

**VILLAGE BOARD MEETING**

**August 2, 2017**

**Agenda**

**Call to Order**

**Pledge of Allegiance**

**Approval of Minutes**

Village Board Meeting – July 12, 2017

**Privilege of the Floor**

**Administrative Committee** – Mayor Penders

**Resolution 8/2017**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign all documents regarding online electric billing with Invoice Cloud.

Vote of the Board:

Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

**Resolution 8/2017**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport approves contracting with Metro Appraisal Associates for sewer easement an amount not to exceed \$2,000.00.

Vote of the Board:

Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

**Sewers Committee** – Trustee Wohlers, Chair

**Planning/Zoning/Building Control** – Deputy Mayor Nellis-Ewell, Chair

A. Planning

- B. Architectural Review
- C. Zoning
- D. Building Control
- E. Code Review

**Finance Committee** – Mayor Penders, Chair

**Resolution 8/2017**

Introduced by:  
 Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the below budget transfers for fiscal year ending May 31, 2017.

**August 2, 2017 BUDGET TRANSFER & REVISION Fiscal Year End 5/31/2017**

| <u>AMOUNT</u> | <u>TO ACCOUNT</u> |                               | <u>FROM ACCOUNT</u> |                               |
|---------------|-------------------|-------------------------------|---------------------|-------------------------------|
| \$133         | A1325.400         | Clerk/Treasurer - Contractual | A1325.402           | Clerk/Treasurer - Advertising |

Vote of the Board:

- Carol J. Nellis-Ewell, Deputy Mayor
- Charles R. Hopson, Trustee
- Ray Kuntz, Trustee
- David Wohlbers, Trustee
- Gary Penders, Mayor

**Resolution 8/2017**

Introduced by:  
 Seconded by:

**August 2, 2017 BUDGET TRANSFER & REVISION Fiscal Year End 5/31/2018**

| <u>AMOUNT</u> | <u>TO ACCOUNT</u> |                                 | <u>FROM ACCOUNT</u> |                                |
|---------------|-------------------|---------------------------------|---------------------|--------------------------------|
| \$1           | A1989.101         | Longevity Pay                   | A1989.100           | Gov't Support/Vac/Sick/Holiday |
| \$356         | G1950.400         | Taxes & Assessments on Property | G8110.400           | Administration - Contractual   |

Vote of the Board:

- Carol J. Nellis-Ewell, Deputy Mayor
- Charles R. Hopson, Trustee
- Ray Kuntz, Trustee
- David Wohlbers, Trustee
- Gary Penders, Mayor

**Facilities Committee** – Trustee Hopson, Chair

A. Electric

**Resolution 8/2017**

Introduced by:

Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the attendance of the SME Superintendent, Foreman and Deputy Clerk at the 87<sup>th</sup> MEUA Annual Conference; September 19-22, 2017 at the Holiday Inn, Saratoga Springs, New York. Cost not to exceed \$765.00 per person.

Vote of the Board:

Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

**Resolution 8/2017**

Introduced by:

Seconded by:

WHEREAS, the Board of Trustees of the Village of Spencerport, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on September 19-22, 2017, to be held at The Holiday Inn, Saratoga Springs, NY, and, WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Electric Superintendent Owen McIntee be and is hereby designated as the accredited delegate of the Village of Spencerport, New York.

Vote of the Board:

Carol J. Nellis-Ewell, Deputy Mayor  
Charles R. Hopson, Trustee  
Ray Kuntz, Trustee  
David Wohlers, Trustee  
Gary Penders, Mayor

B. Other (Drainage, Franchise)

**Public Works Committee** – Trustee Kuntz, Chair

A. Highways/Garage

B. Public Services (Refuse, Recycling, Parks)

**Public Safety Committee** – Trustee Penders, Chair

A. Fire Department

B. Police

C. Ambulance

**Human Resources Committee** – Mayor Penders, Chair

**Economic Development Committee** – Trustee Wohlers, Chair

**Green Initiatives** – Deputy Mayor Nellis-Ewell, Chair

**Village Clerk** – Jacqueline Sullivan

**Superintendent of Public Works** – Thomas M. West

**Superintendent of Electric** – Owen McIntee

**Attorney** – Eric Stowe

**Unfinished Business**

ARB – Correspondence from 1999

**New Business**

**Current Events** – Deputy Mayor Nellis-Ewell

**Bills**

**Post Audit**

August 2017



July 19, 2017

Eric W. Stowe, Esq.  
Village of Spencerport  
52 Nichols Street  
Spencerport, NY 14559

**RE: Coleman Avenue and Prospect Street Sewer Project  
Proposal for Real Estate Services**

Dear Mr. Stowe:

The following, based on your request, is a proposal for real estate services for the above project:

**Appraisal Reports for Permanent Easements:**

Metro Appraisal Associates ("Metro") is pleased to prepare easement valuations for approximately four (4) properties in the above project at a rate of \$400 per parcel for a total of \$1,600.00. In the event that there is a need to determine the value of a temporary easement, the additional fee is \$50.00 per parcel. Due to the small scope of the project, individual appraisal reports will be made for each permanent easement. The fee includes two (2) copies of each of the reports. It is expected that we will be able to complete this assignment within 3-4 weeks of your proceed order and signed contracts.

**Real Estate Services by Metro in Addition to the Appraisal of the Permanent Easements:**


In addition to the inspection and completion of the above easement appraisal reports, it is understood that there may be certain additional meetings with the owners, walking the project with the project engineer to answer any questions with owners, etc. All additional work as described will be billed by Metro at a rate of \$175/hour. That rate will not include drive time, but actual time performing the tasks that you request that are not part of the actual valuation of the easements.

**Assumptions that have been made by the appraiser in developing the proposal:**

1. All permanent easements are to be sub surface.
2. All yard areas are to be restored to their present condition upon completion of construction.
3. No significant trees or shrubs are to be removed where a separate value from an Arborist is necessary.
4. No building improvements are being impacted by this project.
5. A detailed engineer's map will be prepared for each property and permanent easement and when applicable, temporary easement, showing the location and size of the easement, its location with regards to building improvements on the site, and its location from the property line of each property.

If there are any additional services that I did not address, or if there are any questions with regards to the above proposal, do not hesitate to contact me. We appreciate the opportunity to submit a proposal for these services and assisting you in the real estate portion of this project.

Respectfully Submitted,



Allen M. Fitzpatrick  
Partner

Attachment: Resume for Allen Fitzpatrick, as Appraiser

8-1-99

# Village of Spencerport



27 West Avenue  
Spencerport, NY 14559

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THEODORE E. WALKER, *Mayor*  
GINA M. TOJEK, *Clerk*

THOMAS WEST, *Supt. of Public Works*  
GARY R. BOUGHTER, *Treasurer*

RICHARD J. OLSON, *Attorney*

GLENN C. GRANGER

TRUSTEES  
THEODORE E. RAUBER

STEVEN T. RUSSELL

August 31, 1999

Dear Property / Business Owner,

The purpose of this letter is to keep you informed of recent legislation enacted by the Village Board that applies to your property/business. The "Architectural Review" and "Architectural Design Standards" laws, adopted on June 2, 1999, apply to all B Districts (commercial) and C Districts (industrial). A summary is as follows:

"No person or entity shall carry out any exterior alteration, restoration, reconstruction, removal, demolition, new construction or relocation within the Architectural Review District, nor shall any person or entity make any material change in the appearance of such a property, its light fixtures, signs (but not including temporary signs), parking, site plan, sidewalks, fences, paving or other exterior elements visible from a public street or alley, or from the Erie Canal, without first obtaining a Certificate of Appropriateness. The Certificate of Appropriateness shall be in addition to and not in lieu of any building permit or other permit or approval required by law".

It is the Village Board's intent to foster and promote the aesthetic and economic interests of our community. We hope that by directly communicating with you, we have provided useful information that will facilitate implementation of any plans you may have now or in the future that affect your property.

Regarding process, it would be appropriate to contact the Building Department with any proposed plans. Our Building Inspector will work through the process with you and direct your application in the most efficient path in order to satisfy both State and local codes as may apply to your application. ***Our goal is to expedite the process to meet your needs.***

We appreciate your cooperation in this matter. Should you have any questions or comments please feel free to contact me.

VILLAGE OF SPENCERPORT