies/Copier etc.**

\$375.00

Vehicles (1)

Approximately 945 miles @ \$.50 per mile

\$472.00

TOTAL

\$36,103.00

* Includes sheds, pools, fences, decks, additions & new construction buildings.

** Does NOT include any required printed forms.

Current Proposal

\$36,103.00

Net Village Cost

\$36,103.00

initials: _____ date: _____ Gay H. Lenhard, Town of Ogden Supervisor

initials: _____ date: _____ Gary Penders, Village of Spencerport Mayor

Genesee/Finger Lakes
Regional Planning Council
Presents
**Fall 2015 Regional
Local Government
Workshop**

Friday November 13, 2015

**Clarion Hotel
Batavia, NY**



Cosponsored By:

Genesee County Planning Board
Livingston County Planning Department
Monroe County Planning & Development
Department
Ontario County Planning Department & Board
Orleans County Planning Board
Seneca County Planning Board
Wayne County Planning Board
Wyoming County Planning Board
Yates County Planning Department



NY Upstate Chapter APA

WORKSHOP REGISTRATION

\$75 Per Person up to November 5
\$80 Per Person after November 5
Vendor/Exhibitor: **\$450** (includes 2)

Workshop Guide
Advertisements Available

All registrations include continental breakfast and lunch

PLEASE PRE-REGISTER BY November 5, 2015

Sorry, no refund after November 5

WHO SHOULD ATTEND

Municipal Board Members and Elected Officials • Planning Board Members • Zoning Board of Appeals Members • County & Municipal Employees • Enforcement Officers • Planners • Public Works and Highway Departments • Engineers and Architects • Land Use Professionals • Attorneys • Consultants • Municipal Commission and Review Board Members • Municipal Committees and Advisory Board Members • Concerned Citizens

For most municipalities the Local Government Workshop fulfills state law requiring training for local planning officials. A Certificate of Participation may be requested for the number of hours of attendance.

**GETTING TO THE
Clarion Hotel**
8250 Park Road
Batavia, New York 14020
585-344-2100

Via NYS Thruway (I-90): to the Batavia Exit (exit 48). Go straight after toll booth and cross over Route 98 onto Park Road. Clarion Hotel is approximately 1000 feet on the left.

Via Route 98: to first street south of the NYS Thruway (I-90). Go west on Park Road. Clarion Hotel is approximately 1000 feet on the left.

For more information and Workshop updates visit our web site at www.gflrpc.org

Member Counties: Genesee, Livingston, Monroe, Ontario, Orleans, Seneca, Wayne, Wyoming & Yates

*Registration for CEO (Code Enforcement Officer) credit is done at the Workshop itself within the session.

NEW YORK MUNICIPAL POWER AGENCY

6652 Hammersmith Drive, East Syracuse, New York, 13057

Phone: 315/453-1761 Fax: 315/453-7849

www.nympa.org . email: info@nympa.org

MEMO

DATE: September 11th, 2015
TO: NYMPA Members
FROM: Tony Modafferi
RE: Semi-Annual Meeting

NYMPA's Semi-Annual Meeting will be held at the Embassy Suites Hotel in East Syracuse on **October 28th, 2015**. Enclosed for your information are the following program materials:

1. Registration Forms
2. Agenda (to follow shortly)
3. Proxy Resolution

Thank you.



Municipal Electric Utilities Association of New York State

6652 Hammersmith Drive, East Syracuse, New York, 13057
Phone: 315/453-7851 Fax: 315/453-7849
Email: info@meua.org web site: www.meua.org

Registration Form

WHAT: Accounting and Finance Workshop
WHEN: Tuesday & Wednesday - October 20 & 21, 2015
WHERE: Embassy Suites Hotel, 6646 Old Collamer Rd., East Syracuse, NY
(Thruway Exit 35, Rt. 298).
Phone: 315/446-3200 for reservations

\$121.00 Single or Double Occupancy
PLEASE MAKE YOUR RESERVATIONS IMMEDIATELY AT THE EMBASSY SUITES HOTEL AND MENTION THAT YOU ARE ATTENDING THE MEUA MEETING FOR THE SPECIAL RATE.

FEE: \$ 80.00 Member Fee
\$117.50 Non-member fee

Fax or E-mail registration form to:
MEUA, Fax -315-453-7849
E-mail – info@MEUA.org
Send fee to: POB 387, Solvay, NY, 13209

REGISTRATION: 8:00am to 9:00am. Coffee will be available. Lunch is included the 1st day.

MEUA Accounting & Finance Workshop

October 20 & 21 2015
Embassy Suites Hotel, East Syracuse, NY

**Fax/Email registration
form to MEUA by
October 14, 2015**

MUNI /CO. _____

NAME (S) ATTENDING _____

**Send registration fee (&
copy of registration form)
to:**
**MEUA
PO Box 387
Solvay, NY 13209
By October 14, 2015**

Authorizing signed _____

We will send in a check _____

We will need an invoice _____