

VILLAGE BOARD MEETING
April 2, 2014
Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Approval of Minutes

Village Board Meeting: March 5, 2014
Village Workshop Meeting: March 19, 2014

Public Hearing

2014/2015 Tentative Budget

Introductory Local Law 2-2014 "A Local Law to Amend Chapter 125 of the Code of the Village of Spencerport regarding construction Inspections of the Building Code Administration and Enforcement Law of the Village of Spencerport"

Privilege of the Floor

Ginny Swarthout

Administrative Committee – Mayor Lobene, Chair

Resolution 4/2014

Introduced by:
Seconded by:

RESOLUTION ADOPTING INTRODUCTORY LOCAL LAW 2-2014

Whereas, the Village Board has before it a proposed Local Law which, if enacted, will be Local Law #2-2014 "A Local Law to Amend Chapter 125 of the Code of the Village of Spencerport regarding 'Construction Inspections of the Building Code Administration and Enforcement Law of the Village of Spencerport'".

Whereas, the Village board has, on this date, held a public hearing to consider said proposed Local Law; and

Whereas, the Village Board has considered any public input; and

Whereas, this action is a Type II Action under the State Environmental Quality Review Act Regulation §617.5(c)(20)&(27) and not subject to further review under said regulations;

Whereas, the notice of this hearing was duly published and posted as required by law; and
Now, therefore, be it resolved:

Section 1. That the Village Board of the Village of Spencerport hereby enacts Local Law #2-2014 "A Local Law to Amend Chapter 125 of the Code of the Village of Spencerport regarding 'Construction Inspections of the Building Code Administration and Enforcement Law of the Village of Spencerport'"

Section 2. That the Village Clerk is ordered to publish a legal notice indicating the adoption of this Local Law and to file a copy of this Local Law with New York State.

Section 3. That this Local Law shall take effect upon filing with the Secretary of State.

Section 4. That this resolution shall take effect immediately.

Vote of the Board

Glenn C. Granger, Trustee
Carol J. Nellis-Ewell, Trustee
Gary Penders, Trustee
Charles R. Hopson, Trustee
Joyce Lobene, Mayor

Sewers Committee – Trustee Hopson, Chair

Trolley Depot Report

Planning/Zoning/Building Control – Trustee Nellis-Ewell, Chair

- A. Planning
- B. Architectural Review
- C. Zoning
- D. Building Control
- E. Code Review

Resolution 4/2014

Introduced by:
Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves attendance of any Village, Planning, or Zoning Board and any support staff members to he Genesee/Finger Lakes Regional Planning Council Spring 2014 Regional Local Government Workshop, Thursday, May 15, 2014 at the Burgundy Basin Inn, Pittsford, NY. Cost not to exceed \$75 per person.

Vote of the Board Glenn C. Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles R. Hopson, Trustee
 Joyce Lobene, Mayor

Finance Committee – Trustee Penders, Chair

Resolution 4/2014

Introduced by:
Seconded by:

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby adopts the “Tentative 2014-2015 General, Sewer, and Electric Fund Budgets” as the Final Budgets for the Village Fiscal year ending May 31, 2015. The amount for the General Fund to be raised from taxes is \$639,500 with a tax rate of \$3.53 per thousand assessed valuation; a Recycling fee of \$49.33 per unit; and a Sewer User Fees of \$2.79/1000 gallons of water used for operation and maintenance costs and \$133.50 per unit for capital costs.

Vote of the Board: Glenn C Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles Hopson, Trustee
 Joyce Lobene, Mayor

Resolution 4/2014

Introduced by:
Seconded by:

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby adopts the Five (5) Year Strategic Plan for the General and Sewer funds as presented in the 2014/2015 Budget.

Vote of the Board: Glenn C Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles Hopson, Trustee
 Joyce Lobene, Mayor

Resolution 4/2014

Introduced by:
Seconded by:

Now, therefore, be it resolved:

That the Village of Spencerport Board of Trustees hereby adopts the Fund Balance Policy as presented in the 2014/2015 Budget.

Vote of the Board: Glenn C Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles Hopson, Trustee
 Joyce Lobene, Mayor

Facilities Committee – Trustee Hopson, Chair

A. Electric

Resolution 4/2014

Introduced by
Seconded by

Be it resolved that the Village of Spencerport Board of Trustees hereby awards the bid for the 55 Foot Aerial Bucket Truck Bid to Altec Industries, Inc., in the amount of \$190,318.00. No other bids were received.

Vote of the Board: Glenn C Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles Hopson, Trustee
 Joyce Lobene, Mayor

Resolution 4/2014

Introduced by
Seconded by

Be it resolved that the Village of Spencerport Board of Trustees hereby awards the bid for the “Smart Plug-in Hybrid System” to be added to the 55 Foot Aerial Bucket Truck to Altec Industries, Inc. in the amount of \$68,000. No other bids were received.

Vote of the Board: Glenn C Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles Hopson, Trustee
 Joyce Lobene, Mayor

B. Other (Drainage, Franchise)

Public Works Committee – Trustee Granger, Chair

- A. Highways/Garage
- B. Public Services (Refuse, Recycling, Parks)

Public Safety Committee – Trustee Penders, Chair

- A. Fire Department
- B. Police
- C. Ambulance

Human Resources Committee – Trustee Granger, Chair

Resolution 4/2014

Introduced by:
Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the re-hiring of Normal Lessord III, Spencerport, NY 14559 as a seasonal laborer from April 7, 2014 through November 28, 2014; hourly wage to be \$12.00.

Vote of the Board: Glenn C. Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles R. Hopson, Trustee
 Joyce Lobene, Mayor

Economic Development Committee – Mayor Lobene, Chair

Green Initiatives – Trustee Nellis-Ewell, Chair

Village Clerk – Jacqueline Sullivan

Resolution 4/2013

Introduced by
Seconded by

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the summer hours for the Village Office employees to be M-Th 7:30 am – 4:30 pm; F 7:30 am – 1:30 pm. Starting Monday, May 5th – Friday, September 5th, 2014. Village of Spencerport offices to be open to the public M-Th 8:30 am – 4:30 pm; F 8:30 am – 1:30 pm.

Vote of the Board: Glenn C. Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles R. Hopson, Trustee
 Joyce Lobene, Mayor

Resolution 4/2013

Introduced by
Seconded by

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the summer hours for the Village DPW/SME employees to be M-Th 6:30 am – 3:30 pm; F 6:30 am – 12:30 pm. Starting Monday, May 5th – Friday, September 5th, 2014.

Vote of the Board: Glenn C. Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles R. Hopson, Trustee
 Joyce Lobene, Mayor

Superintendent of Public Works – Thomas M. West

Superintendent of Electric – Owen McIntee

Attorney – Richard J. Olson

Unfinished Business

New Business

Bills

Post Audit

Adjournment of Village Board Meeting

ANNUAL ORGANIZATIONAL MEETING

AGENDA - April 2, 2014

CALL TO ORDER

APPOINTMENTS

The following individuals are fulfilling the second year of their two year appointment ending April 2015

DEPUTY MAYOR	Glenn C Granger
VILLAGE CLERK	Jacqueline Sullivan
VILLAGE TREASURER	Karen Kimbler

DEPUTY CLERK
SECRETARY TO THE MAYOR
ATTORNEY
PLANNING BOARD ATTORNEY
BANK DEPOSITORIES

Pamela Gilbert
Margaret Gioia
Richard J. Olson
Eric Stowe
Key Bank
M & T Bank
Chase Manhattan Bank
Suburban News
Democrat & Chronicle

OFFICIAL NEWSPAPERS

RESOLUTION 4/2014

Introduced by:
Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the Mayor's Appointments

Vote of the Board: Glenn C Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles Hopson, Trustee
 Joyce Lobene, Mayor

CHECK SIGNING AUTHORIZATION

RESOLUTION 4/2014

Introduced by:
Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees approves the following individuals to have check signing authority for the Village of Spencerport:

Joyce A. Lobene, Mayor
Glenn C. Granger, Deputy Mayor
Karen Kimbler, Treasurer

Vote of the Board: Glenn C Granger, Trustee
 Carol J. Nellis-Ewell, Trustee
 Gary Penders, Trustee
 Charles Hopson, Trustee
 Joyce Lobene, Mayor

VILLAGE BOARD MEETINGS

Regular meetings of the Board of Trustees will be held on the first Wednesday of each month at the Village Office, 27 West Avenue, Spencerport, New York at 7:00 p.m.

Workshop meetings of the Board of Trustees will be held the second, third, fourth and fifth Wednesday of each month at the Village Office, 27 West Avenue, Spencerport, New York at 4:30 P.M.

Alternate facility to accommodate disabled persons shall be the Spencerport Fire Department, 175 Lyell Avenue, Spencerport, NY.

PURCHASING POLICY

The Village of Spencerport Purchasing Policy will be reviewed on June 18, 2014 at the workshop meeting.

ADVANCE APPROVAL OF CLAIMS

RESOLUTION 4/2014

Introduced by:
Seconded by:

Whereas, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and others as may be deemed appropriate by the Board, and

Whereas, all such claims shall be presented at the next regular meeting for audit, and

Whereas, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

Now Therefore Be It Resolved:

Section 1: That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and others as may be deemed appropriate by the Board and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2: That this resolution shall take effect immediately.

Vote of the Board: Glenn C Granger, Trustee
Carol J. Nellis-Ewell, Trustee
Gary Penders, Trustee
Charles Hopson, Trustee
Joyce Lobene, Mayor

ATTENDANCE AT SCHOOLS & CONFERENCES

RESOLUTION 4/2014

Introduced by:
Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves attendance at all schools and conferences for the Village fiscal year 2014-2015 that do not exceed \$200 and one day in duration, provided such schools and conferences are included in the respective Department budget as so approved by the Village Board. Attendance at all schools and conferences must be acknowledged to the Village Board at a Regular meeting of the Village Board.

Vote of the Board: Glenn C Granger, Trustee
Carol J. Nellis-Ewell, Trustee
Gary Penders, Trustee
Charles Hopson, Trustee
Joyce Lobene, Mayor

ADJOURNMENT of Village Annual Organizational Meeting