

**VILLAGE BOARD MEETING**  
**June 6, 2018**  
**Agenda**

**Call to Order**

**Pledge of Allegiance**

**ANNUAL MEETING**

**APPOINTMENTS**

The following individuals are in the second year of their two-year term expiring March 31, 2019

DEPUTY MAYOR	Carol Nellis-Ewell
VILLAGE CLERK	Jacqueline Sullivan
VILLAGE TREASURER	Danielle Kruger
DEPUTY CLERK	Pamela Gilbert
DEPUTY TREASURER	Donna Stassen
SECRETARY TO THE MAYOR	Margaret Gioia
HISTORIAN	Nora Venezky
ATTORNEY	Eric Stowe
PLANNING BOARD ATTORNEY	Eric Stowe
ZONING BOARD ATTORNEY	Eric Stowe
BANK DEPOSITORIES	Chase Bank
	Key Bank
	M & T Bank
OFFICIAL NEWSPAPERS	Suburban News
	Democrat & Chronicle

**CHECK SIGNING AUTHORIZATION**

**RESOLUTION 6/2018**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees approves the following individuals to have check signing authority for the Village of Spencerport:

Gary Penders, Mayor  
Carol Nellis-Ewell, Deputy Mayor  
Danielle Kruger, Treasurer

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

## **VILLAGE BOARD MEETINGS**

Regular meetings of the Board of Trustees will be held on the first Wednesday of each month at the Village Office, 27 West Avenue, Spencerport, New York at 7:00 p.m.

Workshop meetings of the Board of Trustees will be held the second, third, fourth and fifth Wednesday of each month at the Village Office, 27 West Avenue, Spencerport, New York at 4:30 P.M.

Alternate facility to accommodate disabled persons shall be the Spencerport Fire Department, 175 Lyell Avenue, Spencerport, NY.

## **PURCHASING POLICY**

The Village of Spencerport Purchasing Policy will be reviewed on June 20, 2018 at the workshop meeting.

## **ADVANCE APPROVAL OF CLAIMS**

### **RESOLUTION 6/2018**

Introduced by:

Seconded by:

Whereas, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and others as may be deemed appropriate by the Board, and

Whereas, all such claims shall be presented at the next regular meeting for audit, and

Whereas, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

Now Therefore Be It Resolved:

Section 1: That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and others as may be deemed appropriate by the Board and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2: That this resolution shall take effect immediately.

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

## **ATTENDANCE AT SCHOOLS & CONFERENCES**

### **RESOLUTION 6/2018**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves attendance at all schools and conferences for the Village fiscal year 2018-2019 that do not exceed \$200 and one day in duration, provided such schools and conferences are included in the respective Department budget as so approved by the Village Board. Attendance at all schools and conferences must be acknowledged to the Village Board at a Regular meeting of the Village Board.

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

**COMMITTEE APPOINTMENTS 2018-2019**

FACILITIES COMMITTEE  
(Electric, Drainage, Franchises)

Trustee Hopson, Chair  
Trustee Wohlers  
Superintendent West  
Superintendent McIntee  
Treasurer Kruger

SEWERS COMMITTEE

Trustee Wohlers, Chair  
Trustee Hopson  
Superintendent West

PUBLIC WORKS COMMITTEE  
(Highways/Public Services)  
{ Parks, Drainage }

Trustee Kuntz, Chair  
Trustee Hopson  
Clerk Sullivan  
Superintendent West

PLANNING/ZONING/BUILDING CONTROL  
(Code Review, Architectural Review)  
(Comprehensive Plan Update)

Deputy Mayor Nellis-Ewell, Chair  
Mayor Penders  
John Dole, Chairman, Zoning Board of Appeals  
Pam Gilbert, ZBA Secretary  
Craig Byham, Chairman, Planning Board  
Donna Stassen, PB Secretary

PUBLIC SAFETY COMMITTEE  
(Ambulance, Fire, Police)

Mayor Penders, Chair  
Trustee Wohlers  
Clerk Sullivan  
Superintendent West

FINANCE COMMITTEE  
(Includes Insurance)

Mayor Penders, Chair  
Deputy Mayor Nellis-Ewell  
Clerk Sullivan  
Treasurer Kruger

ADMINISTRATION COMMITTEE

Mayor Penders, Chair  
Deputy Mayor Nellis-Ewell  
Clerk Sullivan  
Superintendent West  
Superintendent McIntee

ECONOMIC DEVELOPMENT COMMITTEE  
(Includes Parking & Traffic)

Trustee Wohlers, Chair  
Trustee Kuntz  
Clerk Sullivan  
Superintendent West

HUMAN RESOURCES/BENEFITS COMMITTEE

Mayor Penders, Chair  
Deputy Mayor Nellis-Ewell  
Clerk Sullivan  
Superintendent West  
Superintendent McIntee

GREEN COMMITTEE  
(Recycling, Refuse)

Deputy Mayor Nellis-Ewell, Chair  
Trustee Hopson  
Superintendent West  
Superintendent McIntee  
Clerk Sullivan

**Approval of Minutes**

Village Board Meeting – May 2, 2018  
Village Workshop Meeting – May 16, 2018

**Privilege of the Floor**

**Administrative Committee** – Mayor Penders

**Resolution 6/2018**

Introduced by:  
Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the donation of \$1000 to Spencerport Canal Days, Inc. for the advancement of economic development.

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

**Resolution 6/2018**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the Assembly Permit for the Town of Ogden Parks and Recreation/Kiwanis Club of Spencerport Pineway Ponds Park 5K run/walk; Saturday, September 22, 218 from 8:30 a.m. – 10:30 a.m.

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

**Sewers Committee** – Trustee Wohlers, Chair

**Resolution 6/2018**

Introduced by:  
Seconded by:

Whereas, the Village of Spencerport previously established a capital reserve fund known as “Sewer Fund Equipment Reserve” on April 4, 1989 pursuant to the provisions of Section 6-c of the General Municipal Law for the purpose of financing the cost of reconstruction or betterment of any Village owned assets and also to finance the cost of construction or acquisition of any buildings, equipment or other items deemed necessary by the Village Board and

Whereas, the Village Board of Trustees of the Village of Spencerport deems it necessary to expend an amount not to exceed \$60,300 for the purpose of purchasing a dump truck.

NOW THEREFORE BE IT RESOLVED:

That the Village Treasurer be and is hereby directed to remove from the Sewer Fund Equipment Reserve Fund an amount not to exceed \$60,300 for payments of the purchase of a dump truck.

This resolution is adopted subject to permissive referendum.

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

**Planning/Zoning/Building Control** – Deputy Mayor Nellis-Ewell, Chair

- A. Planning
- B. Architectural Review
- C. Zoning

D. Building Control

E. Code Review

**Finance Committee** – Mayor Penders, Chair

**Facilities Committee** – Trustee Hopson, Chair

A. Electric

**Resolution 6/2018**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the letter to Manager of Transmission Congestion Credit Market Operations to renew the nine (9) historic fixed price TCCs for a period of ten (10) years.

Vote of the Board:

Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

**Resolution 6/2018**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport authorizes any Board Member, SME and Support Staff to attend the MEUA Western Regional Conference Hosted by Fairport Municipal Electric.

Vote of the Board:

Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

B. Other (Drainage, Franchise)

**Public Works Committee** – Trustee Kuntz, Chair

A. Highways/Garage

**Resolution 6/2018**

Introduced by:  
Seconded by:

Whereas, the Board of Trustees of the Village of Spencerport has heretofore created a General Fund Equipment Reserve pursuant to 6-C of the General Municipal Law, and

Whereas, the current balance of said fund is \$257,091; and

Whereas, this board wished to apply \$140,700 from the General Fund Equipment Reserve for the purchase of a refuse truck.

Now, therefore, be it resolved

1. That \$120,000 be transferred from the General Fund Equipment Reserve to the General Fund for the purchase of a dump truck.
2. That this resolution is subject to a permissive referendum as provided by Article 9 of the Village Law.
3. That the Village Clerk is directed to publish the required legal notice of this resolution in the Suburban News.

Vote of the Board:

Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

### **Resolution 6/2018**

Introduced by:  
Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the DPW Superintendent to advertise a Notice to Bidders for the replacement of the roof on the salt storage building located at 500 West Avenue.

Vote of the Board:

Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

### **Resolution 6/2018**

Introduced by:  
Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the DEC agreement for access and preliminary investigation activities of the "solid waste site" located at 500 West Avenue, tax parcel #086.11-1-1.

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

B. Public Services (Refuse, Recycling, Parks)

**Resolution 6/2018**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the DPW Superintendent to advertise a Notice to Bidders for the removal and construction of stairs along the Heritage Trail Bank located on East Avenue.

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

**Public Safety Committee** – Trustee Penders, Chair

A. Fire Department

B. Police

C. Ambulance

**Resolution 6/2018**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the IMA with Gates Volunteer Ambulances Service for the fueling of ambulances at the DPW.

Vote of the Board: Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

**Human Resources Committee** – Mayor Penders, Chair



**Economic Development Committee** – Trustee Wohlers, Chair

**Green Initiatives** – Deputy Mayor Nellis-Ewell, Chair

**Village Clerk** – Jacqueline Sullivan

**Superintendent of Public Works** – Thomas M. West

**Superintendent of Electric** – Owen McIntee

**Attorney** – Eric Stowe

**Unfinished Business**

**New Business**

**Current Events** – Deputy Mayor Nellis-Ewell

**Bills**

**Post Audit**

June 2018