



**VILLAGE OF SPENCERPORT**  
**APPLICATION : PARADES/ASSEMBLY**

*ALL APPLICATIONS MUST BE MADE AT LEAST THIRTY (30) DAYS  
PRIOR TO THE DATE OF THE EVENT*

Name \_\_\_\_\_

Address \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

Individual in Charge: Name: \_\_\_\_\_

(Group Applicants) Address: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Purpose \_\_\_\_\_

Activity: Date: \_\_\_\_\_

Time: \_\_\_\_\_

Location: \_\_\_\_\_

Duration: \_\_\_\_\_

Participants: Number: \_\_\_\_\_ Spectators: Number: \_\_\_\_\_

Ages Thereof: \_\_\_\_\_

Insurance Carrier \_\_\_\_\_

**THE ATTACHED AGREEMENT OF INDEMNIFICATION MUST ACCOMPANY THIS APPLICATION.**

Special Services required from Police or other Agencies:

\_\_\_\_\_ Agency: \_\_\_\_\_

\_\_\_\_\_ Agency: \_\_\_\_\_

\_\_\_\_\_ Agency: \_\_\_\_\_

Received By: \_\_\_\_\_

Title: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

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Village Board Action: \_\_\_\_\_

Police and Agency Notification: \_\_\_\_\_

Applicant Notification \_\_\_\_\_

Comments: \_\_\_\_\_

**A G R E E M E N T**

**O F**

**I N D E M E N I F I C A T I O N**

THIS AGREEMENT, dated the \_\_\_\_ day of \_\_\_\_ 20\_\_ , by and between \_\_\_\_\_ (hereinafter referred to as the "Organizer) residing at \_\_\_\_\_, and the Village of Spencerport, a municipal corporation with its offices at 27 West Avenue, Spencerport, New York 14559 (hereafter referred to as the "Village").

**W I T N E S S E T H :**

1.) That the Organizer is an individual requesting the permission of the Village of Spencerport to conduct a (parade) (block party) (festival) (gathering or celebration) (other: explain \_\_\_\_\_) which shall utilize a portion of a public street, particularly so much of \_\_\_\_\_, as lies between \_\_\_\_\_ and \_\_\_\_\_ .

2.) That the event shall take place on the following dates and times:

3.) That in the event that the Organizer obtains permission of the Village to utilize a public street or a portion thereof, and in consideration of said permission the Organizer individually agrees to indemnify and save and hold the Village free and harmless of and from any loss, claim, cause of action, injury, damage or liability, whether primary, actual, implied, imputed or derived, without limitation by reason of time of loss, occurrence, discovery, notice or otherwise, to the persons or property of the Organizer or other persons, and will indemnify the Village for all such suits, orders; decrees and judgments entered therein arising from or in any way related to the event conducted by the Organizer, and the Organizer waives all rights of subrogation of his insurance carrier(s).

4.) The Organizer agrees that during the event the organizer shall measures and devices, such as signs, barriers, etc., whether the property of the Organizer or the Village, in such a **manner, condition and location as** may be required to insure the protection and safety of both the persons and property of those involved in or attending the event, and the public at large.

5.) The Organizer is required to make the necessary notifications to all appropriate agencies in the event of cancellation.

Dated: \_\_\_\_\_, 20\_\_  
Spencerport, New York

\_\_\_\_\_  
(Organizer)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Organizer)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
\_\_\_\_\_

Village of Spencerport

By: \_\_\_\_\_